TYPE 3 HOME OCCUPATION REGULATIONS

For Residents of Single Detached Lots 1,200 m^2 and Over

A Home Occupation, also called a business, is the operation of a service, trade, profession, or craft from your home. Regulations are tailored to specific types of residential units and/or lot sizes. For information regarding Type 1, Type 2, and Type 4 home occupation regulations, please refer to the handout.

TYPE 3 PERMITTED USES

- Animal Services (excludes dog daycare, breeding and kennels)
- Business Services
- Health Services
- Homecraft
- Office Uses
- Off-site, online and mobile-based sales
- Personal Services (excludes dry cleaning)
- Professional Services
- Tutoring and Lessons





TYPE 3 GENERAL REGULATIONS:

- The home occupation is permitted in up to 45% of the dwelling and accessory unit to a maximum of 100 m^2 (1,076 sq. ft.).
- On-site client visits by appointment are limited to 16 clients per day, with no more than eight clients at any one time.
- Three non-resident employees are permitted, provided that parking spaces are accommodated on-site.
- Home occupation signage is subject to the City's Sign Bylaw regulations.

For complete details on home occupation regulations, please refer to the Maple Ridge Zoning Bylaw, Section 402. In the event of a discrepancy, the Zoning Bylaw wording shall take precedence. Strata Councils and landlords (property owners) can opt not to permit a business or decide to the extent in which a home occupation use can occur where permitted under the City's zoning.

STEPS TO STARTING A BUSINESS

A business is an important part of the City's economy. To ensure the neighbourhood character is maintained and employees are safe, there are steps that need to be taken before getting a business licence and opening your business.

1

CONTACT THE CITY

Verify that your home is in a zone and on a lot that permits the business you are planning to start. Inquire about building permits that may be required if you are renovating your home. Ask about the Business Licensing process. By gathering information that is tailored to your business before submitting a business licence application, sets you up for smooth application process.

2

CONTACT OTHER AGENCIES

Permits and licences from other Agencies, such as Fraser Health, may be required depending on the type of business you plan to operate. Contact other agencies to confirm their process and what is required to start your business at home.

3

SUBMIT BUSINESS LICENCE APPLICATION

Once approved by Council, submit an application for a business licence application form and guide.

4

SUBMIT BUILDING PERMIT APPLICATION(S) *If Applicable*

For Building Permit application forms and guides, please visit Building Permits & Inspections.

5

START RENOVATIONS *If Applicable*

If you have applied for building permits, do not start the renovations until the Building Department has reviewed your application and approved renovations starting.

6

SCHEDULE INSPECTIONS

An inspection by a Bylaw Compliance Officer is part of the Business Licensing process. An inspection must take place prior to being approved for a business licence. If you are also renovating your home and have submitted a building permit application, you must also schedule inspections with a building inspector.

7

APPROVALS

Once all applications have been approved and a business licence granted you are able to open your business!

HAVE QUESTIONS? CONTACT US!

Planning Department
604-467-7341
planning@mapleridge.ca

Bylaw & Licensing Department
604-467-7440
buslic@mapleridge.ca

Building Department
604-467-7311
buildingenquiries@mapleridge.ca

Fraser Health
604-476-7000
Please contact an Environmental Health Officer