

11995 Haney Place, Maple Ridge, BC V2X 6A9
Phone: 604-467-7311 Email: BuildingInquiries@MapleRidge.ca

Application fee is required at time of application (per building).

Site Address: _____ **Unit Number(s):** _____

Legal Description: Lot: _____ Block: _____ DL: _____ Plan: _____

Property Owner: _____

Phone Number: _____ **Email:** _____

Contractor: _____ **Business Licence:** _____

Phone Number: _____ **Email:** _____

Coordinating Registered Professional: _____

Phone Number: _____ **Email:** _____

Coordinating Registered Professional Signature: _____

Architect: _____ **Phone:** _____

Structural Engineer: _____ **Phone:** _____

Main Contact: _____

Phone Number: _____ **Email:** _____

Work Type (Select One):

- ☐ New ☐ Repair ☐ Foundation Only
☐ Addition ☐ Renovate

If Other Than New, Please Explain Details of the Project: _____

Project Value (Includes cost of plans, materials, and labour): \$ _____

The following questions are based on a per-building basis:

Number of Storeys: _____ Number of Residential Units Being Created: _____

Is this permit to legalize an existing suite(s)? ☐ Yes ☐ No ☐ Not Applicable

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Floor Area of (sq. ft.):

First Floor: _____ Second Floor: _____ Third Floor: _____

Unfinished Basement: _____ Basement to be Finished: _____

Crawlspace: _____ Attached Garage: _____ Built-In Garage: _____

Attached Carport: _____ Carport Under Dwelling: _____

Deck/Veranda: _____ Total Finished Floor Area: _____

Number of:

Metres for Perimeter Drain: _____ Rain Water Leaders: _____

The below site serving questions are based on the entire site. Please provide answers on one application form only. (Usually provided to the first block application such as Block A, Block 1 or Building 1)

Number of:

Metres for Sanitary Sewer: _____ Metres for Storm Sewer: _____

Metres for Water Service: _____ Fire Hydrants: _____ Manholes: _____

Sumps: _____ Floor Drains: _____ Catch Basins: _____

Oil Interceptors: _____ Sewage Pumps: _____ Lawn Basins: _____

Forced Mains: _____

Note: Separate permits are required for electrical, plumbing, gas, heating installation, sprinkler permits and illuminated signs.

Personal information collected on this form is in accordance with s. 26(c) of the Freedom of Information and Protection of Privacy Act (RSBC 1996) for permitting purposes. Please be advised that permits are considered public records that are available in various City publications or disclosed through information requests. If you have any questions, you may contact the FOI Office by calling 604-466-4300 ext. or by emailing FOI@MapleRidge.ca.

Applicant Name: _____

Please select one: ☐ Owner ☐ Owner Representative Signature _____ Date _____

Phone Number: _____ Email: _____

Please see next page to complete Provincial Housing Data Requirements:

PROVINCIAL HOUSING TARGET ORDER– Data Requirements

Existing Residential Information – Demolition, Alteration, Redevelopment

Will you demolish, redevelop, or alter existing residential units? <input type="radio"/> Yes – Answer C1, C2 and C6 . <input type="radio"/> No – Go to C3 .					
C1 Do any existing units for demolition include a secondary suite or rental accommodation? <input type="radio"/> Yes – Answer C2 and C6 . <input type="radio"/> No – Go to C3 .					
C2 Number of residential units being demolished or redeveloped, by type of tenure:	Number of studio units	Number of 1 bdrm. units	Number of 2 bdrm. units	Number of 3 bdrm. units	Number of 4+ bdrm. units
Owned Units					
Rental – *Purpose Built Units					
Rental – **Secondary Suite Units					
Rental – ***Accessory Dwelling Units					
Rental – ****Co-op Housing Units					

Proposed Residential Information – New Construction, Addition of Residential Unit(s)

C3 Will you propose new residential units? <input type="radio"/> Yes – Answer C4, C5 & C6 . <input type="radio"/> No – No additional information required	C5 Number of proposed residential units by type of tenure:					
		Number of studio units	Number of 1 bdrm units	Number of 2 bdrm units	Number of 3 bdrm units	Number of 4+ bdrm units
	Owned Units					
	Rental – *Purpose Built Units					
	Rental – **Secondary Suite Units					
C4 Number of residential units being created: <input type="text"/> <i>*Please note: A secondary suite or detached garden suite (DGS) is identified as a separate residential unit.</i>	Rental – ***Accessory Dwelling Units					
	Rental – ****Co-op Housing Units					

Rental Unit Affordability

C6 Proposed residential unit(s) intended for rental accommodation or rental accommodation(s) for demolition:	
1. Number of Market Units proposed or for demolition	Below Market Units are units rented at or below 30% of the local Housing Income Limits , or similar. These applications will require a housing agreement to be registered as part of the development process. Below Market Rental Units with On-Site Supports are units rented at the Income Assistance Shelter rate providing permanent housing and on-site supports for people to transition out of homelessness.
2a. Number of Below Market Units proposed or for demolition	
2b. Number of Below Market Units with On-Site Support proposed or for demolition	

Provincial Housing Information and Resources:

- Province of BC Housing Definitions:
 - * Purpose Built Unit: A unit in a building that is designed and constructed to be rented long-term. These are typically part of an apartment or rental complex and are professionally managed.
 - ** Secondary Suite Unit: A self-contained rental unit located within a principal residence, such as a basement suite. It must have its own kitchen, bathroom, and entrance.
 - *** Accessory Dwelling Unit: A separate, smaller rental unit located on the same lot as a primary residence, such as a garden suite, laneway home, or coach house.
 - **** Co-op Housing Unit: A unit within a housing co-operative where residents are members who manage the property collectively.
- For more information, please visit: www2.gov.bc.ca/gov/content/housing-tenancy

- We collect and report housing unit counts for the Province of BC. Please refer to: mapleridge.ca/Housing-Target-Order-Housing-Supply-Act
 Your cooperation supports responsible housing growth in Maple Ridge.