



CITY OF MAPLE RIDGE
PLANNING DEPARTMENT
CHANGE OF OWNER / AGENT FORM

Important Note: Companies require a BC Company Search, New Owner(s) require a recent Title Search, and New Agents require a completed Agent Authorization Form. Each section of this form is to be completed in full where applicable.

A Cheque of \$271.00 is to be made out to the City of Maple Ridge (with a return address noted) to cover the Administrative Fee.

Subject Property(ies) Address(es)

Legal Description(s):

City Staff File Manager: Existing Files Numbers:

New Owner(s): (if there are numerous New Owners, please list all names on another sheet and have each New Owner sign it)

Name: Address:

Email: Phone # Cell #:

New Agent (if applicable):

Name: Address:

Email: Phone # Cell #:

Name(s) of Previous Owner(s):

Name of Previous Agent:

New owners are required to provide proof that taking over the application and its content (i.e. reports and plans) have been negotiated and agreed upon with the previous owner(s). The personal information collected on this form is collected in accordance with the Freedom of Information and Protection of Privacy Act. The City has authority to collect your information for the purposes of administering the Planning and Land Use Management processes in accordance with Part 14 of the Local Government Act. Applicants are advised that all Planning and Land Use Management processes are public and any materials submitted become part of the public record. All applicant information submitted may be used for reports to Council, available to the public upon request and distributed on the City's website, as well as displayed on signage. Should you have any questions or concerns about the collection and/or release of your personal information please contact Planning Department.

This application is made with my full knowledge and consent.

New Registered Owner's Name(s): Print Name Signature

Print Name Signature

New Agent's Signature (if applicable): Date:

By signing this application form, the applicant/owner attests that the information provided on this and supplemental application forms for land use permits from the City of Maple Ridge is true and correct to the best of his/her knowledge. Any material falsehood or any omission of a material fact made by the applicant/owner with respect to this application may result in an issued permit becoming null and void.

This application is made with full knowledge that I am the sole agent for the owner(s) and will be the only contact with Municipal Planning Staff.