

THE FOLLOWING DOCUMENT HAS BEEN REPRODUCED FOR CONVENIENCE ONLY and is a consolidation of the following:

1. Maple Ridge Cemetery Bylaw No. 7612-2020.
2. Maple Ridge Cemetery Amending Bylaw No. 7797-2021.
3. Maple Ridge Cemetery Amending Bylaw No. 8112-2026

Individual copies of any of the above bylaws can be obtained by contacting the Clerk's Department.

City of Maple Ridge



Cemetery Bylaw No. 7612-2020

**A Bylaw to repeal Maple Ridge Cemetery Bylaw No. 7260-2016
in its entirety and hereby create a new Maple Ridge Cemetery Bylaw**

WHEREAS, the Council of the City of Maple Ridge, acting as the Board of Trustees of the Cemeteries, deems it expedient to create a new cemetery bylaw;

AND WHEREAS, the Council of the City of Maple Ridge wishes to repeal Maple Ridge Cemetery Bylaw No. 7260-2016 in its entirety;

NOW THEREFORE, The Council of the City of Maple Ridge in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited for all purposes as "Maple Ridge Cemetery Bylaw No. 7612-2020".
2. Maple Ridge Cemetery Bylaw No. 7260-2016 is hereby repealed in its entirety.

Words or phrases defined in the *British Columbia Cremation, Interment and Funeral Services Act* and its regulations or the *Business Practices and Consumer Protection Act* and its regulations or the *Wills Estates and Succession Act* and its regulations, will have the same meaning when used in this bylaw unless otherwise defined in this bylaw.

The headings contained in this bylaw are for convenience only and are not to be construed as defining, or in any way limiting the scope or the intent of the provisions of this bylaw.

If any portion of this bylaw is for any reason held invalid by any court of competent jurisdiction, the invalid portion will be severed and the severance will not affect the validity of the remainder.

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PART I - DEFINITIONS

1. Definitions

For the purpose of this Bylaw, unless the context otherwise requires:

Care Fund	means a care fund required and governed by the <i>Cremation, Interment and Funeral Services Act</i> , in the form of a trust account
Caretaker	means the person(s) duly employed by the City from time to time as caretakers at the Cemeteries of the City of Maple Ridge.
Casket	means a rigid container ornamented and lined with fabric designed for the encasement of human remains and in the case of green burial, shall be fully biodegradable.
Cemeteries	means all those parcels or tracts of land set aside, used, and maintained by the City as a place of interment for human remains or Cremated Remains as described in Section 2 of this Bylaw.
Child	means a child from birth up to, and including, the age of 10, and includes a stillborn infant.
City	means the City of Maple Ridge acting as the Board of Trustees of the Cemeteries.
Clerk	means the person appointed by the Board of Trustees to keep and manage the records of interments in the Cemeteries managed by the City of Maple Ridge.
Columbarium	means a vault with single or double compartment niches for urns containing Cremated Remains.
Commingle Remains	means the intentional and irreversible mixing of the Cremated Remains of more than one deceased person.
Consumer Protection B.C.	means the Business Practices and Consumer Protection Authority or its successor body appointed under the <i>Cremation, Interment and Funeral Services Act</i> .
Control of Disposition	means the right of a person to control the disposition of human remains or Cremated Remains in accordance with the <i>Cremation, Interment and Funeral Services Act</i> .
Council	means the Council of the City of Maple Ridge acting as the Board of Trustees of the Cemeteries.
Cremated Remains	means the ashes resulting from cremation of a deceased human body.

Director of Parks & Facilities	means the Director of Parks & Facilities or other person duly appointed as such from time to time by Council.
Disinterment	means the removal, for the purpose of permanent relocation, of a. human remains, and b. the container, or any of the remaining container, holding the human remains, from the lot in which the human remains are interred.
Exhumation	means the exposure and removal of interred human remains for the purposes of viewing or examination
Family Member	means a parent, grandparent, or sibling, and includes the biological, adopted, step and variations thereof.
Grave	means a space of ground within a lot in a Cemetery used or intended to be used for the burial of human remains or Cremated Remains or both.
Grave Liner	means a receptacle made of durable material placed around a Casket to provide reinforcement to a Grave Lot.
Green Burial	means a natural burial in a designated section of a Cemetery as described in Section 6 of this Bylaw.
Lot	means a burial lot for human remains or Cremated Remains under a Right of Interment as designated and shown on the plan of the cemetery on file in the City's municipal offices, which includes a Grave or Niche.
Meadows	means a defined area in a Cemetery set aside specifically for the non-recoverable placement of Cremated Remains.
Medical Health Officer	means the person assigned by the Fraser Health Authority to oversee interments/disinterments in the City where health concerns about death require special treatment for interment.
Niche	means a recessed space in the Columbarium used or intended to be used for the inurnment of Cremated Remains.
Non-resident	means any person who is not a "Resident".
Relative:	means any persons connected biologically, or by adoption, step or marriage and variations thereof.
Resident	means any person who: (a) is a resident of the City on the date of the application for a Right of Interment; or (b) a person who resided in the City at the time of death; or (c) was a five (5) year resident of the City within eighteen (18) months preceding death;

