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**City of Maple Ridge
Transportation Advisory Committee
SPECIAL MEETING MINUTES**

The Minutes of the Special Meeting of the Transportation Advisory Committee (TAC),
held via Zoom teleconference on March 24, 2021 at 4:00 pm.

COMMITTEE MEMBERS PRESENT

Councillor Gordy Robson	Council Liaison
Gary Hare, Chair	Member at Large
Jennifer Wright	Member at Large
Pascale Shaw	School District No. 42 Board Trustee
Vijay Soparkar	Member at Large
Eric Phillips, Vice Chair	Member at Large
Ineke Boekhorst	Member at Large

STAFF MEMBERS PRESENT

Josh Mickleborough	Director of Engineering
Mark Halpin	Staff Liaison; Manager of Transportation
Stephanie Nichols	Corporate Officer
Erin Mark	Clerk 3

Note: Eric Phillips and Ineke Boekhorst were not present at the beginning of the meeting.

1. CALL TO ORDER

At this time M. Halpin, Staff Liaison, introduced S. Nichols, Corporate Officer who provided an update on the Council directed Committee Review Task Force that is completing a review of all Committees of Council and related policies. Ms. Nichols noted that the Committee Review Task Force has requested that no new Committee Task Forces be created until Council has an opportunity to review Policy 3.11 – Committees of Council in Q2 2021 and clarified that the review is intended to provide additional guidance as to the roles and responsibilities of Committees and Committee Task Forces.

The Committee discussed the impacts of the temporary pause of Committee Task Forces on future Committee work.

Note: Ineke Boekhorst joined the call at 4:05 pm and Eric Phillips joined at 4:15 pm during the discussion of the Committee Review Task Force.

2. QUESTION PERIOD - NIL

3. NEW AND UNFINISHED BUSINESS

3.1. Active Transportation for Schools Task Force Report Update

Jenny Wright provided a summary of the Active Transportation for Schools Task Force Report and highlighted the benefits of Active Transportation to the participants, community and environment. Ms. Wright spoke about the interest from the SD42 DPAC and several Maple Ridge PAC's that the Task Force had met with and shared that the BC Ministry of Transportation and Infrastructure has partnered with BC Healthy Communities for the Active School Pilot Program which offers resources and grant funding to schools in effort to increase the number of school children that choose active transportation to get to school.

Ms. Wright outlined the work plan for the proposed Active School Travel (AST)/ School Travel Planning (STP) Task Force:

- 1) Study and discuss existing toolkits and programs, which are available to facilitate active transportation and school trip planning;
- 2) Engage with Maple Ridge DPAC's/PAC's and Maple Ridge private school administrators, to share AST/STP information, toolkits and resources at their request;
- 3) Gather information from interested Maple Ridge schools, to assess the interest in promoting AST/STP at their school, what their experiences have been in this area, and what they would find supportive to accomplish this; and
- 4) Provide a report with recommendations to the TAC for discussion to determine if the recommendations can be supported by the TAC.

MAIN MOTION

R/2021-006

It was moved and seconded

That the report titled Active Transportation for Schools Task Force Report to the City of Maple Ridge Transportation Advisory Committee containing recommendations that the original task force be concluded and a new task force commence be received; and further

That the proposal for the new task force as outlined in Appendix C of the Active Transportation for Schools Task Force Report be approved.

MOTION TO AMEND

R/2021-007

It was moved and seconded

That the motion be amended by adding that the new task force be approved subject to the review of Policy 3.11 – Committees of Council by the Committee Review Task Force.

AMENDMENT CARRIED

Question on the Main Motion

The question was then called on the Main Motion.

CARRIED AS AMENDED

MAIN MOTION AS AMENDED

That the report titled Active Transportation for Schools Task Force Report to the City of Maple Ridge Transportation Advisory Committee containing recommendations that the original task force be concluded and a new task force commence be received; and further

That the proposal for the new task force as outlined in Appendix C of the Active Transportation for Schools Task Report be approved subject to the review of Policy 3.11 by the Committee Review Task Force.

The Staff Liaison shared that a report outlining the approach for updating the City's Strategic Transportation Plan will be provided for Council consideration soon and that the proposal offers a variety of engagement opportunities for the TAC and the public. Members expressed an interest in providing input during the update of the Strategic Transportation Plan.

Members enquired if the Committee could email a survey to PAC's to gather the interest of parents for an active transportation related program. The Staff Liaison requested that the TAC not engage with the public without the approval of Council and suggested that the Committee forward contact information for individuals/organizations that would be interested in participating in surveys during the development of the Strategic Transportation Plan.

R/2021-008

It was moved and seconded

That the discussion surrounding Transportation Advisory Committee's community engagement be tabled until the next Transportation Advisory Committee meeting on April 28, 2021.

CARRIED

4. ADJOURNMENT

The meeting adjourned at 5:05 pm.

The next regular meeting of the Transportation Advisory Committee will be held on Wednesday, April 28, 2021 at 7:00 pm.



Gary Hare, Chair

/em