

Swimming Pool Permit Checklist

For Applications of Above Ground & In-Ground Pools & Swim Spas

THIS FORM IS BEING PROVIDED TO ASSIST WHEN APPLYING FOR A PERMIT TO INSTALL A SWIMMING POOL.

Should additional information be required regarding the application and inspection process, please go to the building department's web site http://www.mapleridge.ca/184/Building, or contact the Building Department via the phone or email provided below.

The following is required in order to apply for a building permit:			
Swimming Pool Permit Application (must include Water Meter Application)		□R	equired
Zoning check sheet (Required)		□R	equired
Owner's Acknowledgement of Responsibility (signed)		□R	equired
Signed Agent Authorization letter (for non-owner applicants)		□R	equired
Site plan – 2 copies(Showing all fencing, access points, right of ways, water courses, existing and propose		☐ Required ed retaining walls)	
Pool Plans – 2 copies (sealed by structural engineer)	yes		N/A □
Schedule B - Structural, plus certificate of insurance	yes		N/A □
Retaining Walls shown including drainage	yes		N/A □
Schedule B plus wall design for retaining walls over 1.0 metre in height	yes		N/A □
Schedule B - Geotechnical, plus cert of insurance	yes		N/A □
Geo-tech acknowledgement Sec. 219 Covenant letter	yes		N/A □
Sealed Site Plan if Geotechnical Covenant registered on title	yes		N/A □
Seismic - Appendix D from Guidelines for Legislated Landslide Assessments for B.C. (Sloping Sites Bulletin 2012-2)	yes		N/A □
Septic Letter □ yes □ N/A			
Fraser River Escarpment area	yes D]	No □
Storm Connection yes □ No □ paid for □			
Floodplain yes \square No \square Covenant Req'd yes \square No \square Appendix I	yes		No □
Does Contractor have current business licence?	Yes		No □
Additional information required for <u>in-door</u> pools:			
Mechanical design – 2 copies (sealed by Mech. Engineer)	yes		N/A □
Building Envelope details – 2 copies (sealed by envelope professional)	yes		N/A □
Schedule B - Mechanical, plus certificate of insurance	yes		N/A □
Schedule B – Building Envelope, plus certificate of insurance	yes		N/A □

Note: Ensure fencing requirements have been reviewed prior to purchasing fencing for enclosing the pool area.

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Trades Permit Applications: permitapplications@mapleridge.ca Inspection Requests: https://www2.mapleridge.ca/BIS

Enquiries only: buildingenquiries@mapleridge.ca