

COUNCIL WORKSHOP MINUTES

June 9, 2020

The Minutes of the City Council Workshop held on June 9, 2020 at 11:04 a.m. in the Blaney Room at City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

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| <i>PRESENT</i> | <i>APPOINTED STAFF</i> |
| <i>Elected Officials</i> | C. Carter, Acting Chief Administrative Officer |
| Mayor M. Morden | D. Boag, General Manager Parks, Recreation & Culture |
| Councillor J. Dueck | C. Crabtree, Acting General Manager Corporate Services |
| Councillor K. Duncan | D. Pollock, General Manager Engineering Services |
| Councillor C. Meadus | T. Thompson, Chief Financial Officer |
| Councillor G. Robson | S. Nichols, Corporate Officer |
| Councillor R. Svendsen | <i>Other Staff as Required</i> |
| Councillor A. Yousef | W. Dupley, Director Economic Development |
| | C. Goddard, Director of Planning |
| | A. Grochowich, Planner 2 |
| | D. Mikes, Manager of Procurement |
| | C. Nolan, Corporate Controller |
| | D. Olivieri, Research Technician |
| | L. Zosiak, Manager of Community Planning |
| | <i>GUESTS</i> |
| | Anne-Marie Whittaker, EcoPlan International |
| | Brian Szabo, Auditor, BDO Canada LLP |

Note: These Minutes are posted on the City Web Site at www.mapleridge.ca

Note: Due to the COVID-19 pandemic, Council members participated electronically.

1. ***APPROVAL OF THE AGENDA***

R/2020-253

It was moved and seconded

That the agenda of the June 9, 2020 Council Workshop Meeting be amended to deal with Item 4.6 Proposed Amendment to the 2020 Council Meeting Schedule after Item 4.2 Draft Ground-Orientated Residential Infill Development Permit Guidelines; and

That the minutes be renumbered to reflect the new order; and further,

That the agenda be approved as amended.

CARRIED

3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL*** – Nil

4. ***UNFINISHED AND NEW BUSINESS***

4.1 **Purchasing Policy Update**

The Acting General Manager Corporate Services introduced the Manager of Procurement and provided a background on the item and on the process moving forward.

The Manager of Procurement provided a summary presentation and staff responded to questions from Council.

Note: The adoption of the minutes was dealt with following Item 4.1.

2. ***ADOPTION OF MINUTES***

2.1 **Minutes of the May 26, 2020 Council Workshop Meeting**

R/2020-254

It was moved and seconded

That the minutes of the Council Workshop Meeting of May 26, 2020 be adopted as circulated.

CARRIED

4.2 **Draft Ground-Oriented Residential Infill Development Permit Guidelines**

Staff report dated June 9, 2020 recommending that the Ground-Oriented Residential Infill Development Permit Guidelines be used to guide preparation and evaluation of new and in-stream triplex, fourplex and courtyard housing applications and that an Official Community Plan Amending Bylaw for Ground-Oriented Residential Infill Development Permit Guidelines be prepared.

The Manager of Community Planning introduced the item and provided background information. The Planner provided a summary presentation and introduced Anne-Marie Whittaker, EcoPlan International, who provided a detailed presentation on the proposed guidelines. Staff responded to questions from Council.

R/2020-255

It was moved and seconded

- 1. That the Ground-Oriented Residential Infill Development Permit Guidelines be used to guide the preparation and evaluation of new and in-stream triplex, fourplex and courtyard housing applications;**

2. That an Official Community Plan Amending Bylaw for the Ground-Oriented Residential Infill Development Permit Guidelines be prepared; and further
3. That In respect of Section 475 of the Local Government Act, requirement for consultation during the development or amendment of an Official Community Plan, Council must consider whether consultation is required with specifically:
 - i. The Board of the Regional District in which the area covered by the plan is located, in the case of a Municipal Official Community Plan;
 - ii. The Board of any Regional District that is adjacent to the area covered by the plan;
 - iii. The Council of any municipality that is adjacent to the area covered by the plan;
 - iv. First Nations;
 - v. Boards of Education, Greater Boards and Improvements District Boards; and
 - vi. The Provincial and Federal Governments and their agencies; and

In that regard it is recommended that no additional consultation be required in respect of this matter beyond the early posting of the proposed Official Community Plan amendments on the City's website, together with an invitation to the public to comment.

