

## Council Workplan Matrix - March 8, 2022

## Completed Items

Date est.	Meeting	Report Title	Dept	Outcome/Next Steps	Status	Strategic Alignment
14-Jan-19	Other	City of Pitt Meadows Joint Meeting	Corp Support	Due to COVID-19, meetings held as needed North Lougheed and Related Infrastructure	Ongoing	Relations
22-Jan-19	CoW	Maple Ridge Sport and Physical Activity Strategy Implementation Plan	Park/Fac	Implementation plan review by Council	Endorsed Jan 29, 2019	Safety
29-Jan-19	Workshop	Grant Monitoring Presentation	SCP	Overview of staff tools, practices and sources of information - for Council information	Complete	Growth
29-Jan-19	Workshop	Maple Ridge Community Heritage Register Update: Additional Statements of Significance	Planning	Report identifying properties for inclusion in the Heritage Registry	Approved Feb 12, 2019	Pride
5-Feb-19	Workshop	Leisure Centre Renovation Update (and Tour)	Park/Fac	M. Millward, Facilities Operations Manager, presented a time lapsed video of the site over the last 9 months of renovations.	Complete	Pride
12-Feb-19	Workshop	Regulations for the Production & Processing of Cannabis - Discussion Paper	Planning	Background and options report on the production and processing of cannabis. Staff to bring back policy and bylaw options.	Complete	Growth
12-Feb-19	Council	Culture Plan Implementation Framework	RCE	Implementation schedule presented to Council	Endorsed Feb 12, 2019	Pride
25-Feb-19	Other	MLAs Joint Meeting (bi-monthly)	LLS	Regularly scheduled bi-monthly meetings	Ongoing	Relations
26-Feb-19	Workshop	2019 Property Assessments Review	Finance	Report highlighting residential and commercial growth and market changes by geographic area	Complete	Growth
5-Mar-19	CoW	Maple Ridge Business Licencing and Regulation Amending Bylaw	Bylaws	- Amendments adopted April 9, 2019 - Provincial applications for Cannabis use subject to City review - New fee for application review - Established new category for Cannabis services	Adopted April 9, 2019	Growth
12-Mar-19	Council	Social Housing Plan – Presentation	Planning	Introduce a draft plan for submission to the Province	Adopted Mar 12, 2019	Safety
19-Mar-19	Workshop	Tree Appeal Process – Liability Reduction Findings for Tree Permit Appeal – 12238 Creston Street	Planning	- Liability reduction findings presented & Council decision to issue Tree Cutting Permit for 12238 Creston Street - Review of Tree Cutting Permit process and details of application Jan 14, 2019	Approved Mar 19, 2019	Environment

\*Dates are estimated. Please check meeting agendas at [mapleridge.ca/640](http://mapleridge.ca/640) as adjustments are to be expected.

