

To Be Completed by a Landscape Architect or Certified Arborist
After Reviewing the Tree Planting Installation

Project Address: _____

Rezoning/Subdivision/Development Permit No.: _____

Date of Inspection: _____ **Total No. of Trees Planted:** _____

Documents Required:

- ☐ An **as-built** plan showing the location, size, and species of street trees planted.
- ☐ Date stamped photos must be attached to the submission.

Checklist

All trees have been inspected individually, and the following have been confirmed:

Initials:

- _____ Trees are shaped as their mature form.
- _____ Trees are free of visible signs of disease or insect damage.
- _____ Tree wrap, string and wire have been removed from all trees.
- _____ No wire basket, burlap or other material from root ball is exposed.
- _____ Root barriers are installed between trees and back edge of concrete curb or sidewalk where tree is planted 1.8 m or less offset to curb line or sidewalk.
- _____ Trench was dug at 900 mm depth.
- _____ Provided minimum 10 m³ soil volume per tree.
- _____ Root collar visible and at grade with soil.
- _____ Tree trunk protector installed.
- _____ Excess rock, soil and debris have been removed from planting areas.
- _____ 50 mm deep saucer formed in topsoil for first year watering.
- _____ Saucer filled with bark mulch min. 75 mm and min. 100 mm away from trunk.
- _____ Two (2) pressure-treated round 50–75 mm dia. stakes 2 m length set 1.2 m above grade.
- _____ Stakes aligned to sidewalk/road upwind side of tree.
- _____ 50mm wide woven nylon banding attached to stakes.



Street Tree Installation Review

11995 Haney Place, Maple Ridge, BC V2X 6A9
Phone: 604-467-7346 Email: Trees@MapleRidge.ca

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Comments: _____

Personal information entered on this form is collected under the authority of section 26(c) of the Freedom of Information and Protection of Privacy Act (FIPPA) for the purposes of confirming the status and condition of street trees planted as part of a development, rezoning, subdivision, or other construction project. If you have any questions or concerns about how your information will be used, contact the Legislative Services Department by calling 604-466-4300 ext. 5557 or by emailing FOI@MapleRidge.ca. For more information about FIPPA at the City, please visit our [Freedom of Information](#) page.

Signed and Certified by: _____

Signature	Date
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Company Name: _____

Phone No.: _____ Email: _____