



*A Pre-Application Review is generally required prior to submitting a Planning Application Form.
Please visit [MapleRidge.ca](https://www.mapleridge.ca) for more information.*

SECTION A – PROPOSAL: (to be completed by the applicant)

Application Type(s): Select **all** application types that apply by checking the boxes below.

See “[Planning Application Submission Checklist](#)” to identify the additional items that must accompany your application.

Land Use		Environment		Form and Character		Subdivision		Other	
☐	Official Community Plan Amendment	☐	Natural Features Development Permit	☐	Form and Character Development Permit	☐	Subdivision	☐	Tenant Protection Development Permit
☐	Rezoning	☐	Watercourse Protection Development Permit	☐	Minor Amendment to a Form and Character Development Permit	☐	Phased Strata	☐	Development Variance Permit
☐	Temporary Use Permit	☐	Wildfire Development Permit	☐		☐	Strata Title Conversion	☐	Heritage Designation
☐	Agricultural Land Reserve	☐		☐		☐		☐	Heritage Alteration Permit
☐		☐		☐		☐		☐	Heritage Revitalization Agreement

Optional Application Processing Program: If an applicable program applies, check the relevant box below.

☐	Expedited Processing Program	☐	Velocity Program
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Brief Project Description and Any Pertinent Information:

Name of Planning Staff with Previous Correspondence on Project: _____

Pre-Application Review (PAR) No.: _____ PAR Date: _____



Existing Official Community Plan Land Use Designation:

Proposed Official Community Plan Land Use Designation:

Existing Zoning:

Proposed Zoning:

SECTION B – PROPERTY: (to be completed by the applicant)

Property:

Address: _____

Parcel Identifier (PID): _____

Address: _____

Parcel Identifier (PID): _____

Address: _____

Parcel Identifier (PID): _____

Address: _____

Parcel Identifier (PID): _____

SECTION C – APPLICANT: (to be completed by the applicant)

By signing and dating this application form, I (the applicant noted below) hereby:

- Acknowledge that the City of Maple Ridge shall deal exclusively with me in all matters pertaining to the application(s) noted in Section A for the property noted in Section B and is under no obligation to communicate with any other person.
- Attest that the information provided on this form and any supplemental application documents is true to the best of my knowledge and acknowledge that any material falsehood or any omission of a material fact made by the applicant or registered owner(s) may result in any approval being rescinded or becoming null and void.

Applicant:

Name: _____

Company: _____

Address: _____

Email: _____ Phone: _____

Signature: _____ Date: _____



SECTION D – REGISTERED OWNER(S): (to be completed by the registered owner(s))

All registered owners of a property must sign and date the application form. Use additional sheets if necessary.

By signing and dating this application form, I/we (the registered owner(s) noted below) hereby:

- Authorize _____ **(type applicant's name)** to act on my/our behalf on all matters pertaining to the application(s) noted in Section A for the property that I/we own located noted in Section B.
- Acknowledge that the City of Maple Ridge shall deal exclusively with the applicant in all matters pertaining to the application(s) and is under no obligation to communicate with any other person.
- Acknowledge that I/we will immediately submit a Change of Owner/Applicant Form to the Planning and Building department should there be a change of registered owner(s) or applicant.
- Attest that the information provided on this form and any supplemental application documents is true to the best of my/our knowledge and acknowledge that any material falsehood or any omission of a material fact made by the applicant or registered owner may result in any approval being rescinded or becoming null and void.

Registered owner (or company director as per BC Company Search if registered owner is a company):

Name: _____
Company: _____
Address: _____
Email: _____ Phone: _____
Signature _____ Date: _____

Registered owner (or company director as per BC Company Search if registered owner is a company):

Name: _____
Company: _____
Address: _____
Email: _____ Phone: _____
Signature _____ Date: _____

Personal information entered on this form is collected under the authority of Section 26(c) of the *Freedom of Information and Protection of Privacy Act* (FIPPA) for application purposes. All application information submitted is considered public records that may be available in various City publications or reports to Council or disclosed through information requests. If you have any questions, you may contact the FOI Office by calling 604-466-4300 ext. 5557 or emailing FOI@MapleRidge.ca.

OFFICE USE ONLY:			
Date Received:		Received By:	
Documents Received (Y/N):		Fee Received (Y/N):	
Application Numbers:			