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19-Mar-19	Workshop	Single Family Residential Building Permit Frontage Improvements Policy	Eng	Policy discussion on proposed criteria to govern requirements for frontage upgrades, specifically for building permit applications.	<b>Adopted April 9, 2019</b>	Growth
2-Apr-19	CoW	Maple Ridge Filming Fees Amending Bylaw No. 7538-2019	Ec Dev	Review and update the current filming process and associated fees	<b>Adopted May 1, 2019</b>	Growth
2-Apr-19	Workshop	Council Engagement Program Recommendations	Comms	2019-2022 Engagement Program endorsed by Council	<b>Endorsed Apr 2, 2019</b>	Pride
9-Apr-19	Workshop	Draft Farm Protection Development Permit Area Guidelines (FPDP) and Consultation Process	Planning	Report to introduce new Development Permit requirements for the protection of farm use properties	<b>No Further Direction</b>	Environment
9-Apr-19	Workshop	Metro Vancouver Katzie Pump Station Upgrades & North Langley Sewage Treatment Plant Update	Eng	MV presentation of MV plans for improvements to the Katzie Pump Station and future re-routing of sewage to North Langley	<b>Complete</b>	Relations
16-Apr-19	Workshop	Commercial Industrial Strategy - Employment Lands Update	Planning	Report back on process background and next steps for Yennadon Area	<b>Complete</b>	Growth
16-Apr-19	AFC	Property Tax Rates Bylaw	Finance	Present a bylaw informed by Council direction	<b>Complete</b>	Growth
16-Apr-19	AFC	Financial Plan Amending Bylaw	Finance	Present a bylaw informed by Council direction	<b>Complete</b>	Growth
16-Apr-19	Workshop	Open Government Portal Development Tracking	IT	- Land Development Application Viewer enhancements - Complete - Building Department Check Daily Inspection Schedule - Complete Building 'Hand Holder' application – Nearing completion	<b>Complete</b>	Pride
16-Apr-19	CoW	Social Policy Advisory Committee Update	RCE	Report on SPAC work plan	<b>Complete</b>	Safety
23-Apr-19	Workshop	Urban Development Institute - Building Communities	Admin	Presentation from the UDI regarding best practices for community building	<b>Complete</b>	Relations
23-Apr-19	Workshop	Fire Department Update	Fire	Overview of current services and outcomes	<b>Complete</b>	Safety
7-May-19	CoW	Award of Contract for Hammond Community Centre Renovation Design Services	Park/Fac	Contract awarded renovation design	<b>Awarded May 7, 2019</b>	Growth
7-May-19	CoW	Award of Contract for Maple Ridge Secondary School Track Facility Upgrades Design Services	Park/Fac	Award Contract for the Detailed Design for the Spectator seating, washroom, change room facility and track lighting	<b>Awarded May 14, 2019</b>	Pride
14-May-19	Workshop	Council Procedures Bylaw Discussion	Clerks	Discussion on opportunities to refine existing bylaw	<b>Complete</b>	Pride
14-May-19	Council	Great Canadian Gaming Corp & BC Lottery Corp	Admin	Verbal update from administrative representative of gaming corporations	<b>Complete</b>	Relations
21-May-19	CoW	Award of Contract for Phase One of the Albion Community Centre	Park/Fac	Contract awarded for Phase 1 of project including ground works	<b>Awarded May 28, 2019</b>	Growth
21-May-19	CoW	Water Quality Report	Eng	Annual report on the quality of water throughout the City water distribution system	<b>Complete</b>	Growth

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28-May-19	Workshop	Economic Development Update	Ec Dev	- Post-Secondary Task Force meetings concluded in Q4 2018 - Report seeking further Council direction in Q2 2019 - Update on Mayor's Business Walk and other items	Complete	Growth
4-Jun-19	Workshop	Open Government Portal - enhancements for families and seniors	IT	Currently scoping/refining deliverables. Early wins: seniors-friendly version of WHAM, mock-up of a youth engagement initiative, and pilot for the Lougheed Corridor Study. Investigating the viability to pilot Chat Bot.	Complete	Pride
11-Jun-19	Workshop	Agri-Food Hub: Update	Planning	Report identifying implementation plan for Agri-Food Hub	Complete	Environment
11-Jun-19	Workshop	Backyard Hens: Options Report	Planning	Report back on regulatory zoning options	No Further Direction	Environment
25-Jun-19	Workshop	Secondary Suites Regulatory Review	Planning	- Occupancy requirements for owners removed Jan 26, 2021 - Report back research and outline possible zoning options June 25, 2019	Adopted Jan 26, 2021	Growth
25-Jun-19	Workshop	Capital Plan Update	Finance	Summary of process and funding of Capital Program including current key projects.	Complete	Growth
2-Jul-19	CoW	2019 Community Grants Awards	Finance	Grant awarded	Awarded July 9, 2019	Pride
9-Jul-19	Workshop	RCMP Update	Police	Overview of current services and outcomes	Complete	Safety
23-Jul-19	Workshop	Agricultural Land Commission	Planning	- Joint meeting between ALC & City to discuss recent legislative changes and City initiatives - Jennifer Dyson-Commission Chair and Kim Grout-CEO attended	Complete	Relations
1-Oct-19	Workshop	Cycling on Sidewalks Review	Eng	Initial discussion regarding cycling on sidewalks and changes to Highways and Traffic Bylaw for consideration	Complete	Safety
1-Oct-19	Workshop	RCMP Update	Police	Update on community policing efforts in Maple Ridge	Complete	Safety
8-Oct-19	CoW	Agri-tourism and Eco-tourism Strategies Implementation	Ec Dev	Review of actions related to agri- and eco-tourism from the Tourism Strategy	Complete	Environment
8-Oct-19	Workshop	Business, Industrial & Farm Property Tax Comparisons	Finance	Informed of relative tax burden between classes for different municipalities. Consideration for adjustments to tax policy	Complete	Growth
15-Oct-19	Workshop	Mayor and Council Correspondence Policy	RCE	Update to Policy 3.08 to reflect current processes and demands	Adopted Feb 25, 2020	Pride
15-Oct-19	Workshop	Safer Streets Bylaw	Bylaws	Bylaw prohibiting and establishing fines for panhandling	Adopted Nov 12, 2019	Safety
22-Oct-19	CoW	Maple Ridge Highway and Traffic Amending Bylaw No. 7566-2019	Eng	Revisions to Highway and Traffic Bylaw removing Section 11 including cycles and other conveyances	Adopted Nov 12, 2019	Growth
22-Oct-19	Workshop	Official Community Plan Development Permit Exemptions	Planning	OCP DP Exemptions Report and Delegation	Complete	Growth

