



## MAPLE RIDGE ARTIST IN RESIDENCE PROGRAM GUIDELINES

One Live-Work House Opportunity  
Term: 3 Years | Deadline: March 29 2024

### PROGRAM SUMMARY

The Artist in Residence Program in Maple Ridge provides an opportunity for professional artists to create arts/culture based community engagement on projects and activities that have a meaningful impact in exchange for studio space and living accommodations. We have one home suitable for live-work studios: Raymond House in downtown Maple Ridge (see details in location description). The program's purpose is to enhance community cultural development and pride of place by activating and animating neighbourhoods, public facilities and/or parks through programming and community engagement activities on topics of interest or themes identified in the City's strategic plans with artists and community members.

The residencies are based on terms of approximately three years, commencing in **2024** and ending in **2027**, with renewal in each year subject to successful review and evaluation for all parties. In exchange for a minimum number of hours of community-engaged programs and activities in approved project(s), artists are offered a lease for the house at no charge to be used only as an active live-work studio and house (excludes utilities, tenant contents insurance, telecommunications. See section 6B for details).

During each residency, the artist establishes a presence in the municipality and neighbourhood as appropriate. This may include neighbourhood based programming, festivals and special events (Maple Ridge 150, Culture Days, Canada Day, Celebrate the Night) and outreach into public spaces and facilities or with community partners which links with the five themed areas:

- Connecting people with nature (also includes environmental)
- Inclusion and Access (also includes age-friendly)
- Heritage and storytelling
- Indigenous cultural heritage and arts
- Youth and family arts and culture

We invite professional Canadian artists in all disciplines as individuals or collectives/organizations and artist teams to respond. Artists with experience working with children and youth and diverse communities and have an inclusive arts practice are especially encouraged to apply. Please see the expression of interest call application for details. **A non-mandatory information session and viewing of the spaces will be available on Sunday March 17 at 11am** (see <https://www.mapleridge.ca/1511/Calls-for-Submissions>).

Proposed initiatives are not pre-determined and can be focused on one or more themed areas and the selection panel will be looking for community-engaged work centered around the artist in residence locations, surrounding parks, Community Centres and public facilities. Community engagement can range from something as simple as answering questions from the public during demonstrations to creating a piece(s) or experience with them that contributes to a final product that will be displayed temporarily in the community or participating in local events/festivals and neighbourhood projects.

A selection panel will evaluate the submissions based on criteria and shortlist up to 3 applicants per location for interviews. Shortlisted applicants are invited to present their work in a 30-minute, in-person, phone, or videoconference interview. Those selected for interviews will be provided with a \$100 honorarium.

Once the artists have been chosen, they will complete a revised work plan with project specifics and milestones with the Staff Liaison and enter into a contractual agreement with the City through Parks, Recreation & Culture.

Residencies will be starting in **Spring/Summer 2024** or earlier pending availability of the selected artist and completion of the process.

## 1. OBJECTIVES

The Artist in Residence Program's objectives include:

- **Strategic:** Support for a range of artistic expressions and community participation on themes and topics identified in the City's strategic plans. These include: [Culture Plan Strategy](#), [Sports Strategy](#), [Youth Strategy](#), [Parks, Recreation and Culture Master Plan](#).
- **Community Engagement & Collaboration:** Facilitate and grow strong, meaningful and collaborative partnerships and cultural experiences with the community, businesses and artists including the artists in residence. This includes offering free artist-generated programs, workshops and/or other activities to the community that support a specific theme and/or identified focus areas.
- **Interactive Activities and Inspiration:** Create an opportunity for artists to develop meaningful and interactive community engagement projects & activities at the residency locations and/or public facilities (eg. Leisure Centre, Parks, Library, Albion Community Centre) and develop cross-pollination opportunities for local artists to be inspired and learn.
- **Creation of Cultural Hubs:** Activate and create place based hubs of cultural activity that benefit the Maple Ridge community, enhance pride of place and cultural development.

## 2. BUDGET

In exchange for 12 months of live-work studio space/year, artist(s) will provide a minimum of hours towards approved community projects/programs, specifically a minimum of 350 hours/year.

These hours are based on a reasonable estimation of hours and the fair market rental value for the artist in residence live-work home. There will be some additional yard work to take care of routine gardening/maintenance at each location seasonally (summer and fall mainly).

In addition, the City will provide partial funding towards approved project(s) up to \$3000 per year for each residency (see section 6A for details).

## 3. TERM

The residency term is 3 years, starting in early 2024 and ending late 2026. Artists must be able to commit to the length of the term when applying.

## 4. ELIGIBILITY

All professional Canadian artists in any artistic/cultural disciplines are eligible including writers, composers, visual artists, musicians, poets, choreographers, theatre artists, video and digital, culinary, multi-disciplinary and performance artists, non-profit cultural cooperatives/collectives and artist teams. Artists with experience working with children and youth and diverse communities and who have an inclusive and community engaged arts practice would be an asset.

NOTE: For a definition of professional artist please see [CARFAC](#) and [Canada Council for the Arts](#). Emerging artists may be considered pending level of support needed. Students are not eligible for this program.

## 5. RESIDENCY LOCATIONS (Unfurnished Studio and Live in Accommodations)

**Raymond House** is within the downtown core of Maple Ridge and situated beside a small green space called Raymond Park. It is located within three blocks of City Hall, the Maple Ridge Leisure Centre, Public Library and other City services, restaurants and shops. The site is a 15 minute walking distance from the Haney House Museum and another 5 minutes to Maple Ridge Museum and Community Archives.

