



Application for Driveway Crossing Culvert and Ditch Infill

11995 Haney Place, Maple Ridge, BC V2X 6A9
Phone: 604-467-7339 Email: Engineering@MapleRidge.ca

Site Address: _____

Legal Description: Lot: _____ Block: _____ DL: _____ Plan: _____

Property Owner(s): _____

Applicant (If Different from Owner; Attach Authorization): _____

Address: _____ Postal Code: _____

Phone Number: _____ Email: _____

New Driveway Culvert Crossing | By Estimate

Application Details:

- Driveway Installation
- Driveway Widening (Extension)
- Driveway Relocation
- Ditch Infill

Type of Use:

- Residential: New Build
- Residential: Existing
- Residential: Secondary Suite/Detached Garden Suite/Duplex/Small-Scale Multi-Unit Housing
- Commercial
- Other: _____

Description of/Reason for Proposed Driveway/Ditch Infill: _____

General Conditions

Location of Requested Driveway Culvert/Ditch Infill: _____

Provide driveway dimensions and location offsets as noted on the below sketch or provide a site plan if application is made in conjunction with a building permit.

Building Permit No.: _____

By initialing below, I certify that I have read and understood the following:

- Driveway and ditch infill applications must be reviewed and accepted by Engineering Transportation and Environmental Services

- One primary driveway is permitted per property. A secondary driveway requires approval by the Director of Engineering
- Driveways shall have a minimum setback of 1.5 m from the property line
- Driveways shall have a minimum clearance of 1.5 m from fire hydrants, utility poles and streetlight poles
- Driveways shall have a minimum clearance of 2.0 m from street trees
- The City shall complete a flow capacity review to determine the culvert diameter prior to estimating
- Installation of a driveway culvert/ditch infill could trigger First Nations coordination and archaeological impact assessments due to the excavation requirements. All costs are the responsibility of the applicant and costs will be communicated in advance of installation
- Installation of a driveway access/ditch infill could trigger environmental notifications and permitting from Provincial authorities. All costs are the responsibility of the applicant and costs will be communicated in advance of installation

