



City of Maple Ridge

**Maple Ridge
Intermunicipal Business Licence Scheme
Bylaw No. 7915-2023**

Effective Date:
November 14, 2023

THE FOLLOWING DOCUMENT HAS BEEN PRODUCED FOR CONVENIENCE ONLY and is a consolidation of the below bylaws. Copies of the original bylaw and individual amending bylaws can be obtained by contacting the Legislative Services Department.

Bylaw Title	Adoption Date	Summary
Maple Ridge Intermunicipal Business Licence Scheme Bylaw No. 7915-2023	November 14, 2023	Original Bylaw
Maple Ridge Intermunicipal Business Licence Scheme Amending Bylaw No. 8075-2025	October 28, 2025	Amended language in Part 5, Definitions

City of Maple Ridge

Intermunicipal Business Licence Scheme Bylaw No. 7915-2023

Table of Contents

Part 1	Citation.....	2
Part 2	Severability	2
Part 3	Previous Bylaw Repeal.....	2
Part 4	General Provisions.....	2
Part 5	Definitions.....	2
Part 6	Specific Regulations	3
Part 7	Intermunicipal Business Licence Fee Sharing Formula	5

DISTRICT OF MAPLE RIDGE

BYLAW NO. 7915-2023

A bylaw to enter into an Intermunicipal Business Licence Scheme

WHEREAS Fraser Valley municipalities wish to enter into an agreement with one another to permit certain categories of Businesses to operate across municipal jurisdictions within the Fraser Valley region while minimizing the need to obtain a separate Municipal Business Licence in each jurisdiction;

AND WHEREAS each of the undersigned local governments (herein called singularly the Participating Municipality or as a group the “Participating Municipalities”) has adopted this Bylaw;

NOW THEREFORE, the Council of the City of Maple Ridge enacts as follows:

Part 1 Citation

1.1 This bylaw may be cited for all purposes as “Maple Ridge Intermunicipal Business Licence Bylaw No. 7915-2023”

Part 2 Severability

2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsequent paragraph, subparagraph, clause or phrase.

Part 3 Previous Bylaw Repeal

3.1 Maple Ridge Intermunicipal Business Licence Scheme Bylaw No. 6957-2012

Part 4 General Provisions

4.1 There is hereby established an **Intermunicipal Business Licence** scheme, pursuant to section 14 of the **Community Charter** and according to the terms and conditions of this Bylaw.

Part 5 Definitions

5.1 In this bylaw, unless the context otherwise requires, the following words have the following meanings:

Business has the meaning as defined by the **Community Charter**.

Community Charter means the *Community Charter*, S.BC. 2003, c.26.

Mobile Business means a trades contractor or other professional related to the construction industry or contractor that performs maintenance and/or repair of land and buildings or a

health care professional or a health care service provider who only provides services by visiting clients in their homes from other than their **Premises**.

Intermunicipal Business Licence means a business licence which authorizes a **Mobile Business** to be carried on within the jurisdictional boundaries of any or all of the **Participating Municipalities** in accordance with this Bylaw and shall be in addition to a **Municipal Business Licence**.

Municipal Business Licence means a licence or permit, other than an **Intermunicipal Business Licence**, issued by a **Participating Municipality** that authorizes a **Business** to be carried on within the jurisdictional boundaries of that **Participating Municipality**.

Participating Municipality means those of the following municipalities that have adopted this Bylaw:

City of Abbotsford	Township of Langley
City of Chilliwack	City of Maple Ridge
Corporation of Delta	City of Mission
District of Hope	City of Pitt Meadows
District of Kent	City of Surrey
City of Langley	Village of Harrison Hot Springs

Person has the meaning as defined by the *Interpretation Act*, S.B.C. 1996, c. 238.

Premises means a fixed or permanent location where the **Person** ordinarily carries on **Business**.

Principal Municipality means the Participating Municipality where a **Business** is located or has a **Premise**.

Part 6 Specific Regulations

- 6.1 Subject to sections 6.2 and 6.4, the provision of the **Intermunicipal Business Licence** Bylaw, the **Participating Municipalities** will permit a **Person** who has obtained an **Intermunicipal Business Licence** to carry on **Business** within any **Participating Municipality** for the term authorized by the **Intermunicipal Business Licence** without obtaining a **Municipal Business Licence** in the other **Participating Municipalities**.
- 6.2 A **Principal Municipality** may issue an **Intermunicipal Business Licence** to an applicant for an **Intermunicipal Business Licence** provided the applicant is a **Mobile Business** and meets the requirements of this Bylaw in addition to the requirements of the **Municipal Business Licence** bylaw of the **Principal Municipality**.
- 6.3 Notwithstanding that a **Person** may hold an **Intermunicipal Business Licence** that would make it unnecessary to obtain a **Municipal Business Licence** in other **Participating Municipalities**, the **Person** must still comply with all other regulations of any municipal business licence bylaw or regulation in addition to any other bylaws that may apply within any jurisdiction in which the **Person** carries on **Business**.