CARRIED

4.3 Proposed Amendment to the 2020 Council Meeting Schedule

Staff report dated June 9, 2020 recommending that the attached report dated June 23, 2020 titled "Proposed Amendment to the 2020 Council Meeting Schedule" be forwarded to the June 23, 2020 Council Meeting.

The Corporate Officer provided background information on the scheduling of Council meetings and the process for developing the amendment. Staff responded to questions from Council.

The item was referred back to staff with direction to consult with other municipalities and to report back to Council with options.

Note: Councillor Duncan left the meeting at 1:27 p.m.

Note: The meeting recessed at 1:36 p.m. and was reconvened at 2:03 p.m.

Note: Councillor Svendsen was not in attendance for the remainder of the meeting.

R/2020-256

It was moved and seconded

That the agenda be reordered to deal with Item 4.7 2019 Consolidated Financial Statements following Item 4.3 to allow the Auditor to participate in discussion of the financial statements and that the minutes be renumbered accordingly.

CARRIED

4.4 2019 Consolidated Financial Statements

Staff report dated June 9, 2020 recommending that the attached report dated June 23, 2020 titled "2019 Consolidated Financial Statements" be forwarded to the June 23, 2020 Council Meeting.

The Corporate Controller gave a detailed presentation on the 2019 Consolidated Financial Statements.

Note: Councillor Duncan returned to the meeting at 2:08 p.m. during the staff presentation.

R/2020-257

It was moved and seconded

That the attachment to the June 9, 2020 Council Workshop report titled "2019 Consolidated Financial Statements" be forwarded to the Council Meeting on June 23, 2020.

CARRIED

4.5 Processes for Expedited Patio and Sidewalk Cafes

Staff report dated June 9, 2020 recommending that an expedited permitting process to allow restaurants, cafes and craft breweries to operate sidewalk cafes and outdoor patios on City sidewalks until October 31, 2020 be developed and implemented.

The Director of Economic Development provided a detailed presentation and staff responded to questions from Council.

R/2020-258

It was moved and seconded

That an expedited permitting process to allow restaurants, cafes and craft breweries to operate sidewalk cafes and outdoor patios on City sidewalks until October 31, 2020 be developed and implemented.

CARRIED

4.6 Maple Ridge Fees & Charges Bylaw

Staff report dated June 9, 2020 recommending that the attached report dated June 23, 2020 titled “Maple Ridge Fees & Charges Bylaw” be forwarded to the June 23, 2020 Council Meeting.

The Research Technician provided a summary presentation and staff responded to questions from Council.

R/2020-259

It was moved and seconded

That Schedule A of the draft Maple Ridge Fees & Charges Bylaw be amended to replace proposed fees with the fees currently in place; and

That the report attached to the June 9, 2020 Council Workshop report titled “Maple Ridge Fees & Charges Bylaw” be forwarded to the Council Meeting on June 23, 2020 as amended.

CARRIED

4.7 Union of British Columbia Municipalities (“UBCM”) Resolutions

Staff report dated June 9, 2020 recommending that resolutions pertaining to mandatory signage for bear traps, banning of shock collars, criminal record checks for Local Government Elected Officials, the establishment of an Independent Office of Integrity for Local Government, and the inclusion of production of cannabis to the Local Government Act to allow local government enforcement of nuisance bylaw regulations against cannabis producers, be forwarded to the 2020 UBCM convention.

The Corporate Officer reviewed the staff report and staff responded to questions from Council.

R/2020-260

It was moved and seconded

That the following UBCM resolutions included in the staff report dated June 9, 2020 be forwarded to the UBCM for consideration at the 2020 UBCM Convention:

- 1. Mandatory Signage for Bear Traps**
- 2. Banning Shock Collars**
- 3. Criminal Record Checks for Local Government Elected Officials**
- 4. Independent Office of Integrity for Local Government**
- 5. Cannabis Farm Use**

R/2020-261

It was moved and seconded

That the UBCM resolutions included in the staff report dated June 9, 2020 be referred back to staff for amendment prior to being forwarded to the June 23, 2020 Council Meeting.

CARRIED

Councillor Duncan – OPPOSED

5. ***CORRESPONDENCE*** – Nil
6. ***BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL*** – Nil
7. ***MATTERS DEEMED EXPEDIENT*** – Nil
8. ***MAYOR'S AND COUNCILLORS' REPORTS*** – Nil
9. ***ADJOURNMENT*** – 4:18 p.m.

M. Morden, Mayor

Certified Correct

S. Nichols, Corporate Officer