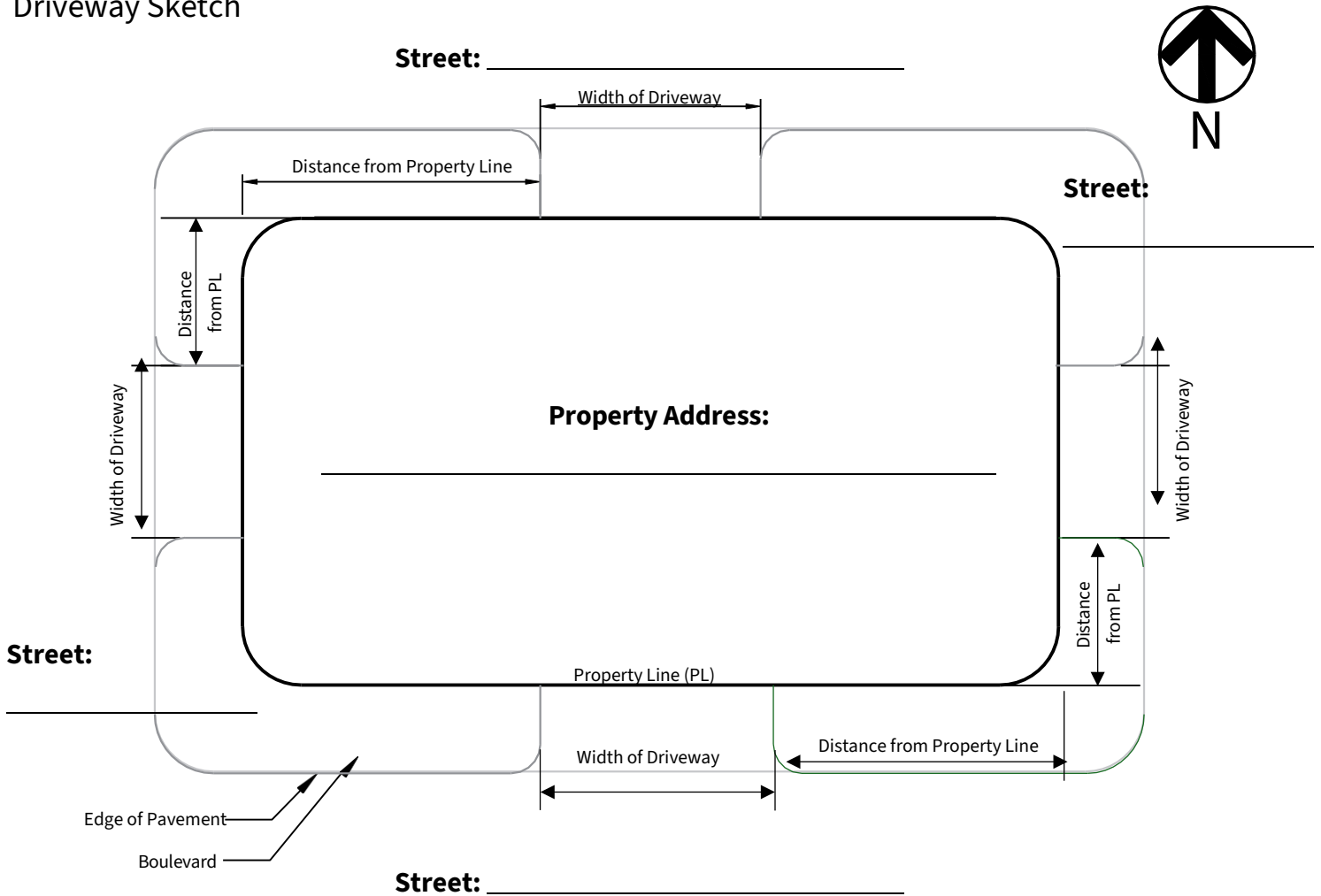
Applicant's Initials: _____

Driveway Details (Refer to Sketch on Page 3)

Driveway Will Let Out Onto (Street No. One): _____

Driveway Will Let Out Onto (Street No. Two) (Requires Approval from Director of Engineering): _____

Driveway Sketch



- The **existing** driveway is _____ m wide, _____ m from (select one) **East** **West** of the property line.
- The **proposed** driveway is _____ m wide, _____ m from (select one) **East** **West** of the property line.
- The **existing** driveway is _____ m wide, _____ m from (select one) **North** **South** of the property line.
- The **proposed** driveway is _____ m wide, _____ m from (select one) **North** **South** of the property line.

Terms and Conditions

1. The Applicant agrees to comply with City policies and bylaws, including the following: streets and traffic, sediment control, water, sanitary sewer regulations, storm drainage system extension regulations bylaws and the Greater Vancouver Sewerage and Drainage District sewer use bylaw and amendments, thereto, in so far as they apply to the applicant's requirements and use
2. The Applicant agrees to indemnify, save, and hold harmless the City, its elected and appointed officials, employees, contractors, and agents harmless from and against all liability, actions, causes of action, claims damages, expenses, costs, debts, demands or losses suffered or incurred by them or any of them, including consequential damages and damages to third parties whether known or unknown, foreseeable or not, arising from the installation and use of the service connection
3. The City reserves the right to charge the applicant for any additional costs incurred due to problems encountered, which at the time of the estimate were not known by the City
4. The Applicant will be responsible for all costs associated with the installation of services including all civil construction works, environmental requirements and archaeological coordination and permitting.
5. Payment of the connection fee must be made at least two (2) weeks prior to installation. Please make cheques payable to the City of Maple Ridge
6. The driveway location must be staked and marked with paint where headwalls are requested

Note: This application for service estimate is valid for six (6) months only from date of estimate. The City of Maple Ridge will advise the owner or authorized agent by email or telephone whether their application has been approved or rejected. If the application has been approved, the City of Maple Ridge will notify the applicant of any restrictions and conditions which the City of Maple Ridge will require prior to issuance of the Driveway Permit.

Personal information entered on this form is collected under the authority of section 26(c) of the Freedom of Information and Protection of Privacy Act (FIPPA) to facilitate your application for a driveway crossing culvert and ditch infill. If you have any questions or concerns about how your information will be used, contact the Legislative Services Department by calling 604-466-4300 ext. 5557 or by emailing FOI@MapleRidge.ca.

Applicant Name: _____

<input type="checkbox"/> Owner <input type="checkbox"/> Agent Contact	Signature	Date
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