

TYPE 3 HOME OCCUPATION REGULATIONS

For Residents of Single Detached Lots 1,200 m² and Over

A Home Occupation, also known as a home based business, is the operation of a small scale service, trade, profession, or craft from your home. Regulations are tailored to specific types of residential units and/or lot sizes. For information regarding Type 1, Type 2, and Type 4 home occupation regulations, please refer to applicable handout.

TYPE 3 PERMITTED USES

Animal Services (excludes dog daycare, breeding and kennels)
Business Services
Health Services
Homecraft
Office Uses
Off-site, online and mobile-based sales
Personal Services (excludes dry cleaning)
Professional Services
Tutoring and Lessons



TYPE 3 GENERAL REGULATIONS:

The home occupation is permitted in up to 45% of the dwelling unit and accessory unit to a maximum of 100 m² (1,076 ft²).

On-site client visits by appointment are limited to 16 clients per day, with no more than 8 clients at any one time.

Three non-resident employees are permitted, provided that parking spaces are accommodated on-site.

Home occupation signage is subject to the City's Sign Bylaw regulations.

For complete details on home occupation regulations, please refer to the Maple Ridge Zoning Bylaw, section 402. In the event of a discrepancy, the Zoning Bylaw wording shall take precedence. Strata Councils and landlords (property owners) can opt not to permit home based business or decide to the extent in which a home occupation use can occur where permitted under the City's zoning.

STEPS TO STARTING A HOME BASED BUSINESS

A home based business is an important part of the City's economy. To ensure the neighbourhood character is maintained and employees are safe, there are steps that need to be taken before getting a business licence and opening your business.

- 1** CONTACT THE CITY. Verify that your home is located in a zone and on a lot that permits the business you are planning to start. Inquire about building permits that may be required if you are renovating your home. Ask about the Business Licencing process. By gathering information that is tailored to your business before submitting a business licence application sets you up for smooth application process.
- 2** CONTACT OTHER AGENCIES. Permits and licences from other Agencies, such as Fraser Health, may be required depending on the type of business you plan to operate. Contact other agencies to confirm their process and what is required to start your business at home.
- 3** SUBMIT BUSINESS LICENCE APPLICATION. For the business licence application form and guide, please visit www.mapleridge.ca/200.
- 4** SUBMIT BUILDING PERMIT APPLICATION(S) ***If Applicable***. For the building permit application forms and guides, please visit www.mapleridge.ca/1967/Applications-Permits.
- 5** START RENOVATIONS ***If Applicable***. If you have applied for building permits to make renovations to your home, do not start the renovations until the Building Department has reviewed your application and approved renovations starting.
- 6** SCHEDULE INSPECTIONS. An inspection by a Bylaw Compliance Officer is part of the Business Licencing process. An inspection must take place prior to being approved for a business licence. If you are also renovating your home and have submitted a building permit application, you must also schedule inspections with a building inspector.
- 7** APPROVALS. Once all your applications have been approved and business licence granted you are able to open your business!

HAVE QUESTIONS? CONTACT US!

Planning Department

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Bylaws & Licensing Department

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Building Department

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Fraser Health

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Please contact an Environmental Health Officer