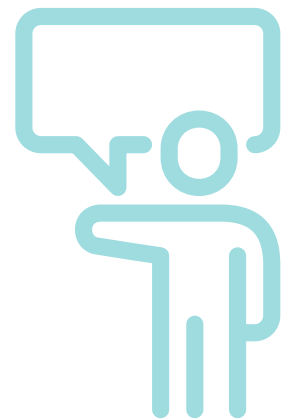
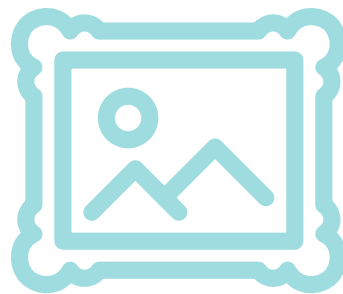
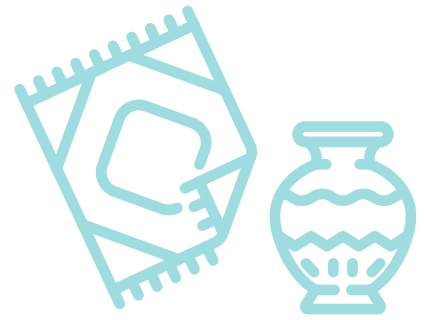


Heritage Grant Program Guide



**Maple
Ridge**

Introduction



The City of Maple Ridge Heritage Grant Program is intended to help conserve our community's heritage by providing financial support for eligible heritage projects led by residents, organizations, and members of local First Nations.

Two different funding streams are available based on the type of heritage project:

- **Built Heritage Funding Stream:** For projects related to the conservation of heritage buildings, such as restoring exterior heritage attributes or increasing energy efficiency. By providing financial support towards the maintenance of heritage buildings, the Built Heritage funding stream is intended to encourage private property owners to protect and celebrate these important heritage resources.
- **Cultural Heritage Funding Stream:** For projects related to arts, oral traditions, social practices, rituals, festive events, or knowledge and may include performing, teaching, documenting, or sharing content related to the community's Cultural Heritage or local Indigenous heritage. This funding stream recognizes that much of our community's heritage is embedded in the practices that bring us together and pass knowledge to future generations.

A total of \$20,000 in funding is available to the community as part of the Heritage Grant Program. Heritage grants may fund a maximum of 50% of the total project costs, with the remaining amount covered by the applicant. Built Heritage projects may receive up to \$4,000 in funding and Cultural Heritage projects may receive up to \$2,000 in funding. For smaller projects, applicants may apply for an amount less than the specified maximums if desired.

Eligible applications received during the intake period are reviewed by a panel of City staff. Applications are evaluated based on a set criteria, including heritage relevance, proposed use of funds and potential community benefit. Following the review by City staff, the recommended heritage grant recipients will be forwarded to Council for final approval.



Built Heritage

The Built Heritage funding stream is for projects that aim to maintain the character or unique attributes of heritage buildings.

Projects eligible for a Built Heritage grant may include:

- Conserving exterior heritage attributes (e.g., trim, shutters, wood siding, paint)
- Restoring interior heritage attributes (e.g., flooring, moulding, stonework)
- Improving existing windows and doors (e.g., repairs, weather-stripping, air-sealing)
- Increasing energy efficiency (e.g., heat pump, insulation)

Project Guidelines

The following project guidelines are provided:

- Repair or restoration should, as much as possible, retain the original exterior features of the building and when replacement of these features is necessary, new materials will replicate the original in terms of design, proportions, colour, and texture.
- Heritage values of a property should be conserved by adopting an approach that calls for minimal intervention.
- Where new finishes are proposed, the finishes should be chosen to reflect the time period and style of the building.
- Projects should follow the:
[Standards and Guidelines of Conservation of Historic Places](#).

Projects that do not conserve or enhance the heritage character of the building would not be eligible. For example, replacing eavestroughs, gutters, or shingles would not be eligible for a heritage grant.

Additionally, projects that do not propose replacements that replicate the original feature would not be eligible. For example, replacing original wood windows with new vinyl windows would not be eligible for a heritage grant.

Please note that a building permit may be required depending on the scope of the proposed project.

If you have any questions about whether your Built Heritage project is eligible, please contact Heritage@MapleRidge.ca.



Built Heritage **Continued**

Funding Eligibility

Funding for Built Heritage projects is available to registered owners of private heritage buildings in Maple Ridge that are:

- Listed on the [Heritage Inventory](#) or [Community Heritage Register](#); or
- Protected through a bylaw, such as a Heritage Designation or Heritage Revitalization Agreement

For heritage buildings that are only identified on the Heritage Inventory, a condition of funding approval will be to formally add the building to the Community Heritage Register. This requires a Statement of Significance prepared by a Registered Heritage Professional that explains why the property is considered to have heritage value or character. If acceptable, staff will then prepare a report for Council approval to add the property to the Community Heritage Register.