Right of Interment	means a permit to purchase the right to allow the interment of human remains or Cremated Remains in a Lot. It does not entitle the holder to any title or interest in a Cemetery or Lot, but instead provides for the right to inter the person(s) named on the Right of Interment.
Rights Holder	means an Interment Rights Holder who has been issued a Right of Interment, and includes a Transferee if a transfer of the Right of Interment has been effected by the Clerk as described in section 3(e).
Rose Garden	means a former defined area in a Cemetery set aside specifically for the non-recoverable placement of Cremated Remains which is now to capacity.
Scattering Garden	means a defined area of a Cemetery designated for the commingled and non-recoverable placement of Cremated Remains.
Statutory Holidays	means any of the following days, namely New Year's Day, Family Day, Good Friday, Easter Sunday, Easter Monday, Victoria Day, Canada Day, B.C. Day, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day, Boxing Day, and any day or part of a day proclaimed as a civic holiday. In the event that a statutory holiday occurs on a Saturday or Sunday, the statutory holiday will also include the following Monday.
Transferee	means the recipient of a Right of Interment, transferred by a Rights Holder related to the Transferee by birth, marriage or adoption.
Treasurer	means the person duly appointed by the City to invest and administer the Care Fund.

The use of words signifying the masculine will include the feminine.

All other words and phrases in this Bylaw will be construed in accordance with any definitions assigned to them in the *Cremation, Interment and Funeral Services Act* and the *Business Practices and Consumer Protection Act*, and their associated regulations, all as amended or replaced from time to time.

Cemetery fees are set out in the Maple Ridge Fees and Charges Bylaw, as amended from time to time.

PART II – LEGAL DESCRIPTION

2. Cemetery Land Legal Description

The following lands have been set aside, operated, used or maintained as Cemeteries by the City:

- (a) Maple Ridge Cemetery: Legally described as being:

PID: 006-843-140, Parcel "A" (Reference Plan 8035) Lot 13 DL 247, Group 1, NWD Plan 1007, NO PID Part (3.107 Acres) of Lot 13 in Block 1, of part of Lot 247, Group 1, Map 1007 as shown outlined in orange on Sketch Deposited No. 2819 (AFB 15/290/10146E),
PID: 008-779-538 Lot 45, DL 248, Group 1, NWD Plan 25353,
PID 024-740-748 Parcel I (Plan with Fee 446F) DL 247 Group 1, NWD,
NO PID Lot J of Lot 248, Group 1, Plan 692 (AFB 18/599/15321A),
PID: 011-272-341 Parcel "A" (Reference Plan 9535) Lot 14 DL 247 Group 1 NWD Plan 7909,
PID: 009-055-789 Lot 54 DL 248 Group 1 NWD Plan 29311,
PID: 011-310-227, Lot 4; DL 247, Group 1 NWD; Plan 8050,
PID: 011-310-219 Lot 2 DL 247 Group 1, NWD; Plan 8050, and
PID: 009-040-480 Lot 3, DL247 Group 1 NWD; Plan 8050

- (b) Whonnock Cemetery: Legally described as being:

That 1.0 Acre Portion of Indian Reserve Whonnock No. 1 shown on Plan BC290, described as "Unsubdivided Part of Reserve North of Highway" (ILRS PIN 90259250)

- (c) Whonnock Cemetery No. 2: Legally described as being:

PID: 003-439-135 Lot 17 DL 433, Group 1, NWD Plan 64271

A copy of the plan of each Cemetery will be kept available for public inspection in the Office of the City and at such other places as Council or Consumer Protection B.C. may direct.

Council hereby establishes itself as a Board of Trustees to own and operate the Cemeteries and to exercise all of the powers and duties of the Board of Trustees pursuant to the Cremation, Interment and Funeral Services Act.

PART III – GENERAL

3. Rights of Interment

The Director of Parks & Facilities may refuse to sell a Right of Interment for more than two (2) Grave or Niche spaces to any one individual.