- 6.4 A **Person** that operates a **Mobile Business** may only apply for an **Intermunicipal Business Licence** from the **Participating Municipality** in which they maintain a **Premise**.
- 6.5 Neither this Bylaw nor the issuance of an **Intermunicipal Business Licence** eliminates a requirement of a holder of an **Intermunicipal Business Licence** to obtain a **Municipal Business Licence** for each **Premises** that is maintained within the jurisdiction of the **Participating Municipality**.
- 6.6 The **Intermunicipal Business Licence** fee is \$250 and is payable to the **Principal Municipality**. The **Intermunicipal Business Licence** fee is separate and additional to any **Municipal Business Licence** fee that may be required.
- 6.7 Notwithstanding that some **Participating Municipalities** pro-rate their **Municipal Business Licence** fee, the **Intermunicipal Business Licence** fee must not be pro-rated.
- 6.8 The revenue generated from **Intermunicipal Business Licence** fees is shared amongst all **Participating Municipalities** using the revenue sharing formula referred to in Part 7, subsection 7.1 of this Bylaw.
- 6.9 The **Participating Municipalities** agree that the revenue sharing formula will be reviewed from time to time and will be altered as necessary upon agreement of all **Participating Municipalities**.
- 6.10 The revenue generated from **Intermunicipal Business Licence** fees collected by the **Participating Municipalities** will be distributed by each **Participating Municipality** to the other **Participating Municipalities** as follows:
 - (a) The revenue generated from **Intermunicipal Business Licence** fees collected from January 1 to December 31 inclusive will be distributed by February 28 of the year following the year in which the fees were collected.
- 6.11 The term of the **Intermunicipal Business Licence** is the same as the term for the **Municipal Business Licence** issued by the **Principal Municipality** for that **Business** category.
- 6.12 An **Intermunicipal Business Licence** issued within the twelve (12) month term of the **Intermunicipal Business Licence** scheme established by this Bylaw shall, until its term expires, remain valid within the jurisdictional boundaries of any or all of the **Participating Municipalities**.
- 6.13 Each **Participating Municipality** shall provide the other **Participating Municipalities** with information regarding the **Intermunicipal Business Licences** that it issues by way of regular updates on a shared database that is available to all **Participating Municipalities**.
- 6.14 A **Participating Municipality** may exercise the authority of the **Principal Municipality** and suspend an **Intermunicipal Business Licence** in relation to conduct by the holder within the **Participating Municipality** which would give rise to the power to suspend a business licence under the **Community Charter** or the **Municipal Business Licence** bylaw or regulation of the **Participating Municipality**. The suspension shall be in effect throughout all of the **Participating Municipalities** and it shall be unlawful for the holder to carry on the **Business** authorized by the **Intermunicipal Business Licence** in any **Participating Municipality** for the period of the suspension.

- 6.15 If the Council of a **Participating Municipality** is of the opinion that reasonable cause exists to cancel an **Intermunicipal Business Licence** issued by another of the **Participating Municipalities**, then it may by resolution reciting the details of such reasonable cause request the **Principal Municipality** that issued the licence to consider whether or not the licence should be cancelled pursuant to section 15 or section 60(2) of the *Community Charter*.
- 6.16 Any resolution made under section 6.15 of this Bylaw shall be communicated in writing to the **Principal Municipality** that issued the **Intermunicipal Business Licence**, together with such documentary evidence of the reasonable cause as may be available, and such **Principal Municipality** shall as soon thereafter as reasonably possible consider whether the **Intermunicipal Business Licence** should be cancelled.
- 6.17 In making any decision as to whether to cancel an **Intermunicipal Business Licence** under section 6.15 of this Bylaw or section 15 or section 60(2) of the *Community Charter*, the **Principal Municipality** shall approach the matter as if the conduct complained of had occurred within its own jurisdictional boundaries.
- 6.18 The **Principal Municipality** will retain the authority to hear related reconsiderations or appeals of suspensions and cancellations of **Intermunicipal Business Licences**.
- 6.19 Nothing in this Bylaw affects the authority of a **Participating Municipality** to suspend or cancel any business licence issued by that municipality or to enact regulations in respect of any category of **Business** under section 15 of the *Community Charter*.
- 6.20 In the event of an inconsistency between this Bylaw and any other bylaw relating to business licensing of a **Participating Municipality**, the provisions of this Bylaw shall take precedence.
- 6.21 This Bylaw shall come into force and take effect upon on the first day of January 2024.

Part 7 Intermunicipal Business Licence Fee Sharing Formula

- 7.1 The revenue generated from Intermunicipal Business Licence fees is shared on the following formula:

- (a) The **Principal Municipality** is to retain 90% of the fee collected and the remaining 10% is to be distributed to the remainder of the **Participating Municipalities**.

READ A FIRST TIME this 24th day of October, 2023.

READ A SECOND TIME this 24th day of October, 2023.

READ A THIRD TIME this 24th day of October, 2023.

ADOPTED BY COUNCIL this 14th day of November, 2023 .

CORPORATE OFFICER

PRESIDING MEMBER

