

ACT Gift Shop - Shop Artist Application

About The ACT Gift Shop

The City of Maple Ridge owns and operates The ACT Arts Centre in Maple Ridge, a community hub for arts and culture.

Located inside the ACT Arts Centre, The ACT Gift Shop features high quality works of art and fine craft created by local artists and artisans. The shop also features an assortment of Maple Ridge focused merchandise.

The Gift Shop accepts new artists on an ongoing basis. If you would like to submit your work for consideration, please refer to the instructions below.

Gift Shop Submission Criteria

- Types of items accepted: Jewelry, original artworks, pottery, glassware, art cards, art prints, zines, fiber art, clothing (Knitted, crocheted, felted, or sewn accessories), metalwork, soap, candles, home goods.
- All items considered for the shop must be original creations of each artist. In the case of artwork prints, the prints must be reproductions of original artwork created by the artist.
- Items are selected based on the following criteria: quality, uniqueness, appeal to customer base, and price point. Items are selected at the discretion of Gallery staff.

Instructions for Submitting to the Shop via Email

ACT Gift Shop accepts applications delivered via email to ACTGallery@MapleRidge.ca, with the subject line 'Gift Shop Application'. All documents must be in PDF format.

Please include the following documents in your emailed application:

1. Contact Information - name, phone number, and email address, city/town of residence as well as social media handles and/or links if applicable.
2. Biography – includes biographical information and information regarding your creative practice.
3. Product Images – attachments or internet links (Google Drive, Dropbox, etc) to 5-10 images of your artwork and/or products.

Instructions for Applying to the Shop In-Person or by Mail

ACT Gift Shop accepts applications delivered via regular mail and in person.

Please include the following documents in your physical package:

1. Contact Information - name, phone number, and email address, city/town of residence as well as social media handles and/or links if applicable.
2. Biography – includes biographical information and information regarding your creative practice.
3. Product Images – Printed images are acceptable, USBs are not accepted.

Submissions can be mailed to:

ACT Art Gallery, Attn: Courtney Miller
11944 Haney Place
Maple Ridge, BC
V2X 6G1

If you would like your submission returned to you, please include a self-addressed postage paid envelope.

You may also drop your submission off in person at the ACT Box Office. **Please ensure that it is addressed to ACT Art Gallery, Attn: Courtney Miller.**

Frequently Asked Questions:

I'm having trouble submitting my application via email. How do I seek help?

For support, please contact:

ACT Arts Centre Gallery
ACTExhibitions@MapleRidge.ca
672-275-1273

When will I receive an answer regarding my application?

All applications will receive email confirmation of receipt once delivered to the ACT Gallery inbox. Shop applications are reviewed once per month. You will be notified of the status of your application within 3-4 weeks of receipt.

Do I need to be a Maple Ridge resident to apply?

No – while we prioritize uplifting local artists, everyone is welcome to submit an application.