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5-Nov-19	CoW	Business Planning - Capital Plan	Admin	Capital Program - 5-year project / financial overview	Complete	Growth
12-Nov-19	Workshop	Green Infrastructure Strategy	Planning	Policy review process for endorsement	Endorsed Nov 12, 2019	Environment
19-Nov-19	CoW	2020 – 2024 Financial Plan Summary & Presentation	Finance	Overview includes changes from prior year and potential resourcing for incremental changes to service levels and Capital Plan update	Complete	Growth
19-Nov-19	Workshop	Business Planning	Admin	Business Planning Session 2 Note: Session 1 is scheduled for November 18	Complete	Growth
19-Nov-19	CoW	Petitions to Council Policy	Corp Support	Petitions to Council Policy 3.13 to establish requirements and a process for handling public petitions	Adopted Nov 26, 2019	Pride
26-Nov-19	Workshop	Financial Plan Incremental Request Discussion	Admin	Follow up discussion from annual Business Planning process regarding incremental service request increases	Complete	Growth
26-Nov-19	Workshop	Maple Ridge Festival Update	RCE	Presentation on the activities and events supported by the City's Festival services	Complete	Pride
3-Dec-19	CoW	Ridge Meadows Recycling Society Partnership and Licence Agreements	Eng	Direction to execute Fee for Service Agreement and License of Use Agreement with Metro Vancouver Dec 10, 2019	Approved Dec 10, 2019	Environment
3-Dec-19	CoW	Traffic Calming Policy 2019 Update	Eng	Review of amended existing policy for adoption at a future Council meeting	Complete	Growth
3-Dec-19	Workshop	Lougheed Corridor	Planning	Present draft concept options with community consultation to follow	Complete	Growth
3-Dec-19	Workshop	Alouette River Ecological Partnership (AREP)	Eng	Status update on AREP initiative with Kwantlen First Nation, Katzie First Nation and ARMS	Ongoing	Relations
10-Dec-19	Workshop	New Property Nuisance Bylaw 7569-2019	Bylaws	Bylaw preventing, abating and prohibiting nuisances	Adopted Jan 28, 2020	Growth
14-Jan-20	Workshop	Access Management Policy 9.14	Eng	- Amendments to policy designating major and minor arterial roadways - Identifies when access can be considered or alternatives required	Adopted April 28, 2020	Growth
28-Jan-20	Workshop	Heritage Incentives	Planning	Don Luxton presented on heritage incentives study in Maple Ridge	No Further Direction	Pride
28-Jan-20	Workshop	Fraser Basin Council	Eng	Presentation by the Fraser Basin Council and discussion on regional dyking issues	Complete	Relations
25-Feb-20	Workshop	Maple Ridge Wildlife and Vector Control Amending Bylaw No. 7619-2020 and Maple Ridge MTI Amending Bylaw No. 7621-2020	Bylaws	- Update to Vector Control Bylaw to secure receptacles from attracting wildlife - Update to MTI Bylaw to clarify placement of solid waste bins and increase fine amounts for violations	Adopted April 28, 2020	Growth

