



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, Maple Ridge City Hall, 11995 Haney Place, Maple Ridge, British Columbia, on May 10, 2018 at 7:02 pm.

COMMISSION MEMBERS PRESENT

Councillor Craig Speirs	Council Liaison
Brenda Smith, Chair	Maple Ridge Historical Society
Lindsay Foreman, Vice Chair	Member at Large
Eric Phillips	Member at Large
Julie Koehn	Maple Ridge Historical Society
Kevin Bennett	Member at Large
Len Pettit	Member at Large
Russell Irvine	Member at Large

STAFF PRESENT

Amelia Bowden	Staff Liaison, Planner 1
Amanda Allen	Committee Clerk

GUESTS

Erica Williams	President, Maple Ridge Historical Society
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ABSENT

Steven Ranta	Member at Large
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1. CALL TO ORDER

The Chair congratulated Julie Koehn on her nomination for Citizen of the Year

2. APPROVAL OF THE AGENDA

R/2018-022

It was moved and seconded

That the agenda for the May 10, 2018 Community Heritage Commission meeting be amended to add item 7.4 Federal Government's Response to the Parliamentary Committee's Report on Heritage and that the agenda as amended be approved.

CARRIED

3. ADOPTION OF MINUTES

R/2018-023

It was moved and seconded

That the minutes of the Maple Ridge Community Heritage Commission meeting dated April 12, 2018 be adopted.

CARRIED

4. **DELEGATIONS - Nil**

5. **FINANCE**

5.1. **Financial Update**

Russell Irvine provided a review of the budget. The Staff liaison advised that the carryover amounts have been transferred to the Community Heritage Commission account.

R/2018-024

It was moved and seconded

That Community Heritage Commission Financial Report dated April 25, 2018 be received for information.

CARRIED

6. **CORRESPONDENCE**

6.1. **Heritage Branch Fact Sheets**

Email dated March 19, 2018 from Judith Cook, Heritage Planner – Information & Promotions Ministry of Forests, Lands & Natural Resource Operations and Rural Development, recommending the out of date Heritage Branch fact sheets be removed from the City of Maple Ridge website. The Staff liaison advised that stale dated information has been removed from the website. Discussion was held on placing a link to the Heritage BC website on a CHC webpage.

6.2. **Mussallem Residence Donation**

Staff report to Council dated April 17, 2018 recommending the acceptance of the Mussallem Residence for relocation to the Maple Ridge Cemetery. Councillor Speirs reported that residence has been moved to the Maple Ridge Cemetery. Len Pettit advised that he is documenting the move of the Mussallem Residence. Discussion was held on including the residence on phase 1 of the Heritage Register and preparing a statement of significance for the house. The Staff liaison will speak with the General Manager Parks, Recreation and Cultural Services about including the residence into a conservation plan.

R/2018-025

It was moved and seconded

That a completed PDF of Mussallem Residence information be forwarded to Mayor and Council for information.

CARRIED

R/2018-026

It was moved and seconded

That the Community Heritage Commission prepare a statement of significance for the Mussallem residence and it be included on the Heritage Register.

CARRIED

R/2018-027

It was moved and seconded

That Community Heritage Commission recommend the Mussallem residence be included in the Conservation Master Plan and that a conservation plan be developed.

CARRIED

7. NEW AND UNFINISHED BUSINESS

7.1. Haney House Conservation Work

The Chair reported that doors have not yet been installed. Haney House will be open to the public on July 4, 2018.

7.2. Heritage Conservation Master Plan

The Chair reported terms of reference have been developed. Discussion was held on incorporating additional information to the RFP with regards to what Phase II & III will encompass.

R/2018-028

It was moved and seconded

That the Community Heritage Commission support in principal the RFP of the Heritage Conservation Master Plan subject to the addition of information for Phase II and III.

CARRIED

7.3. Heritage Resources Program

The Chair advised that the new title "Heritage Resources Program" is an amalgamation of the Heritage Register update, the incentives review and ongoing monitoring of items. There was discussion on the recommendation of Donald Luxton to annually roll items off the inventory to the Heritage Register and on the promotion of an incentive program that gauges the interest of existing Inventory property owners to move onto the Heritage Register. Discussion was held on forming a subcommittee and creating a Terms of Reference. The Chair advised that Sandra Ayers, Steve Bently and Erica Williams have expressed an interest in continuing with the heritage work.

R/2018-029

It was moved and seconded

That a Heritage Resources Program subcommittee be formed consisting of Brenda Smith, Lindsay Foreman, Councillor Speirs, Russell Irvine and Amelia Bowden and that Terms of Reference be developed.

