11995 Haney Place, Maple Ridge, BC V2X 6A9
Phone: 604-467-7322 Email: AccessPass@MapleRidge.ca

Access Pass Application
Persons with Disability(ies)

Providing equitable recreation opportunities to support a healthy and engaged community.

Eligibility	Eligibility is based on the following criteria: 1. **Residency:** be a Resident of Maple Ridge; (not applicable to persons with a study, and/or visitor visa); ***and*** 2. **Diagnosed:** be diagnosed with a temporary and/or permanent Disability(ies) with required documentation *Please note: this service is only available for the individual diagnosed with a disability, and not the family unit; **one** applicant per application.*
Complete Application	If you meet the eligibility requirements: 1. Complete the application form (Section 1, 2, and 3a—if applicable) 2. Attach proof of Maple Ridge Residency 3. Attach Official Government Documentation pertaining to the disability (or) 4. Completed Adjudicator or Agency signature (Section 3b) of Application

Submit Application	Submit your application, proof of residency and documentation:
	• Online: https://www.mapleridge.ca/financial-access
	• Email: accesspass@mapleridge.ca
	• In Person:
	  ○ Maple Ridge Leisure Centre, 11925 Haney Pl, Maple Ridge BC, V2X 6G2
	  ○ Albion Community Centre, 24165 104th Ave, Maple Ridge BC, V2W 1J2

Approval	Applications are reviewed within ten (10) business days of submission. • Primary applicants will be notified via email or phone call Once approved you will receive: • 50% off admissions (Drop in, 10-pass, 20-pass, 1-month or 3-month passes) • 25% off program fees to a maximum spending of $150 annually (Some restrictions may apply) *Access Pass (Persons with Disability) is valid for one year from date of approval. Applicants can re-apply annually if they continue to meet the eligibility criteria as outlined above.*

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Please complete the following application and ensure your Maple Ridge residency and verification documentation is included. For more detailed information on the *Access Pass (Persons with Disability(ies))*, please refer to the Access Pass (Persons with Disability(ies)) information sheet found at https://www.mapleridge.ca/financial-access, or available for pick up at the Maple Ridge Leisure Centre or Albion Community Centre.

Section 1: Applicant Information

Last Name: _____ **First Name:** _____

Address: _____ City: _____ Postal Code: _____

Phone: _____ Email: _____

Birthdate (YYYY-MM-DD): _____

First Time Applying for *Access Pass (Persons with Disability(ies)*? ☐ Yes ☐ No

Section 2: Guardian Information (If Applicable)

Last Name: _____ **First Name:** _____

Address: _____ City: _____ Postal Code: _____

Phone: _____ Email: _____

Birthdate (YYYY-MM-DD): _____

Section 3a: Verification

Source: ☐ Disability Benefits Comments: _____

I confirm that all the information provided is current.

Applicant (Guardian, If Applicant Under 19): _____ _____

Signature Date

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Section 3b: Adjudicator/Agency Details | Income Verification (If Applicable)

Adjudicator/ Agency Verification:

Diagnosed With a Temporary and/or Permanent Disability: ☐ Yes ☐ No

Lives in the City of Maple Ridge: ☐ Yes ☐ No

Organization Name: _____

Phone: _____ Email: _____

Adjudicator/Agency Staff Representative:

Last/First Name: _____ Title/Position: _____

Signature: _____

Personal information entered on this form is collected under the authority of section 26© of the freedom of Information and Protection of Privacy Act (FIPPA) for the purpose of Access Pass (Persons with Disability(ies) Application. If you have any questions or concerns about how your information will be used, contact the Legislative Services Department by calling 604-466-4300 ext. 5557 or by emailing FOI@MapleRidge.ca. For more information about FIPPA at the city, please visit our Freedom of Information page.

Office Use Only

Date Received: _____ Reviewed By: _____

Item	Yes	No	Comments
Application Approved	☐	☐	
Xplor Recreation Updated	☐	☐	
Applicant Contacted	☐	☐	
Declined	☐	☐	

Date Completed: _____ Documents Filed: ☐ Yes ☐ No

Income Documents Destroyed: ☐ Yes ☐ No