- (a) The Clerk will issue a Right of Interment, being a permit allowing for the interment of human remains or Cremated Remains, in respect of a person who is named on the Right of Interment, for a vacant unreserved Lot, upon payment of the applicable fees shown in Schedule "A". The purchase of a Right of Interment for The Meadows, the Scattering Garden or Green Burial may only be done at the time of need for a deceased person.
- (b) A Right of Interment issued under this Bylaw:

- (i) must specify either:
 - a. that the holder of the Right of Interment reserves the right to use the Lot for themselves, or
 - b. the name of another person for whom the right to use the Lot has been reserved;
 - (ii) does not vest in the Rights Holder or a person designated by the Rights Holder any right, title, or interest in the land in or on which the Lot is located;
 - (iii) may only be transferred, cancelled or sold in strict accordance with this Bylaw.
- (c) A Rights Holder may transfer their Right of Interment to a Transferee, upon payment of the applicable fee for the transfer shown in Schedule "A", in accordance with section 3(e).
- (d) A Rights Holder may only sell an issued Right of Interment back to the City, and only if the Lot has not been used and is no longer required (except where transferred to a Transferee) by surrendering the Right of Interment to the Clerk. The amount of fees returned will be the original fees paid for the Lot less:
- (i) the transfer fee as shown in Schedule "A";
 - (ii) the Care Fund contribution; and
 - (iii) taxes associated with the Right of Interment.
- if more than 30 days have passed since the date of original issuance. If less than 30 days have passed since the date of original issues, the full amount of original fees paid will be returned by the City. If a Rights Holder sells a Right of Interment to the City that has been issued more than 10 years prior to the cancellation date shown on the Right of Interment, the Rights Holder will be refunded the equivalent of the purchase price 10 years prior to the cancellation date less the Care Fund contribution, applicable taxes and the transfer fee.
- (e) Upon acceptance by the City of the applicable fee shown in Schedule "A", and upon compliance with the requirements of this bylaw by the Rights Holder and the Transferee, the Clerk will record and give effect to the desired transfer of the Right of Interment in the records kept by them for that purpose.
- (f) A Rights Holder may make designations for their Grave(s) or Niche(s) during their lifetime. However, where a Rights Holder dies and did not designate persons entitled to be interred in the Rights Holder's Grave(s) or Niche(s), the City may give approval to an applicant who makes application to the City to receive the Rights Holder's Right of Interment or permission for an interment on said Grave(s) or Niche(s), if the applicant provides, as exhibits to a statutory declaration made by the applicant, any of the following:
- (i) the Rights Holder's will showing the applicant as the recipient of the Right of Interment; or
 - (ii) letters probate showing the applicant as the recipient of the Right of Interment from the residue of the Rights Holder's estate; or
 - (iii) letters of administration showing the applicant as the recipient of the part of the intestate Rights Holder's estate that includes the Right of Interment; or

- (iv) a statutory declaration from the Rights Holder's spouse claiming Right of Interment entitlement. In the absence of a spouse, a statutory declaration from all surviving lineal descendants of the Rights Holder claiming Right of Interment entitlement.

Provided that subsequent to the coming into force of this Bylaw, each person who purchases a Right of Interment and thereby becomes a Rights Holder must, contemporaneously with the purchase of the Right of Interment, provide to the Clerk a list of family members (the "Named Family Members") who may be interred in the remaining plots held by the Rights Holder. Following the death of the Rights Holder the "Named Family Members" collectively may transfer an empty Plot or Niche back to the City, transfer a plot or niche to a Relative, or list further permissions for interment.

4. Fees and Charges

The applicable fees for interment, disinterment, and care of Graves and Niches, and the charges for goods required for burial by the City for use in the Cemetery and any other Cemetery fees are shown in Schedule "A".

Unless prior arrangements have been made by a government agency with the City, the applicable fees shown in Schedule "A" will be paid at the City's offices in full at the time of purchase. The Rights Holder or any other person with Control of Disposition will pay the City the applicable fees required for interment no later than 24 hours in advance of the interment.

5. Size of Graves

The size of Graves and Niches are as follows:

- (a) Adult size grave space is 8' x 4' (2.44m x 1.22m).
- (b) Child grave space is 6' x 2'3" (1.83m x .69m).
- (c) Cremated Remains grave space is 2' x 3' (0.61m x 0.91m).
- (d) Single Niche space is 11" X 11" X 11" (28 cm X 28 cm X 28 cm).
- (e) Double Niche space is 15" X 14" X 12" (38.1 cm X 35.6 cm X 30.5 cm).

