

DATE: _____ Construction Value: _____

Construction Address: _____

Legal Description: Lot: _____ Plan No.: _____

Registered Owner: _____ Tel _____

Property Zone: _____

(Please complete zoning compliance form)

Contractor's Business Name: _____

(Contractors must have a current Maple Ridge Business Licence)

Design Firm _____

Office use only:

Tel _____

Sub Type: Check One

Single Family Dwelling ☐ Duplex ☐ Townhouse ☐ Apartment ☐ Institutional ☐

Other ☐ (Please Specify): _____

Work Type: Check One New ☐ Moving ☐ Repair ☐

If other than new, (explain in detail what you are doing) _____

Pool Type: Above Ground ☐ In Ground ☐ Other (Please specify): _____

What type of Filtration System? Sand ☐ Cartridge ☐ Diatomaceous ☐

Is your property on: Municipal Sewer ☐ or Septic System ☐

A sealed letter from a wastewater practitioner or engineer is required for ALL properties that are on a septic system where the septic system already exists. This is required to ensure the proposed construction will not negatively impact the septic system.

What Type of Heating System will you be using: Electric ☐ Gas ☐ Solar ☐

Other ☐ (Please specify): _____

Contact Persons Phone # _____ Contact Person: _____

Applicant's Signature: _____ Permit No.: _____

Contacts email: _____ Permit Fee: \$ _____

NOTE:

- SEPARATE PERMITS ARE REQUIRED THROUGH THE CITY FOR THE INSTALLATION OF ALL ELECTRICAL & GAS WORK. PLUMBING WORK IS INCLUDED AS PART OF THE POOL PERMIT (INSPECTIONS REQUIRED PRIOR TO COVERING OR CONCEALING ANYTHING)
- NO WORK IS TO BE COVERED WITHOUT FIRST BEING INSPECTED BY CITY INSPECTION STAFF.
- ENSURE POOL FENCING REQUIREMENTS HAVE BEEN REVIEWED PRIOR TO ORDERING OR INSTALLING.
- SEPARATE PERMIT IS REQUIRED FOR RETAINING WALLS.
- FENCING TO COMPLY WITH THE CITY'S BUILDING & ZONING BYLAWS.

PLEASE TURN PAGE OVER 

THIS FORM IS BEING PROVIDED TO ASSIST WHEN APPLYING FOR A PERMIT TO INSTALL A SWIMMING POOL.

Should additional information be required regarding the application and inspection process, please go to the building department's web site <http://www.mapleridge.ca/184/Building>, or contact the Building Department via phone or email provided below.

The following is required in order to apply for a building permit:

Swimming Pool Permit Application.....	<input type="checkbox"/> Required
Zoning check sheet (Required).....	<input type="checkbox"/> Required
Owner's Acknowledgement of Responsibility (signed).....	<input type="checkbox"/> Required
Signed Agent Authorization letter (for non-owner applicants).....	<input type="checkbox"/> Required
Site plan – 2 copies..... (Showing all fencing, access points, right of ways, water courses, existing and proposed retaining walls)	<input type="checkbox"/> Required
Pool Plans – 2 copies (sealed by structural engineer)..... (Circle Pool type to be used on plans)	yes <input type="checkbox"/> N/A <input type="checkbox"/>
Schedule B - Structural, plus certificate of insurance.....	yes <input type="checkbox"/> N/A <input type="checkbox"/>
Retaining Walls shown including drainage.....	yes <input type="checkbox"/> N/A <input type="checkbox"/>
Schedule B plus wall design for retaining walls over 1.0 metre in height.....	yes <input type="checkbox"/> N/A <input type="checkbox"/>
Schedule B - Geotechnical, plus cert of insurance.....	yes <input type="checkbox"/> N/A <input type="checkbox"/>
Geo-tech acknowledgement Sec. 219 Covenant letter..... (only if there is a geotechnical covenant registered on title– otherwise not required)	yes <input type="checkbox"/> N/A <input type="checkbox"/>
Sealed Site Plan if Geotechnical Covenant registered on title.....	yes <input type="checkbox"/> N/A <input type="checkbox"/>
Seismic - Appendix D from Guidelines for Legislated Landslide Assessments for B.C. (Sloping Sites Bulletin 2012-2)	yes <input type="checkbox"/> N/A <input type="checkbox"/>
Septic Letter <input type="checkbox"/> yes <input type="checkbox"/> N/A	
Fraser River Escarpment area	yes <input type="checkbox"/> No <input type="checkbox"/>
Storm Connection <input type="checkbox"/> yes <input type="checkbox"/> No <input type="checkbox"/> paid for <input type="checkbox"/>	
Floodplain <input type="checkbox"/> yes <input type="checkbox"/> No <input type="checkbox"/> Covenant Req'd <input type="checkbox"/> yes <input type="checkbox"/> No <input type="checkbox"/> Appendix I	yes <input type="checkbox"/> No <input type="checkbox"/>
Does Contractor have current business licence?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Additional information required for in-door pools:

Mechanical design – 2 copies (sealed by Mech. Engineer).....	yes <input type="checkbox"/> N/A <input type="checkbox"/>
Building Envelope details – 2 copies (sealed by envelope professional).....	yes <input type="checkbox"/> N/A <input type="checkbox"/>
Schedule B - Mechanical, plus certificate of insurance.....	yes <input type="checkbox"/> N/A <input type="checkbox"/>
Schedule B – Building Envelope, plus certificate of insurance.....	yes <input type="checkbox"/> N/A <input type="checkbox"/>

Note: Ensure fencing requirements have been reviewed prior to purchasing fencing for enclosing the pool area.