Amended as per
June 14, 2018

CARRIED

7.4. Federal Government's Response to the Parliamentary Committee's Report on Heritage

Russell Irvine provided a summary of the Federal Government's Response, dated March 23, 2018, to the report *Preserving Canada's Heritage: The Foundation for Tomorrow*. The Government committed to collaboratively consider all 17 recommendations in the report and provide a response in December 2018. Mr. Irvine advised as Bill C-323 was defeated, there will be no 2018 Federal tax credits to the owners of heritage buildings and that it is the position of the National Trust and Heritage BC to continue to pursue tax incentives. The Committee Clerk will email the Federal Government response to members.

8. SUBCOMMITTEE REPORTS

8.1. Communications

The Chair noted that aspects of the heritage resource program will require a public process and encouraged members to consider how other departments and committees could help. Upcoming events were reviewed: May 28, 2018 BC Societies Act, July 7, 2018 Maillardville Walking Tour and Tea Mackin House, May 26, 2018 Merkley Park/Karina LeBlanc field opening.

8.2. Recognitions

Kevin Bennett advised that plaques and letters are ready. Julie Koehn will contact the Davis family and arrange for delivery of their plaque. The Chair advised that the Heritage Week brochure can be updated by a graphic artist for \$100.00.

Additionally, the Staff liaison will work to secure the geocaching brochure from the Recreation Manager Arts & Community Connection so that the Canada 150 branding can be removed from brochure and then released to the public.

R/2018-030

It was moved and seconded

That the Heritage Week brochure be updated by the graphic artist for a fee of \$100.00.

CARRIED

8.3. Education Subcommittee

8.3.1. Local Voices

Lindsay Foreman provided a report on the Local Voices event of May 7, 2018. The event speakers included Meaghan Durupt, Gord Hart, and Bill Hardy. Ms. Foreman reported that the next season of Local Voices will begin October 2018.

8.3.2. Reminisce Kits

The Chair advised that table clothes are purchased and hemmed. The inventory data in the Library will be upgraded once the project graphics are complete and then the kits will be ready for use in the Fall. The Chair shared gratitude and appreciation of the partnership with the staff at the Maple Ridge Library.

8.4. Heritage Marker Inventory Information

Kevin Bennett reported work on the database is well underway. Discussion was held on locations of possible missing plaques.

8.5. Heritage Inventory Project

Russell Irvine advised that the Heritage Resources of Maple Ridge 2018 document was endorsed by Council at the April 17, 2018 meeting. The Chair advised that this document will provide the foundation for the Heritage Resources program.

8.6. Robertson Family Cemetery Project

The Staff liaison advised a report will be proceeding to Council for consideration.

8.7. Hammond Cedar Mill Plaque Subcommittee

Len Pettit reported on the subcommittee discussions and the next steps of the subcommittee. The Staff liaison advised that the Maple Ridge Public Art Steering Committee will be invited to participate in the development of a standardized stanchion.

8.8. Plaque Placement Request

The Staff liaison reported that School District No. 42 has a policy not to accept memorial plaques on school grounds. The Commission agreed that further discussion is required with the Parks and Engineering Departments on identifying an alternative location for the Grant DePatie memorial plaque.

9. LIAISON UPDATES

9.1. BC Historical Federation

The Chair noted that the Conference takes place May 24-27, 2018 in Nakusp and late registration may still be open.

9.2. Heritage BC

The Chair reported the annual Conference started in the morning of May 10, 2018 and provided an update on the first day of the conference. The Chair will provide a full report at the next meeting.

9.3. Maple Ridge Historical Society

Julie Koehn provided a report on the Maple Ridge Historical Society executive election and staff changes at the Maple Ridge Museum. Work continues on the chimney at Haney House, and it will be open to the public on July 4, 2018. A grand reopening of Haney House with the Minister of Tourism, Arts and Culture is scheduled July 22, 2018. The Tourism Challenge is on until June 1, 2018 and stamps can be collected by visiting the Maple Ridge Museum. The Historical Society will be presenting *Speaking of Art and History* at the Maple Ridge ACT Speakers Series on May 30, 2018.

9.4. **Council Liaison**

The Council liaison reported on recently attended events in the community and provided an update on some recent agenda items before Council.

10. **QUESTION PERIOD** - Nil

11. **ROUNDTABLE**

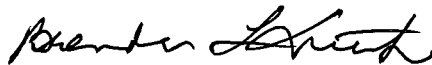
Lindsay Foreman shared information from her attendance at the May 8, 2018 BC GLAM conference.

Eric Phillips will be attending the Maillardville Walking Tour on July 7, 2018 and will have the opportunity to meet unknown relatives.

Brenda Smith advised that she met with the Chair and staff liaison of the Saskatoon Municipal Heritage Advisory Committee during her recent trip to Saskatchewan and shared conversations from the meeting.

Amelia Bowden acknowledged the volunteer members of the Community Heritage Commission and expressed thanks for their work and dedication to heritage in the community.

12. **ADJOURNMENT** – 9:02 pm.



B. Smith, Chair

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