



MAPLE RIDGE ARTIST IN RESIDENCE PROGRAM
Expression of Interest (EOI) Application

- Live-Work Studio House Residency – Port Haney
• DEADLINE: FEBRUARY 21, 2020

PLEASE TYPE CLEARLY and submit this page with your submission package by email or mail.

Date of Application: \_\_\_\_\_ 2020

1. Artist(s) or Collective Name

First and Last Names \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Postal Code \_\_\_\_\_ Cell \_\_\_\_\_ Home tel \_\_\_\_\_

Email \_\_\_\_\_

\*Note: It is your responsibility to provide address/contact changes to us.

2. Please confirm your understanding of the key program requirements:

- Three years term (2020-2023): [ ] Yes, I am available for the entire term.
Non-mandatory viewing of house [ ] Yes, I would be available in March [ ] No
Police Information Check [ ] Yes, I understand this is a position of trust working with vulnerable populations such as children, youth and seniors and a satisfactory police information check will be provided to the City at the time of contract signing.
Copyright: [ ] Yes, I understand that copyright of approved community engaged project(s) including documentation and physical work (if any) will be jointly shared with the City as defined in the contract.
Insurance: [ ] Yes, I understand that I am responsible to maintain commercial general liability insurance for a minimum of \$3M annually during my term of residency.
Work within the program budget: [ ] Yes, I can work within the program budget for materials/hard costs of \$3000 per year as noted in the guidelines.
Project documentation and blog/online presence:
My comfort level with online presence and project documentation is:
[ ] basic [ ] moderate/good [ ] advanced or [ ] no experience

3. Type of Work (select all that apply):

- [ ] Visual Art (Painting/print) [ ] Photography/Photo Based [ ] Culinary
[ ] Sculpture [ ] Music
[ ] Performance [ ] Literary Arts
[ ] Media Arts/Digital [ ] Other - please specify \_\_\_\_\_

- 4. a) Curriculum Vitae or Biography. Provide the CV for lead/primary artist or artists with full contact information which should not exceed 3 pages per person and be sent as a PDF attachment named "CV, Your Full Name."
b) Organizational Profile (if applicable) – Provide the profile(s) of the key organization(s) and role of key people involved if a group or collective is applying and include mission, mandate, relevant projects, programs and administrative and organizational capacity as well as previous experiences with the theme(s) outlined in the Artist in Residence Program Guidelines.

5. Statement of Intent and Vision. (2 pages maximum)

- Describe the proposed vision for your project(s), direction of your work and relevant experiences and skills to bring the vision to reality. In addition, how would you adapt and incorporate the identified themes/focus areas?
• What are some of your ideas for engaging with the community and developing relevant community-based programming to support your vision and project?

- Please explain why your proposed project would be suitable and appropriate for the live-work studio house residency.
- Provide an overview of the goal, process, result (physical end product, event or experience), scale, and the schedule for completion.

**6. Resources.** (1 page maximum)

Please specify the resources required to realize your vision and proposed project(s) (e.g. grants, goods and services, volunteer hours, equipment, facilities/space) and the possible source(s). Note that the City can only provide limited monetary support of the approved project during your residency and additional costs associated will require you to source donations and/or fundraise.

**7. Support Documentation: Digital Images, Videos, Music Files or Writing Excerpts.** Chosen samples should be from previous related projects/work that accurately reflects the quality of your work and demonstrates your experience with community-based activities or programs within the past 5 years. Please send a maximum of 8 samples of work on a 1-2 page summary with caption details including artist name, title, medium, location, year and links, if relevant. Website URLs may be provided if the link is relevant and provides support material.

- Digital Image Specifications: All images should be jpg or tiff format (with .jpg extension) for PC environment; each image should be less than 3MB with a resolution of less than 300 dpi.
- Video Specifications: Preferably a link to a website to play the clip. Files must be compatible with Quicktime or Windows Media Player and no more than 3 minutes long.
- Audio Specifications: Preferably a link to a website to play the clip. Audio files must be compatible with either iTunes or Windows Media Player and no more than 3 minutes long.
- Literature Specifications: Written samples of poetry, scripts, novels, essay, etc., must be saved as a PDF document.
- File Naming Conventions to Save Digital Images: First letter of your first name followed by your last name and finally the number of your sample. *Example for River Smith: rsmith01.jpg*

**8. References**

Please supply three references of people and/or organizations familiar with your work and who can speak to your ability to fulfill the program’s objectives and residency requirements (include name, organization, email, phone numbers and how you are connected to the referee).

If applicable and available, up to two letters of recommendation/support from references would be an asset (note: these should not be from people/organizations that may be directly involved in the proposed residency project).

**9. Submissions**

Submit your application by email to [submissions@mapleridge.ca](mailto:submissions@mapleridge.ca) You can also mail or drop off hard copies/flash drives to:

Artist in Residence Program  
 Maple Ridge Parks, Recreation and Culture  
 11995 Haney Place, Maple Ridge, BC, V2X 6A9

**WAIVER:** I release the Organizers and Agents of the **City of Maple Ridge and Parks, Recreation & Culture** from any responsibility in the case of loss of, or damage to, my goods while in transit to/from the residence and other venues and for the duration of the residency period. I allow the Organizers and Agents to use any of my images and information submitted for publicity and promotional purposes, which includes electronic, printed and televised mediums, etc. I have read and agree to the terms and conditions for participation as outlined in the program information guidelines.

\_\_\_\_\_  
 Artist’s Signature

\_\_\_\_\_  
 Date

The personal information on this form is collected in accordance with Section 26(c) of the *Freedom of Information and Protection of Privacy Act* for the purpose of administering the street banner program. If you have any questions about the collection, use or disclosure of this information, please contact FOI staff at 604-467-7482 or [foi@mapleridge.ca](mailto:foi@mapleridge.ca).