



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, at Maple Ridge Municipal Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Tuesday, February 7, 2017 at 7:00 pm

COMMISSION MEMBERS PRESENT

Brenda Smith, Chair	Maple Ridge Historical Society
Councillor Craig Speirs	Council Liaison
Eric Phillips	Member at Large
Julie Koehn	Maple Ridge Historical Society
Kevin Bennett	Member at Large
Len Pettit	Member at Large
Russell Irvine	Member at Large
Steven Ranta, Vice-Chair	Member at Large

STAFF PRESENT

Lisa Zosiak	Staff Liaison, Community Planner
Sunny Schiller	Committee Clerk

GUESTS

Erica Williams	President, Maple Ridge Historical Society
Cees van de Mond	Member of the Public

REGRETS/ABSENT

1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 7:05 pm.

2. AGENDA ADOPTION

R17-005

It was moved and seconded

That the agenda dated February 7, 2017 be adopted.

CARRIED

3. MINUTES APPROVAL

R17-006

It was moved and seconded

That the Minutes of the January 3, 2017 meeting be approved.

CARRIED

4. DELEGATIONS - Nil

5. FINANCE

5.1 Financial Update

Russell Irvine reviewed the current Commission budget. The Chair provided information on funds through Canada 150. It was confirmed the budget has been approved by Council.

6. CORRESPONDENCE

6.1 Sandra Ayres - Museum Design Report

A report from Sandra Ayres on a "Museum Design – Creating Cultural Capital" lecture has been distributed to the Commission. The Chair will reply thanking Ms. Ayres for the information.

6.2 Heritage Day at Haney Farmers Market

An email inviting the Commission to participate in a Heritage Day event at the Haney Farmer's Market on June 10, 2017 has been received. Steven Ranta and Len Pettit volunteered to work on creating a Community Heritage Commission display for the event. The Chair will confirm the Commission's participation to the Haney Farmer's Market.

7. NEW & UNFINISHED BUSINESS

7.1 Membership

7.1.1 Calendar of Events

The Chair reviewed the calendar of events which details many heritage related activities coming up in 2017. Updated meeting schedule and membership list have been distributed to the Commission.

7.1.2 Committee Structure 2017

The Chair reviewed the current structure of the Community Heritage Commission.

7.2 Cultural Plan Update

The Chair and Staff Liaison reported on the recent meeting of the Cultural Plan Task Group. The Staff Liaison will forward information regarding upcoming meetings to the Commission. Steven Ranta shared his thoughts on the cultural plan update process.

7.3 Tourism Strategy

Russell Irvine shared information regarding the development of the draft Tourism Strategy. Commission members were encouraged to share their thoughts regarding the project directly to Mr. Irvine.

7.4 Canada 150

The Federation of Canadian Municipalities has confirmed the CHC Chair as the Canada 150 Community Leader for Maple Ridge for the 150th anniversary of confederation.

The Chair shared information on two CHC Canada 150 work groups. The Chair, Kevin Bennett and Cees van de Mond are working with Parks, Recreation and Culture, and Maple Ridge Artists in Residence on a geocaching project. The second work group includes the Chair and Julie Koehn working with the Maple Ridge Library, Maple Ridge Family History Group and Ridge Meadows Seniors Network to refresh and relaunch the Library's Reminisce Kits.

R17-007

It was moved and seconded

That the plan for the refreshment of the Reminiscence Kits be approved and \$1500 be allocated from the Community Heritage Commission budget for this project.

CARRIED

7.5 Tax Assessments

Russell Irvine raised a question about the provincial policy regarding tax assessments for historic sites and shared information on a provincially and nationally recognized historic site that recently received an unexpected tax assessment.

7.6 Private Members Bill Tax Credit

The Chair reviewed a message received from BC Heritage asking for support for a private members Bill that would provide a tax credit for the rehabilitation of historic buildings. The Staff Liaison provided additional details on the Bill.

R17-008

It was moved and seconded

That the CHC recommend that Council consider supporting Bill C-323: *An Act to Amend the Income Tax Act (Rehabilitation of Historic Property)* which was tabled in Parliament in December 2016.

CARRIED

7.7 BC Museum Funding

The Chair provided information on a provincial fund to support museum related capital projects.

8. SUBCOMMITTEE REPORTS

8.1 Communications Subcommittee

8.1.2 Communications Package

The Commission reviewed proposed designs for the CHC logo refresh and provided feedback.

8.1.1 Local Voices

The Chair reported on the February session of Local Voices.

8.2 Recognitions Subcommittee

8.2.1 Heritage Week Subcommittee

The Commission reviewed the poster for Heritage Week. RSVPs for Heritage Week events should be sent to the Staff Liaison.

8.2.2 Heritage Awards 2017 Nominations

The Heritage Awards will be held February 16, 2017.

8.2.3 Review of Heritage Awards Annual Nomination Deadlines

Postponed to a future meeting.

8.3 Education Subcommittee

8.3.1 BC Societies Act Workshop

The planning of the workshop is currently on hold.

8.3.2 Oral History Training

A workshop on how to create an Oral History project will be held at City Hall on February 18.

8.3.3 Heritage BC Webinars

The Chair and Staff Liaison shared information on upcoming Heritage BC Webinars. Russell Irvine will attend the "Heritage and Cultural Tourism" Webinar March 17th. Space has been booked at City Hall to allow participation in the webinars.

R17-009

It was moved and seconded

That funds of \$75 be approved for participation in the Heritage BC webinars.

CARRIED

8.4 Maple Ridge Oral History Project

Steven Ranta provided an update on the Oral History project. A list of potential story contributors will be shared with the Commission and further suggestions should be sent directly to Mr. Ranta.

8.5 Digitization Project Subcommittee

The Chair reported on the current status of the digitization project.

8.6 Heritage Inventory Project Update

The Chair reported a workshop was held on January 30th in regards to the project and the project is ongoing.

8.7 Robertson Family Cemetery Project Subcommittee

An update will be provided at a future meeting.

8.8 Museum and Archives Update

The Chair shared details about recent announcements of funding for museums in North Vancouver and Surrey and reported on a January meeting to discuss facilities for Maple Ridge. Councillor Speirs reported on the planning process.

9. LIAISON UPDATES

9.1 BC Historical Federation

The BC Historical Federation conference will be held in Chilliwack this year.

9.2 Heritage BC

The Staff Liaison shared the Heritage BC Heritage Week poster.

9.3 BC Museums Association

No update.

9.4 Maple Ridge Historical Society

Julie Koehn reported that damage to the Wharfinger's office building continues to be a problem. Preparations for the Heritage Tea and Music on the Wharf are underway.

9.5 Council Liaison

No update.

10. QUESTION PERIOD - Nil

11. ROUNDTABLE

The Staff Liaison shared information on Township of Langley Heritage Week events.

12. ADJOURNMENT

It was moved that the meeting be adjourned at 9:10 pm.

Chair

/ss