6. Green Burials

Green Burials are permitted only in the area on the Cemetery plot plan designated as a Green Burial area and only if the following criteria is met:

- (a) The human remains must be prepared without embalming;
- (b) The human remains must be buried in a fully biodegradable casket;
- (c) No Grave Liner or vault may be used;
- (d) No memorial markers may be permitted for Green Burials.

PART IV – INTERMENT, EXHUMATION AND CREMATION

7. Permission to Inter, Exhume and Cremate

- (a) No human remains will be interred in a cemetery until a Right of Interment has been issued by the City and the applicable fee has been paid to the City, except as may be permitted otherwise under the terms of Section 7(c).
- (b) All applications for a Right of Interment in a cemetery will be made to the Clerk at the City's offices during the hours that the City's offices are open to the public on all days of the week except Saturday, Sunday, Statutory Holidays, and in cases of emergency as described in Section 7(c).
- (c) Any person who makes application for a Right of Interment or who requires an interment to be made will provide the Clerk with a statement of the name, age and date of death of the deceased, whether or not death was caused by a communicable disease as listed in Schedule "A" of the Health Act Communicable Disease Regulation made under the Public Health Act, the time and date of the funeral and any other information which it is reasonable for the Clerk to request.
 - (i) Where the Medical Health Officer directs, pursuant to the Health Act Communicable Disease Regulation or otherwise, that human remains will be buried in the Cemetery during any period when the City's offices are closed, the Ministry of Health must grant approval for same and retroactive approval must be obtained from the City during normal working hours.
 - (ii) Where a burial in the Cemetery is performed under the conditions of Sub-section 7(c)(i), the person who permitted the burial and the person who performed the burial will report the matter to the Clerk, and the representative of the deceased will supply the Clerk with full details of the deceased as required by Section 7(c) together with such applicable fees shown in Schedule "A" if such fees have not already been paid.
 - (iii) The information required to be given to the Clerk under the terms of Sub-section 7(c)(i) will be provided to the Clerk as soon after such interment as the City's office are opened.
- (d) Commingled Remains may be interred in the following areas of a Cemetery only:
 - (i) between two side-by-side cremation Graves; or
 - (ii) between two cremation Graves in The Meadows; or
 - (iii) between two cremation Graves on a full burial Grave; or
 - (iv) in the Scattering Garden; or
 - (v) in a double Columbarium Niche.
- (e) Cremated Remains may be commingled subject to the following conditions:
 - (i) that the intent to Commingle Remains is disclosed to the Clerk upon application for a Right of Interment;

- (ii) that written authorization from the person(s) having Control of Disposition is provided to the Clerk;
 - (iii) that the person(s) having Control of Disposition acknowledge that the result is permanent and irreversible;
 - (iv) that a Right of Interment has been issued for each of the deceased and fees paid as shown in Schedule "A" indicative of two separate interments;
 - (v) that the memorialization of Commingled Remains are subject to regulations in Sections 11 and 12.
- (f) No deceased person interred in a Cemetery will be exhumed without a written order being first obtained from the Business Practices and Consumer Protection Authority in accordance with the requirements of the Cremation, Interment and Funeral Services Act and the presentation for such order to the Clerk for their examination.
- (g) In the event that Cremated Remains are placed in a full burial Grave in advance of a Casket to be interred in the same Grave, the Cremated Remains, if interred in an urn or similar container, will be removed by the Caretaker at the time of the full burial and be reinterred on top of the Casket at no cost during the Casket interment.

8. Interment in the Cemetery

- (a) No remains other than human remains or Cremated Remains will be interred in a Cemetery and all interments will be subject to, and comply with, the provisions of this Bylaw.
- (b) The Rights Holder for a Lot must not permit an interment to be made in the Lot to which the Right of Interment refers, nor transfer or dispose of the Lot to another person, group or organization unless the interment, transfer, or disposal is made pursuant to and in accordance with the provisions of this Bylaw.
- (c) Where the human remains of a person who died while suffering a communicable disease are to be buried in a Cemetery and instructions have been given by the Medical Health Officer respecting the interment, the interment will be fully and carefully followed by those who perform the interment.
 - (i) Each interment in a Cemetery, other than the interment of Cremated Remains, will provide for not less than 39.2 inches (1 meter) of earth between the general surface level of the ground at the Grave site and the upper surface of the Casket or Grave Liner enclosing the human remains resting in the grave.
 - (ii) One Casket interment is permitted in each full burial Grave in a Cemetery. With the exception of Graves designated for Green Burial, a single full burial Grave may inter up to one Casket and four sets of Cremated Remains. A single Child Grave may contain the Casket of one Child and a maximum of two sets of Cremated Remains of Family Members.
 - (iii) Each single Columbarium Niche may contain one set of Cremated Remains. Each double Columbarium Niche may contain up to two sets of isolated Cremated Remains or the Commingled Remains of two deceased persons.

