

City of Maple Ridge

COUNCIL WORKSHOP MINUTES

July 16, 2019

The Minutes of the City Council Workshop held on July 16, 2019 at 3:30 p.m. in the Blaney Room at City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

<i>PRESENT</i>	<i>Appointed Staff</i>
<i>Elected Officials</i>	K. Swift, Acting Chief Administrative Officer
Mayor M. Morden	D. Boag, Acting General Manager Parks, Recreation & Culture
Councillor J. Dueck	C. Carter, General Manager Planning & Development Services
Councillor Duncan	D. Pollock, General Manager Engineering Services
Councillor C. Meadus	L. Benson, Director of Corporate Administration
Councillor G. Robson	T. Thompson, Chief Financial Officer
Councillor R. Svendsen	<i>Other Staff as Required</i>
Councillor A. Yousef	C. Goddard, Director of Planning
	B. Elliott, Manager of Community Planning
	A. Bowden, Planner 1
	B. Livingstone, Business Retention and Expansion Officer

Note: These Minutes are posted on the City Web Site at www.mapleridge.ca
Video of the meeting is posted at media.mapleridge.ca/Mediasite/Showcase

1. ***APPROVAL OF THE AGENDA***

R/2019-448

It was moved and seconded

That the agenda of the July 16, 2019 Council Workshop Meeting be amended to reschedule Item 4.5 to a future Council Workshop Meeting and that the agenda be approved as amended.

CARRIED

2. ***MINUTES*** – Nil

3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL*** – Nil

4. ***UNFINISHED AND NEW BUSINESS***

Note: Items 4.1 to 4.3 were deferred from the July 9, 2019 Council Workshop Meeting

4.1 **Maple Ridge Town Centre Business Walk**

Staff report dated July 9, 2019 providing information on a Business Walk in the Town Centre scheduled for September 2019.

The Business Retention and Expansion Officer gave a presentation providing the date and time of the proposed business walk and outlining the process involved in gaining feedback local businesses.

4.2 **Contracting Practices**

Presentation by the Acting Municipal Engineer

Staff report dated July 9, 2019 providing information on project delivery models used by the City of Maple Ridge to expedite and deliver on Capital Works projects.

The Acting Municipal Engineer gave a presentation outlining contracting practices used by the City of Maple Ridge.

4.3 **Lougheed Transit Corridor Study: Process Review and Next Steps**

Staff report dated July 9, 2019 recommending that the established Lougheed Transit Corridor Study process be reaffirmed.

The Manager of Community Planning introduced the topic and reviewed the report. The Planner gave a presentation outlining the process review and the next steps involved in the Lougheed Transit Corridor Study.

R/2019-449

It was moved and seconded

That the established Lougheed Transit Corridor Study process be reaffirmed.

CARRIED

4.4 **Advisory Committee Review Recommendations**

Staff report dated July 16, 2019 recommending that “*Policy 3.11 Committees of Council*” and associated bylaws and terms of reference be revised and that the Advisory Committee Review Task Force undertake a review of Advisory Committee subcommittees and task forces for consideration in the Fall of 2019.

The Director of Corporate Administration reviewed the staff report and outlined the review process undertaken by the Advisory Committee review process. She highlighted the survey sent out to committee members and requested feedback from Council on the Policy 3.11 and on individual committees.

R/2019-450

It was moved and seconded

That staff be directed to revise "Policy 3.11 Committees of Council" and associated bylaws and terms of reference based on Council feedback received at the July 16, 2019 Council Workshop, and further

That the Advisory Committee Review Task Force be directed to undertake a review of Advisory Committee subcommittees and task forces and bring back recommendations for Council consideration in the Fall of 2019.

CARRIED

Councillor Duncan - OPPOSED

Note: Councillor Duncan left the meeting at 5:10 p.m. Councillor Yousef left the meeting at 5:12 p.m.

R/2019-451

It was moved and seconded

That future Finance items be incorporated in Council Workshop or Committee of the Whole Meetings.

CARRIED

Note: Item 4.5 was deferred to a future Council Workshop Meeting

4.5 **Reserves**

Staff report dated July 16, 2019 providing an overview of the City of Maple Ridge's financial resources.

5. ***CORRESPONDENCE*** – Nil

6. ***BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL*** – Nil

7. ***MATTERS DEEMED EXPEDIENT*** – Nil

8. ***ADJOURNMENT*** - 5:17 p.m.

M. Morden, Mayor

Certified Correct

L. Benson, Corporate Officer