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10-Mar-20	Workshop	Mayor & Council Recognition Program Recommendations	Comms	Parks Gift Program expanded to include Mayor and Council Honour component to celebrate accomplishments of citizens	Endorsed Mar 10, 2020	Pride
31-Mar-20	Workshop	Maple Ridge Tree Permit Survey Update	Planning	- Present summary of survey findings - Council endorsement of survey process to develop amendments to bylaw based on feedback Apr 2, 2019	Complete	Environment
14-Apr-20	Council	Sign Bylaw No. 7630-2020	Building	- First review of recommendations Mar 10, 2020 - Update to requirements for development signage	Adopted April 28, 2020	Growth
14-Apr-20	Workshop	DGS Pilot Project Outcomes	Planning	- Options report to Council Jan 14, 2019 - Review of outcomes from Detached Garden Suite pilot developments	No Further Direction	Growth
14-Apr-20	Council	Maple Ridge Bylaw Notice Enforcement Bylaw No. 7626-2020	Bylaws	- Adopted bylaw to allow the City of Maple Ridge staff to issue tickets more efficiently and address disputes in a fair and equitable manner - Background and options for the adoption of new ticketing process Mar 10, 2020	Adopted April 14, 2020	Safety
12-May-20	Council	Presentation - RCMP Metrics	Admin	RCMP to provide update on 2019 metrics	Complete	Safety
26-May-20	Workshop	Open Government - Chat Bot	IT	Council overview of Chat Bot functionality and official launch	Complete	Pride
9-Jun-20	Council	Community Child Care Space Creation Action Plan	RCE	- Action Plan endorsed by Council June 9, 2020 - Community Child Care Space Creation Action Plan presented May 12, 2020	Endorsed June 9, 2020	Growth
28-Jul-20	Council	Award of Contract - Albion Community Centre Construction Phase 2	Park/Fac	- Phase 1 awarded May 21, 2019 - Phase 2 awarded July 28, 2020	Complete	Growth
28-Jul-20	Council	Mayor's Quarterly Update	Admin	Verbal update from Mayor and staff	Complete	Pride
8-Sep-20	Workshop	Community Leaders Forum	Ec Dev	Detailing annual program to bring together community leaders to discuss topical issues within Maple Ridge	Complete	Growth
15-Sep-20	CoW	Quarter 2, 2020 Financial Update	Finance	Quarterly financial review	Complete	Growth
29-Sep-20	Council	Quarter 2, 2020 Financial Update	Finance	Quarterly financial update	Complete	Growth
10-Nov-20	Workshop	Recreation and Facilities Gap Analysis	Park/Fac	Council requested staff report back with recreation and facility gaps through community feedback process	No Further Direction	Growth
10-Nov-20	Council	Supportive Recovery Bylaw 7651-2020	Planning	Amended existing bylaw to clarify zones of permitted use and density bonus language Review partnership opportunities Oct 22, 2019 Background and presentation of options May 14, 2019	Adopted Nov 10, 2020	Safety
24-Nov-20	Special Council Meeting	2021-2025 Business Planning	Finance	- Completed business planning presentations - Forwarded recommendations to be included in Financial Plan	Complete	Growth

