



ACCESS PASS

application form

The City of Maple Ridge, strives to make Parks, Recreation & Culture services affordable for all residents. The Access Pass, a financial assistance program, is available to residents of the City of Maple Ridge, and offers reduced admission and program fees. Eligible residents will receive:

- 75% off admissions (including drop in rates, 10 and 20 passes and 1 and 3 month memberships)
- 50% off 4 registered programs per year to a maximum of \$50 per program.

You may qualify for the Access Pass if:

- You are a Maple Ridge Resident (or)
- You are a Refugee who has settled within the City of Maple Ridge (or)
- You are a member of the Katzie and/or Kwantlen First Nations.
- And your family's combined total income from line 150 of your Notice of Assessment(s) is less than the amount indicated in the chart (right).
- And you have all the required documents attached to your application.

FAMILY SIZE	INCOME
1	\$22,186
2	\$27,619
3	\$33,953
4	\$41,225
5	\$46,757
6	\$52,754
7+	\$58,712

Stats Canada 2018 - Before tax
Low Income Cut-offs (based on a
community size of 30,000-99,000)

COVID-19 Restrictions – Due to COVID-19, Access Pass print applications will be accepted by appointment only (call 604-467-7422 to book an appointment). Additionally, photo membership cards will not be printed at this time; however, members can access their discounts by providing their phone number prior to any transactions.

HOW TO APPLY USING THIS PRINT APPLICATION

1. Complete this print application form in full.
2. Attach proof of income (Previous year Notice of Assessment for each person contributing to the household; Social Assistance; Disability Benefits; Employment Insurance, or Income tax return {line 433}). Please note: income is based on the total combined income of the household
3. Attach address related bill (Hydro, gas, internet, cable, landline, cell phone) or Lease Agreement/Residential Tenancy Agreement (PO Boxes not accepted).

HOW TO SUBMIT YOUR ACCESS PASS PRINT APPLICATION

1. Please call the Maple Ridge Leisure Centre at 604-467-7422 to book an appointment* to review your application and supporting Documentation. (*Required due to COVID-19).
2. Please arrive with completed applications and all supporting documents.
3. Staff will ensure all documents received are complete.

NEXT STEPS

- Staff will review your application, which may take up to 10 business days. Incomplete applications cannot be processed.
- You will be notified by phone or email regarding the status of your Access Pass.

USING YOUR ACCESS PASS ONCE ACTIVATED

- If you register using online registration (www.mapleridge.ca/1484), your Access Pass discounts will automatically apply to registered programs or membership passes. To access your online registration account for the first time, please call 604 467 7422 for your personalized account link. Alternatively, visit our online registration page (www.mapleridge.ca/1484) to register.
- You will receive a photo ID card once our centre fully reopens to the public. In the meantime, please let our Customer Experience staff know you have an Access Pass and supply your phone number to apply your Access Pass discounts when registering over the phone (604-467-7422).
- For registered drop-in time slots for the Fitness Centre, Group Fitness, Spin, Gymnasium or Pool, you will need to call 604-467-7422 for the discount to apply.

PROCEED TO THE NEXT PAGE & COMPLETE IN FULL



PRIMARY APPLICANT

Full Name: _____ Date of Birth: _____

Phone Number: _____ Email Address: _____

Household Address: _____

Did you receive the Access Pass benefits last year?

Yes

No

INCOME (COMBINED HOUSEHOLD INCOME)	AMOUNT
Not Applicable	\$
Tax Assessment (Line 150)	\$
Social Assistance	\$
Disability Benefits	\$
Employment Insurance	\$
Income Tax Return (Line 433)	\$
Other	\$

PARTNER AND/OR DEPENDENTS

Partner (spouse, common law, etc)

Full Name: _____ Date of Birth: _____

Dependents

Full Name(s) _____ Date(s) of Birth: _____

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

DECLARATION OF ACCURACY

I declare that the information I reported in this application accurately reflects the true size of my family and the combined income of the household.

Signature: _____ Date: _____

MAKE AN APPOINTMENT TO SUBMIT YOUR PRINTED APPLICATION IN-PERSON

Please call 604-467-7422 to make an appointment. Once your appointment is scheduled, please bring your completed and signed application form and all supporting documents to the following location:

Maple Ridge Leisure Centre
11925 Haney Place
Maple Ridge, BC V2X 6A9
Tel: 604-467-7422
Fax: 604 467 7373

PRIVACY POLICY

Your participation membership is valid one year from the date of enrollment. Supporting documents are destroyed immediately after review. Applications are collected and stored for 1 year. Any personal information we collect is used and disclosed in accordance with the Freedom of Information and Protection Act.

OFFICE USE ONLY

Date Received: _____

Reviewed By: _____

Application Approved: Yes No

PerfectMind Updated: Yes No

Applicant Contacted: Yes No

Date: _____