- (iv) Each interment of Cremated Remains in a Grave will be within a liner or within an urn made of plastic, metal, ceramic or stone, except where Cremated Remains are disposed of in the Meadows and Scattering Garden, in accordance with Sub-section 20(vii). Each liner will permanently contain one urn or similar container of Cremated Remains and will be buried in the grave not less than 2 feet (60cm) deep. The urn must not exceed dimensions of 11" wide X 11" deep X 13" high (28 cm X 28 cm X 33 cm).
 - (v) A Grave Liner will be used for each Casket interment, except where a metal Casket is used. No Grave Liner will be used for grave sites where a Green Burial is designated.
 - (vi) Each Grave Liner used in the cemetery will be made of reinforced fibreglass only. The Grave Liner must cover the entire length and sides of the Casket.
 - (vii) The disposal of Cremated Remains in The Meadows and Scattering Garden will be without a container and will only be performed under the direction of the Caretaker.
- (d) No person will inter any human remains or Cremated Remains in the Cemetery except between the hours of 8:30 a.m. and 4:30 p.m.
- (e) No person will inter any human remains or Cremated Remains on a Statutory Holiday or deferred Statutory Holiday except in emergency conditions as specified in Section 7(c).
- (f) No Grave is to be dug or opened and no Cremated Remains are to be interred by any person other than the Caretaker or a person duly authorized by the Caretaker.
- (g) The duties and responsibilities of the Caretaker will be, among other things, to carry out, or cause to be carried out by Cemetery workers placed under their supervision:
 - (i) The digging, preparation, opening and closing of Graves, opening and sealing of Niches and the interment of Cremated Remains as ordered by the Clerk;
 - (ii) The direction of all funerals, bereavement rites or ceremonies in the Cemetery to the correct Lot;
 - (iii) The installation of memorials on Lots and construction of their foundations or bases;
 - (iv) The general work of the Cemetery, including maintenance of walls, fences, gates, paths and other Cemetery improvements; and
 - (v) The provisions for care of the Cemetery tools and equipment.
- (h) The Caretaker will maintain records as directed by the Clerk and will submit reports as required by them, and, will do such other work as the Clerk may require from time to time in relation to the Cemetery operation.

PART V – ADMINISTRATION AND CARE FUND

9. Administration and Care Fund

- (a) The Clerk and Treasurer must:
 - (i) Maintain all records and files necessary for the administration and management of each Cemetery and as required by the Cremation, Interment and Funeral Services Act and its regulations;
 - (ii) Review and issue Rights of Interments and permits for exhumation/disinterment;
 - (iii) Coordinate interments, exhumations and the placement of memorials with the Caretaker; and
 - (iv) Maintain an accounting of all monies received and expended under this bylaw.
- (b) The Clerk is hereby authorized on behalf of the City and subject to the provisions of this bylaw to issue a Right of Interment in respect of:
 - (i) any unoccupied Grave for which a Right of Interment has not already been issued;
 - (ii) any Niche for which a Right of Interment has not already been issued; and
 - (iii) the Meadows and Scattering Garden areas in the Cemetery.
- (c) Upon issuing a Right of Interment, or upon viewing an order for exhumation from the proper authority as specified in Section 7(f), the Clerk will notify the Caretaker before the time of the intended interment or exhumation giving the name of the deceased, the number and location of the Grave concerned and any instructions of the Medical Health Officer relative to the interment or exhumation.
- (d) A Care Fund is hereby continued, to be administered in accordance with the requirements of the Cremation, Interment and Funeral Services Act.
 - (i) All fees specified as “Care Fund” fees in Schedule “A” to this Bylaw shall be levied and paid into the Care Fund and held, invested and used by the City in strict compliance with the Cremation, Interment and Funeral Services Act and its regulations.
 - (ii) For all Rights of Interment, the amount required to be used for Care Fund purposes is specified in Schedule “A”, provided that Care Fund contribution will not apply to Grave space made available by the City free of charge for an indigent burial.
 - (iii) Any owner of a memorial marker, tablet, or monument, desiring to install same in the cemetery, will pay to the Treasurer, prior to the installation of such memorial, the applicable Care Fund contribution shown in Schedule “A”.
- (e) A separate account of all monies received under the provisions of this Bylaw and of all monies expended hereunder, will be kept by the Treasurer and any surplus remaining of receipts over expenditures will be paid at the end of each financial year into a reserve fund to be known as The Cemetery Fund for investment by the City in accordance with the provisions of the Community Charter and the interest derived from such reserve fund will be expended on the upkeep and development of the cemetery.