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24-Nov-20	Council	Abernethy Way Extension Study (240 Street to 256 Street Study Update)	Eng	- Endorsed route for the alignment of Abernethy Way Extension from 240 Street to 256 Street - Project now in capital planning stage	<b>Endorsed Nov 24, 2020</b>	Growth
8-Dec-20	Council	2018-394-RZ, Maple Ridge Zoning Bylaw	Planning	Review of recommended changes July 21, 2020 - Initial introduction to recommended updates Apr 9, 2019 - Review and update of the Zoning Bylaw to improve usability, reflect Provincial legislation, include market trends and address the City's sustainability goals and vision	<b>Adopted Dec 8, 2020</b>	Growth
26-Jan-21	Workshop	2020 Citizen Survey	CPC	- Presentation by Sentis Research on survey results - Review of draft survey and invitation letter Sep 8, 2020 - Options report for statistically significant community survey Apr 14, 2020	<b>Complete</b>	Pride
23-Feb-21	Workshop	Town Centre Visioning Public Engagement Outcomes (consultant presentation)	Planning	- Report on outcomes from public consultation process - Initial scoping report and process outline Mar 31, 2020	<b>Complete</b>	Growth
27-Apr-21	Council	2020-031-RZ, Vape Retail Prohibition	Planning	- Proposed bylaw for second reading prior to public hearing Feb 9, 2021 - First reading September 15, 2020 - Discussion paper presented in May 26, 2020	<b>Adopted Apr 27, 2021</b>	Safety
25-May-21	CoW	Greenhouse Gas Targets - OCP Amending Bylaw	CPC	- Targets adopted May 25, 2021 - Present of findings from public consultation process, OCP Amending Bylaw and identification of publicly supported actions - Community Energy & Emissions Scoping Report with first reading of new GHG reduction targets Sep 29, 2020 - Metro Vancouver 2040 amendments to GHG targets and request for comments Jan 14, 2020	<b>Adopted May 25, 2021</b>	Environment
27-Sep-21	Other	School District No.42 Joint Meeting	LLS	Tentatively scheduled for fall 2021	<b>Ongoing</b>	Relations
28-Sep-21	Workshop	Social Services Gap Analysis	Planning	Review of gap analysis results by SPARC consulting	<b>Received Sep 28, 2021</b>	Safety
28-Sep-21	Workshop	Energy Step Code (Building Bylaw)	CPC	- Report on outcomes and feedback from Green Infrastructure Committee - Options referred to the Green Infrastructure Committee for comment Apr 27, 2021 - Overview of BC Energy Step Code and options for adoption	<b>No Further Direction</b>	Environment

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28-Sep-21	Workshop	Electric Vehicle (EV) Charging Infrastructure Requirements (Parking Bylaw)	CPC	<ul style="list-style-type: none"> <li>- Report on outcomes and feedback from Green Infrastructure Committee</li> <li>- Options referred to the Green Infrastructure Committee for comment Apr 27, 2021</li> <li>- Review of EV charging requirements and impacts since adoption</li> <li>- Adoption of EV charging infrastructure requirements including 'rough-in' electric June 25, 2019</li> <li>- Report on costing and other questions from Council Mar 12, 2019</li> </ul>	No Further Direction	Environment
28-Sep-21	Workshop	Council Workplan Matrix Update	CPC	Update of Matrix for Q3 & Q4 2021	Approved Sept 28, 2021	Pride
26-Oct-21	Workshop	Thornhill Background Report	Planning	<ul style="list-style-type: none"> <li>- Report results of background studies, received for information Oct 26, 2021</li> <li>- Staff directed to prepare scoping report outlining necessary studies, costs and timeline Mar 30, 2021</li> <li>- Initial background report as requested by Council during business planning</li> </ul>	Received Oct 26, 2021	Growth
26-Oct-21	Workshop	Overview of ALC Revision of Secondary Dwelling Regulations	Planning	<ul style="list-style-type: none"> <li>- Presentation of ALC changes coming into effect on Dec 31, 2021.</li> <li>- If needed, amendments to the City's Zoning Bylaw, and/or other documents, will be brought forward following the presentation to Council.</li> </ul>	Received Oct 26, 2021	Growth
29-Nov-21	Special Council Meeting	2022-2026 Business Planning	Fin	Day 1 of staff presentations and Council review	Complete	Growth
30-Nov-21	Special Council Meeting	2022-2026 Business Planning	Fin	Day 2 of staff presentations and Council review	Complete	Growth
14-Dec-21	Council	Economic Development Strategy	Ec Dev	<ul style="list-style-type: none"> <li>- Adoption of final strategy Dec 14, 2021</li> <li>- Report to Council in Closed on outcomes of stakeholder engagement Sep 13, 2021</li> <li>- Endorsements of strategy development process June 7, 2021</li> </ul>	Adopted Dec 14, 2021	Growth
TBD	Other	Ridge Meadows Chamber of Commerce	LLS	Awaiting confirmation of meeting date	Ongoing	Relations