



# Revision Application for Building Permits

## For Changes Without Addition to Square Footage

11995 Haney Place, Maple Ridge, BC V2X 6A9  
Phone: 604-467-7311 Email: [BuildingInquiries@MapleRidge.ca](mailto:BuildingInquiries@MapleRidge.ca)

### All Revision Applications **Must** Include:

- Two (2) sets of revised drawings with revisions clearly circled on plan
- Complete description of revisions
- Minimum fee paid (as per the City Building Bylaw) **at time of submission**



**Additional fees may apply and are payable at the time of revision approval. Revisions may take up to two (2) weeks to process. The assigned plan reviewer will review the submission and contact the applicant with next steps. Inspections cannot be booked until the revision permit has been issued.**

**Note: Structural changes will require the engineer to re-seal revised drawings prior to submission.**

Construction Address: \_\_\_\_\_

Registered Owner: \_\_\_\_\_ Owner Phone: \_\_\_\_\_

Contractor Business Name: \_\_\_\_\_ Contractor Phone: \_\_\_\_\_

Original Building Permit Number: \_\_\_\_\_

### As part of Provincial Housing supplemental data requirements, please confirm:

Does this revision application include the addition or reduction of bedrooms?  Yes  No

If yes, please specify:  Addition  Reduction Number of Bedrooms: \_\_\_\_\_

### Description of Revisions (Explain the details of the revision and clearly circle all changes on revised plans):

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**Note: Inspections cannot be conducted unless approved plans are on site, including approved revisions.**

Applicant Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Building Department staff will contact you when the revision is ready for pick up.**

*Personal information collected on this form is in accordance with s. 26(c) of the Freedom of Information and Protection of Privacy Act (RSBC 1996) for permitting purposes. Please be advised that permits are considered public records that are available in various City publications or disclosed through information requests. If you have any questions, you may contact the FOI Office by calling 604-466-4300 or by emailing FOI@MapleRidge.ca. Formal FOI requests may be addressed to the Corporate Officer.*

Applicant Name: \_\_\_\_\_

Please select one:  Owner  Owner Representative

Signature

Date