PART VI – MEMORIALIZATION

10. Memorials

- (a) No person will place a memorial marker or Niche plate on any Grave or Niche until the applicable fee shown in Schedule “A” has been paid to the Treasurer, which includes a contribution to the Care Fund in respect to each memorial.
- (b) All Upright Monuments, their bases and foundations are the responsibility of the purchaser and will only be installed by a monument company upon prior approval by the City. All Pillow Top Markers and their foundations, Memorial Markers and Niche plates will only be installed by the Caretaker.
- (c) All monuments, markers, plaques, niches and their corresponding inscriptions will only be installed and inscribed after the human remains or Cremated Remains have been interred and may only be installed and inscribed on the corresponding Grave or Niche where the remains have been interred.
- (d) An application for monuments, markers, plaques and Niche plate installations may only be made by the Rights Holder, their executor(s) or executrix, or their heirs.
- (e) Existing monuments, markers and Niche plates may be replaced or refurbished with a duplicate of the original providing it includes similar dimensions and wording, or conforms to specifications in Section 11 or Section 12.
- (f) All tablet-type memorials must be made of stone or bronze.
- (g) The City shall not be held liable for, or be obliged to repair, any breakage or damage to any Memorial in the Cemetery, except as shall arise as the result of the negligence of the City.
- (h) All Memorials and foundations, are the property of the purchaser, and their care and repair are the responsibility of the purchaser.

11. Memorials – All Cemetery Sections except Maple Ridge Cemetery Section 6

All memorials may be installed provided they conform to the following:

(a) General:

- (i) Each memorial tablet will be installed in a position on the Grave according to that established by the City for memorials on Graves in the Cemetery. Requests for exception based on religious beliefs will be made to the Clerk, which may not be unreasonably denied. Each memorial tablet will have its top surface set level with the surface of the surrounding ground.
- (ii) Each bronze memorial tablet will be attached to a granite base not less than 3 inches (7.5 cm) thick with side surfaces true and perpendicular with the top surface of the attached tablet. A bronze memorial tablet on the Grave of a full adult burial or Child may be smaller than its granite base provided the granite base conforms to the size for the Grave as required by subsections (b), (c) and (d) below, and provided the part of the base

extending beyond the tablet does not exceed 2 inches (5.08 cm) wide and has a smooth, sawn or polished surface.

- (iii) Each stone memorial tablet will be not less than 3 inches (7.62 cm) thick and will have its side surfaces true and perpendicular with its top surface.
- (iv) A memorial marker or Niche plate may be inscribed in a non- English script provided the that a translation has been provided and approved by the Clerk.
- (v) Concrete bases are not permitted

(b) Full Burial Graves:

- (i) Each full burial Grave may have a maximum of one 12" X 20" (30.48 cm X 50.8 cm) marker and up to four 8" X 12" (20.32 cm X 30.48 cm) cremation markers. Each 12" X 20" (30.48 cm X 50.8 cm) marker may memorialize a maximum of two deceased persons. Each additional 8" X 12" (20.32 cm X 30.48 cm) marker may only memorialize one deceased person.
- (ii) Two side-by-side full burial Graves may have a choice of one 18" x 30" (45.72 cm x 76.2 cm) marker overlapping both Graves, or one 12" X 20" (30.48 cm X 50.8 cm) marker on each of the two full burial Graves. Each of the two full burial Graves may have a maximum of four additional 8" X 12" (20.32 cm X 30.48 cm) cremation markers.

Each 18" x 30" (45.72 cm x 76.2 cm) marker may only be used to memorialize two deceased persons.

(c) Child Burial Graves:

- (i) Each Child burial Grave may have a maximum of one 12" X 20" (30.48 cm X 50.8 cm) marker and up to two 8" X 12" (20.32 cm X 30.48 cm) cremation markers for Family Members.

Each 12" X 20" (30.48 cm X 50.8 cm) marker may only memorialize one deceased Child. Each additional 8" X 12" (20.32 cm X 30.48 cm) marker may only memorialize one deceased Family Member. Two Family Members having their Cremated Remains commingled and placed on a child Grave must each have their own 8" X 12" (20.32 cm X 30.48 cm) cremation marker.

(d) In-ground Cremation Graves in Cremation Section:

- (i) Each single cremation Grave within a cremation section of a Cemetery may have a maximum of one 8" X 12" (20.32 cm X 30.48 cm) cremation marker.

Each single cremation marker may only memorialize one deceased person.

