

### Tenant Improvement Development Review Confirmation Letter

Name of TI CP: \_\_\_\_\_ Date: \_\_\_\_\_

Base Building Project Address: \_\_\_\_\_

Tenant Space Specific Address: \_\_\_\_\_

Applicant for Post Occupancy TI: \_\_\_\_\_

Base Building Permit No.: \_\_\_\_\_ TI Permit #: \_\_\_\_\_

Base Building Development Permit(s) No.: \_\_\_\_\_ (Include Minor Amendments)

Y	N	N/A	Development Permit Delegation Checklist related to Tenant Improvement
			Proposed modifications must not require any new development variances or increase approved variances.
			The density as defined in the applicable zoning category of the development must not be increased beyond the level specified in the approved Development Permit.
			Proposed modifications must not alter elements that were controversial or that attracted considerable discussion from the public, staff, Advisory Design Panel, or Council during the original Development Permit process.
			Proposed exterior modifications must maintain or enhance the quality of the development and must retain the basic form and character of the development.
			Modifications should not alter the approved lot coverage, siting, scale, spacing, or configuration of buildings, with the exception of minor changes and additions to buildings to accommodate Building Code or servicing requirements.
			Approved open space and amenity areas should be maintained; proposed changes to landscaping detail should be minor in nature and of equivalent value to approved plans.
			Proposed changes to the location and configuration of vehicle access and parking areas should be minor in nature.
			Proposed modifications must not contravene the applicable Development Permit Area Guidelines and Objectives.

I (CRP for the Tenant Improvement), \_\_\_\_\_ hereby confirm that I am aware of the conditions of the Development Permit relevant to the proposed scope of the Tenant Improvement Building Permit, and that the drawings submitted substantially comply with the Development Permit conditions.



# Certified Professional (CP) Supplement

11995 Haney Place, Maple Ridge, BC V2X 6A9  
Phone: 604-463-5221 Email: Enquiries@MapleRidge.ca

CRP Signature: \_\_\_\_\_ CRP Firm Name: \_\_\_\_\_

Date: \_\_\_\_\_

Phone No. : \_\_\_\_\_



CRP Seal and Date



As submitted by: \_\_\_\_\_

Certified Professional (CP) Stamp