**SPECIFICATIONS:** Located at 11932 221st Street beside a park site, this 2-story unfurnished house is approximately 2500 sf that consists of 4 bedrooms, living room, 2 washrooms, and large laundry room that

could be used for workshop and production. Driveway for 2 vehicles and lawn/landscaping in the front and back. Occupancy is limited to one - four persons (including children). Additionally, downstairs there is a washroom, two bedrooms, the art studio space and the laundry and furnace room. The house has a 100Amp electrical service and an open-air carport under the deck.

Images of Residence:



Please see above date for a non-mandatory viewing of the house (see [webpage](#) for info and RSVP to [submissions@mapleridge.ca](mailto:submissions@mapleridge.ca)).

## 6. RESIDENCY PROVISIONS

### A. The City agrees to:

1. Provide a live in residence located at **11932 221st Street**, Maple Ridge for the artist to use as a studio and home. Basic repairs, maintenance and cleaning will be completed by the City prior to the start of the residency and provided in “as is” condition. If more significant renovations are requested by the applicant for the proposed use of the space, further discussion and approval will be needed from the City. The City does not have budget to support these additional requests.
2. Provide a Liaison to support artists throughout the residency and liaise with other City staff and artists as needed.
3. Connect artist(s) with potential partners including the Historical Society, Leisure Centre, Greg Moore Youth Centre and Albion Community Centre, Library, neighborhood groups, schools and Arts Council for possible projects and partnerships as part of the artist’s public programming.
4. Provide partial funding towards approved project(s) for the residency up to \$3000 per year (for project/program materials and commercial liability insurance).
5. Find civic space and opportunity for the artists’ public workshops and demonstrations, if applicable, at no charge.
6. Provide in-kind marketing/promotion of artist’s project and engagement programs.
7. Provide some assistance in sourcing grants and providing connections.

### B. The Artist(s) agree to:

1. Establish an active year-round presence at and in the location, neighbourhood and community.
2. Live in the house and actively work in the studio (not a storage room).
3. Develop the residency project(s) framework based on the theme(s), the community consultation process that includes interaction with partners, community members, artists in residence in this program and City staff and within the approved budget.
4. Provide a minimum of hours for each year of the residency term towards approved community projects/programs: **350 hours**. There will be some additional time for yard work and routine gardening/maintenance at each house seasonally (summer and fall mainly). The in-kind value of the live-work studio may be a taxable benefit under the Canada Revenue Agency guidelines.
5. Have access to a vehicle and maintain a valid driver’s license as programs/projects will require local travel. Maple Ridge is fairly large geographically and neighbourhoods are spread out and there is limited transit availability across the City.
6. Completely produce, present and exhibit (if applicable) the proposed program/activity/project on schedule.
7. Engage in a regular reporting process with assigned City staff liaison.
8. Maintain a designated project blog for the residency for purposes of documentation, project communications and marketing. This could include video, journaling, still photography, writing, etc. Copyright of project documentation is shared jointly with City of Maple Ridge.
9. Participate and provide public programming for key civic festivals and special events including but not limited to Maple Ridge 150, Canada Day, Culture Days (end of Sept) and Celebrate the Night (end of Oct).
10. Assist in applying for funding/grants for approved projects with community partners, if applicable.
11. Be flexible regarding any physical legacy of the project as temporary and experiential are preferred.
12. Submit, within three months following completion of the project, documentation and a final report to the staff liaison.
13. Maintain adequate tenant’s contents insurance while occupying and using the premises.
14. Pay a damage deposit of **\$500** for the duration of the residency for the respective location and complete an inspection of the house with Parks staff at the beginning of the residency and allow for periodic inspections throughout the term. The deposit will be returned upon successful inspection of the house at the end of the term.
15. Be responsible for travel, moving and living expenses.
16. Be responsible for monthly routine maintenance of the house and grounds including minor repairs, yard maintenance, garbage disposal (Maple Ridge does not have a municipal garbage program and offers residents a choice of private garbage collection or trips to the transfer station) and all associated occupancy costs such as heat, hydro, gas/oil, telecommunications and tenant’s insurance for contents. **Approximate estimates: \$3,500/year for this location.**

17. Pets can be considered but artist will be responsible for an additional pet damage deposit and cleaning that will be negotiated as needed.
18. Share experiences and learning and collaborate with Maple Ridge artists in residence, other artists and organizations or people working in these areas. Also includes introducing and connecting the next artist in residence to the networks you've made at the end of your term.

## **7. CRITERIA FOR SELECTION OF THE ARTISTS**

- Artistic excellence, innovativeness and experience in disciplines and media, as exemplified in both written materials and documentation of previous work;
- Understanding and experience in working collaboratively with members of a community and community based programming;
- Demonstrated need for the residency to enable artist to do something that would otherwise be very difficult to achieve or support for next step in professional development;
- Demonstrated ability to build connections and/or have strong connections and interest in Maple Ridge's strengths, characteristics and issues;
- Ability to coordinate and administer a project/program of similar scope; and
- Suitability and appropriateness of the proposed initiative(s) and overall potential to meet program objectives and priority themes/focus areas.

## **8. COMPLETE APPLICATION**

Please review the Expression of Interest call application for details and  
EMAIL completed application to [submissions@mapleridge.ca](mailto:submissions@mapleridge.ca).

Mail or drop off hard copies to:

Artist in Residency Program

Maple Ridge Parks, Recreation & Culture

11995 Haney Place, Maple Ridge, BC, V3C 3B8

For further information about the program, please contact:

Russ Brummer at 604-467-7498 or email at [rbrummer@mapleridge.ca](mailto:rbrummer@mapleridge.ca)