- (ii) Two side-by-side cremation Graves within a cremation section of a Cemetery may have either one 12" X 20" (30.48 cm X 50.8 cm) marker spanning both Graves, or one 8" X 12" (20.32 cm X 30.48 cm) cremation marker on each of the two cremation Graves.

Each 12" X 20" (30.48 cm X 50.8 cm) may memorialize a maximum of two deceased persons. Each 8" X 12" (20.32 cm X 30.48 cm) cremation marker may only memorialize one deceased person.

(e) Columbarium (Niche) Wall:

- (i) Each single Columbarium Niche plate may memorialize a maximum of one deceased person.
- (ii) Each double Columbarium Niche plate will memorialize one or two deceased persons maximum.
- (iii) Each Columbarium Niche plate will be consistent in layout, design and format as established by the City.

(f) The Meadows/Rose Garden/Scattering Garden:

- (i) Individual memorial markers are not permitted in the Rose Garden, The Meadows or the Scattering Garden.
- (ii) Memorialization to honour deceased who are not interred in the Cemetery may do so by having the name of the deceased person added to the Rose Garden Memorial plaque.

12. Memorials – Maple Ridge Cemetery Section 6 Only

All Monuments and markers may be installed provided they conform to the following:

(a) General:

- (i) Upright Monuments or Pillow Top Markers may only be installed on specified plots within Cemetery Section 6 and the size must be in accordance with subsection (b).
- (ii) Memorialization of Full Burial graves in Cemetery Section 6 which are not designated for Upright Monuments or Pillow Top Markers will comply with Section 11(b).
- (iii) Each monument or memorial tablet will be installed in a position on the Grave according to that established by the City for memorials on Graves in the Cemetery. Requests for exception based on religious beliefs will be made to the Clerk, which may not be unreasonably denied.
- (iv) Each bronze memorial tablet will be attached to a granite base not less than 3 inches (7.5 cm) thick with side surfaces true and perpendicular with the top surface of the attached tablet. A bronze memorial tablet on the Grave of a full adult burial may be smaller than its granite base provided the granite base conforms to the size for the Grave as required by subsection (b) (ii) and (iii) below and provided the part of the base extending beyond the tablet does not exceed 2 inches (5.08 cm) wide and has a smooth, sawn or polished surface.
- (v) Each stone memorial tablet will be not less than 3 inches (7.62 cm) thick and will have its side surfaces true and perpendicular with its top surface.

- (vi) A monument or memorial marker may be inscribed in a non- English script provided the Clerk has been provided with a written interpretation.
- (vii) Individual memorial markers are not permitted in the Scattering Garden or for graves designated for Green Burials.
- (viii) Concrete bases are not permitted

(b) Upright Monuments and Pillow Top Markers:

- (i) Upright Monuments and Pillow Top Markers may only be installed on cemetery plots which are designated by the City. If an Upright Monument is laid prior to a full burial interment on the plot, it is the next of kin's responsibility to have the Upright Monument removed prior to the full burial interment and then replaced once the full burial is completed. If a Pillow Top Marker is laid prior to a full burial interment on the plot, it is the City's responsibility to have the Pillow Top Marker removed prior to the full burial interment and then replaced once the full burial is completed.

8112-2026

- (ii) Each full burial Grave may have a maximum of one Upright Monument or Pillow Top Marker and up to four 8" X 12" (20.32 cm X 30.48 cm) cremation memorial tablets. Each additional 8" X 12" (20.32 cm X 30.48 cm) cremation memorial tablet may only memorialize one deceased person. Each Upright Monument or Pillow Top Marker may only memorialize persons whose remains that have been interred within that grave.

8112-2026

- (iii) Two side-by-side full burial Graves may have a choice of one double Upright Monument or double Pillow Top Marker overlapping both Graves, or one single Upright Monument or single Pillow Top Marker on each of the two full burial Graves. Each double or single Upright Monument or Pillow Top Marker may only memorialize persons whose remains that have been interred within that grave. Each of the two full burial Graves may have a maximum of four additional 8" X 12" (20.32 cm X 30.48 cm) cremation memorial tablets. Each additional 8" X 12" (20.32 cm X 30.48 cm) marker may only memorialize one deceased person.

8112-2026

- (iv) Where four full burial Graves are purchased in a square, these four full burial Graves may share one double Upright Monument or two single Upright Monuments. The Upright Monument(s) may only memorialize persons whose remains that have been interred within those graves, on either side of the monument(s).

7797-2021

- (v) All Upright Monuments and Pillow Top Markers must be made of granite. All Upright Monuments must have a granite base and a foundation made of concrete or granite. All Pillow Top Markers must have a granite foundation.

