

City of Maple Ridge

***COUNCIL WORKSHOP MINUTES***

May 25, 2021

The Minutes of the City Council Meeting held on May 25, 2021 at 11:00 a.m. held virtually and hosted in the Council Chambers of the City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

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<i>PRESENT</i>	<i>Appointed Staff</i>
<i>Elected Officials</i>	A. Horsman, Chief Administrative Officer
Mayor M. Morden	C. Carter, General Manager Planning & Development Services
Councillor J. Dueck	C. Crabtree, General Manager Corporate Services
Councillor C. Meadus	S. Hartman, General Manager Parks, Recreation & Culture
Councillor G. Robson	D. Pollock, General Manager Engineering Services
Councillor A. Yousef	S. Nichols, Corporate Officer
<i>ABSENT</i>	<i>Other Staff as Required</i>
Councillor K. Duncan	C. Goddard, Director of Planning
Councillor R. Svendsen	S. Cote-Rolvink, Chief Building Official
	D. Olivieri, Research Technician
	<i>Guest</i>
	A. Neilson, Neilson Strategies

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These Minutes are posted on the City Website at [www.mapleridge.ca](http://www.mapleridge.ca)

Note: Due to COVID pandemic Councillor Meadus, Councillor Robson and Councillor Yousef participated virtually. The Mayor chaired the meeting from Council Chambers.

1. ***APPROVAL OF THE AGENDA***

R/2021-WS-047

It was moved and seconded

**That the agenda of the May 25, 2021 Council Workshop Meeting be approved as circulated.**

CARRIED

2. ***ADOPTION OF MINUTES***

2.1 **Minutes of the May 11, 2021 Council Workshop Meeting**

R/2021-WS-048

It was moved and seconded

**That the minutes of the Council Workshop Meeting of May 11, 2021 be adopted as circulated.**

CARRIED

3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL*** – Nil

4. ***UNFINISHED AND NEW BUSINESS***

4.1 **Building Permit Function**

The Chief Administrative Officer provided a background summary on the item.

The General Manager of Planning introduced Allan Neilson, Principal of Neilson Strategies.

Mr. Neilson provided a detailed presentation on the building permit process review he has been involved in with the City, noting the regulations governing the process, the different types of building permits that the City issues, and the four key phases of the permit process.

Mr. Neilson responded to questions from Council.

5. ***CORRESPONDENCE*** – Nil

6. ***BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL*** – Nil

7. ***MATTERS DEEMED EXPEDIENT*** – Nil

8. ***NOTICE OF CLOSED COUNCIL MEETING***

R/2021-WS-049

It was moved and seconded

**That the meeting will be closed to the public pursuant to Sections 90 (1) and 90 (2) of the *Community Charter* as the subject matter being considered relates to the following:**

**Section 90(1)(c) Labour relations or employee negotiations.**

**Section 90(1)(j) Information that is prohibited or information that if it were presented in a document would be prohibited from disclosure under Section 21 of the Freedom of Information and Protection of Privacy Act.**

**Any other matter that may be brought before the Council that meets the requirements for a meeting closed to the public pursuant to Sections 90 (1) and 90 (2) of the *Community Charter* or *Freedom of Information and Protection of Privacy Act*.**

CARRIED

9. ***ADJOURNMENT*** - 12:47 p.m.

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M. Morden, Mayor

Certified Correct

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S. Nichols, Corporate Officer