For any questions regarding the status of your heritage building, please contact Heritage@MapleRidge.ca.

Available Funding

For Built Heritage projects, heritage grants may cover up to 50% of the total project costs, with a maximum funding amount of \$4,000 per project. For smaller projects, applicants may apply for an amount less than the specified maximums if desired. Only one heritage grant may be awarded per property or owner.

Application Requirements

The following documents are required as part of a complete application:

1. Heritage Grant Application Form
2. A minimum of four photographs of the heritage building
3. Two quotes from licensed businesses with a detailed breakdown of project costs
4. Paint chips showing the proposed colour palette (if applicable)

Supporting documents or historical articles related to the heritage building are encouraged as part of the application.



Built Heritage **Continued**

Approval Process

Each complete application is reviewed by a panel of City staff. Applications are scored based on the details of the project proposal, relevance to the building's heritage and consideration for original designs with minimal intervention, project budget and use of funds, potential community benefit, and overall quality of the application. Following the review by City staff, the recommended heritage grant recipients will be forwarded to Council for final approval.

Conditions of Funding

Once all applications have been reviewed, applicants will be notified whether the application is approved and, if applicable, the amount of funding that is being awarded. Projects must be completed within 12 months of approval to receive funding. The funding will be distributed upon confirmation that the project has been completed through documentation, photographs, and/or inspection by staff. Copies of receipts for all work undertaken are required to demonstrate the funding has been used appropriately.



Cultural Heritage

The Cultural Heritage funding stream is for projects that aim to conserve our community's intangible heritage.

Projects eligible for a Cultural Heritage grant may include:

- Displaying local heritage through public art or community displays
- Sharing heritage knowledge through community programs or digital content
- Documenting or digitizing historical information at risk of being forgotten
- Teaching oral traditions, language, arts, social practices, or rituals
- Educational performances through art, dance, music, theatre, or storytelling

Other types of projects related to the community's Cultural Heritage or local Indigenous heritage may also be considered. Any content, program, or event supported by the heritage grant must be available to the community at no cost.

If you have any questions about whether your Cultural Heritage project is eligible, please contact Heritage@MapleRidge.ca.

Funding Eligibility

Funding for Cultural Heritage projects is available to:

- Registered non-profit organizations in Maple Ridge that have operated locally for a minimum of one year; or
- Members of Katzie First Nation or Kwantlen First Nation.

Available Funding

For Cultural Heritage projects, heritage grants may cover up to 50% of the total project costs, with a maximum funding amount of \$2,000 per project. For smaller projects, applicants may apply for an amount less than the specified maximums if desired.

Multiple applications for different project proposals may be submitted if desired. However, only one heritage grant may be awarded for each applicant or organization.



Cultural Heritage **Continued**

Application Requirements

The following documents are required as part of a complete application:

1. Heritage Grant Application Form
2. Summary of the applicant's or organization's history, mission or goals, and past work (maximum 500 words)
3. Detailed breakdown of project costs with supporting evidence

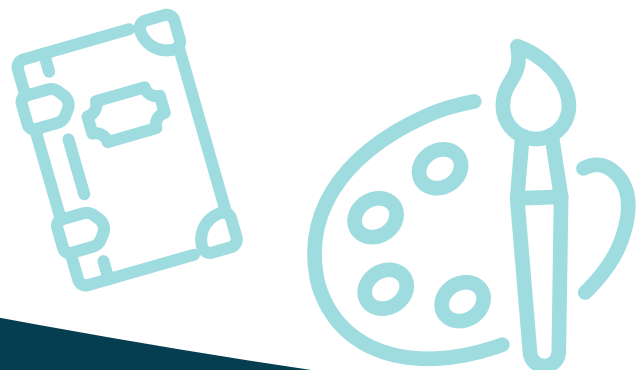
Relevant photographs are encouraged as part of the application.

Approval Process

Each complete application is reviewed by a panel of City staff. Applications are scored based on the details of the project proposal, relevance to the community's Cultural Heritage or local Indigenous heritage, project budget and use of funds, potential community benefit, and overall quality of the application. Following the review by City staff, the recommended heritage grant recipients will be forwarded to Council for final approval.

Conditions of Funding

Once all applications have been reviewed, applicants will be notified whether the application is approved and, if applicable, the amount of funding that is being awarded. Up to 50% of the approved funding may be provided upfront to support the implementation of the project. Projects must be completed within 12 months of approval to receive the remainder of funding. The remaining funding will be distributed upon confirmation that the project has been completed through documentation, photographs, and/or attendance by staff. Copies of receipts for all purchases or services are required to demonstrate the funding has been used appropriately.



Questions

Questions

If you have any questions about the Heritage Grant Program, application process, or project eligibility, please contact **Heritage@MapleRidge.ca**.

Application forms may be downloaded at **MapleRidge.ca/HeritageGrant** or picked up from the Planning Front Desk at City Hall, located at 11995 Haney Place, Maple Ridge.