7797-2021

- (vi) Pillow Top Markers and foundations, and Upright Monuments bases and foundations are the property of the purchaser, and their care and repair are the responsibility of the purchaser.

PART VII – OTHER

13. General

- (a) The Caretaker will remove cut flowers, wreaths and floral offerings placed on Graves and Niches when they become wilted or unsightly or is necessary or expedient for the operation of the Cemetery. Artificial flowers may only be placed in a Cemetery between November 15 and March 15.
- (b) No person will define a grave with a fence, hedge, railing, curbing, or landscaping, and only authorized employees of the City may plant, remove cut down, or destroy any trees, shrubs, plants, flowers, bulbs, or rocks in a Cemetery. Any adornment or landscaping that is considered by the caretaker to be untidy or unsafe will be removed by the Caretaker at their discretion in accordance with Section 13(a) and (b).
- (c) All persons are prohibited from damaging, or defacing any memorial, monument, fence, gate, structure or any other improvements in a Cemetery.
- (d) No person will enter a Cemetery in a vehicle after the gate has been closed, or drive a vehicle in a Cemetery at any time at a speed of more than 15 kilometres an hour. Use of the Cemetery grounds will be subject to the reasonable directions and orders of the Caretaker.
- (e) No person will solicit orders for markers, tablets, memorials, cappings, or similar items within the limits of the Cemetery.
- (f) No person may use a Cemetery for a purpose that is not associated with, or incidental to, the care or interment of human remains or Cremated Remains other than passive recreation activities such as walking, jogging or cycling on pathways.
- (g) All persons and funeral processions in a Cemetery will obey the reasonable instructions of the Caretaker. Any person not behaving with proper decorum within a Cemetery, or disturbing the quiet and good order of a Cemetery, may be evicted from the cemetery by the Caretaker.
- (h) The discharging of firearms, other than in regular volleys at burial services, is prohibited in a Cemetery.
- (i) Without limiting the application of Section 15(a), any person who:
 - (i) wilfully destroys, mutilates, defaces, injures or removes any Grave, Niche. monument, memorial, or other structure placed in a Cemetery, or any fence, railing or other work for the protection or ornament;
 - (ii) wilfully destroys, cuts, breaks or injures any shrub or plant;
 - (iii) plays at any game or sport;
 - (iv) discharges firearms (save at a military funeral);
 - (v) wilfully disturbs or interferes with bereavement rites, burial ceremonies, or persons assembled for the purpose of interring human remains or Cremated Remains;
 - (vi) who commits a nuisance or at any time behaves in an indecent and unseemly manner;

- (vii) deposits any rubbish or offensive matter or thing; or
- (viii) in any way violates any Grave, Niche, Lot, memorial or other structure in a Cemetery or commits an offence against this Bylaw.

14. Hours of Operation

The gates of a Cemetery will be open:

- Monday to Friday from 8 a.m. to 4 p.m.
- Weekends and holidays (Spring/Summer) from 8 a.m. to 7 p.m.
- Weekends and holidays (Fall/Winter) from 9 a.m. to 5 p.m.

Pedestrians may access the cemetery daily from 7 a.m. to 8 p.m. No person may be in the cemetery between 8 p.m. and 7 a.m. without special permission of the Caretaker, Clerk or other person authorized by the City to grant such permission.

PART VIII – OFFENCE AND PENALTY

15. Offence

- (a) Every person who violates a provision of this Bylaw, or who consents, allows or permits an act or thing to be done in violation of a provision of this Bylaw, or who neglects to be done in violation of a provision of this Bylaw, or who neglects to or refrains from doing anything required to be done by a provision of this Bylaw, is guilty of an offence and is liable, upon summary conviction, to a fine not exceeding \$10,000 and not less than \$2,500, and is guilty of a separate offence each day that a violation continues to exist.
- (b) Every person who commits an offence is liable on summary conviction to a fine or to imprisonment, or to both a fine and imprisonment, not exceeding the maximum allowed by the Offence Act, R.S.B.C. 1996, c.338.
- (c) Notwithstanding anything herein contained, the administration and operation of a Cemetery will be carried out at all times in accordance with the Cremation, Interment and Funeral Services Act and regulations made thereunder.

This Bylaw is made by the Council of the City acting as the Board of Trustees of the Cemeteries:

READ a first time the 11th day of February, 2020.

READ a second time the 11th day of February, 2020.

READ a third time the 11th day of February, 2020.

ADOPTED, the 25th day of February, 2020.

PRESIDING MEMBER

CORPORATE OFFICER

Schedule “A”

Cemetery fees have been included in the *Maple Ridge Fees and Charges Bylaw No. 7575-2019* as updated and amended.