



**Maple Ridge**

**City of Maple Ridge Utility Pre-Authorized Withdrawals  
(UPAWS) Notice of Change/Cancellation**

**www.mapleridge.ca**

**Tel: 604-467-7316 Email: [prepayment@mapleridge.ca](mailto:prepayment@mapleridge.ca)**

**Property Address:** \_\_\_\_\_ **Utility Account:** \_\_\_\_\_

I, \_\_\_\_\_ hereby request to:

**Cancel Utility pre-authorized withdrawals**

**15 business days' notice required**

**Indicate what date you would like to cancel**

- If you have a current meter utility billing and would like the payment to be withdrawn, select a cancel date after the due date noted on your bill. If you cancel before the due date, it is your responsibility to make the payment by the due date.

**Date:** \_\_\_\_\_

**Change Banking Information**

**\* MUST attach a VOID cheque \***

**Change Mailing Address**

New Mailing address:

**I/We authorize the City of Maple Ridge to deduct balance due on the metered utility due dates from my/our financial institution account.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Submit Completed Amendment & Void Cheque (if required) By Mail / Drop Box / In Person / Email:**

City of Maple Ridge, Revenue Services, 11995 Haney Place, Maple Ridge, BC V2X 6A9