



City of Maple Ridge
Community Heritage Commission
AGENDA

Thursday, September 10, 2020 at 7:00 pm
Held via Zoom Teleconference

Meeting Access Information

To practice social distancing during the COVID-19 pandemic we will be holding the Community Heritage Commission (CHC) meeting via zoom teleconference. Members of the CHC and the public are asked to join the meeting from home using the following access information:

Join the meeting from your computer, tablet or smartphone

<https://mapleridge-ca.zoom.us/j/94122281825?pwd=M29rN3ZGYi9QOU5jNk1xZ3I6N1B6QT09>

Meeting ID: 941 2228 1825 Passcode: 700949

Or join the meeting using your phone

Dial: 1-778-907-2071 Meeting ID: 941 2228 1825 Passcode: 700949

1. **CALL TO ORDER**
2. **APPROVAL OF THE AGENDA**
3. **ADOPTION OF MINUTES – May 14, 2020**
4. **DELEGATIONS - Nil**
5. **QUESTION PERIOD**
6. **NEW AND UNFINISHED BUSINESS**
 - 6.1. 2021 Membership Recruitment
 - 6.2. Hammond Cedar Mill Plaque - Draft Review
 - 6.3. Hammond Heritage Character Area Plan
 - 6.4. Business Planning
7. **LIAISON UPDATES**
 - 7.1. Maple Ridge Historical Society
 - 7.2. Council Liaison
 - 7.3. Staff Liaison
8. **TASK FORCE UPDATES**
 - 8.1. Heritage Resource Protection Mechanisms
 - 8.2. Heritage Awards
9. **ROUNDTABLE**
10. **ADJOURNMENT**

Next Meeting: September 10, 2020, November 12, 2020

Agenda Items Submission Deadline: August 27, 2020, October 28, 2020

QUESTION PERIOD

Question Period provides the public with the opportunity to ask questions or make comments on subjects that are of concern to them. Each person will be given 2 minutes to speak.
Up to ten minutes in total is allotted for Question Period.



**City of Maple Ridge
Community Heritage Commission
MINUTES**

The Minutes of the Regular Meeting of the Community Heritage Commission,
held via teleconference on May 14, 2020 at 7:07 pm.

COMMISSION MEMBERS PRESENT

Councillor Ryan Svendsen	Council Liaison
Shane Gehring, Chair	Member at Large
Eric Phillips, Vice Chair	Member at Large
Jared Bissky	Member at Large
Julie Koehn	Maple Ridge Historical Society Representative
Len Pettit	Member at Large

STAFF PRESENT

Krista Gowan	Staff Liaison, Planner 1
Adam Rieu	Planner 1
Debbie Pope	Administrative Assistant

ABSENT:

Ross Dunning	Maple Ridge Historical Society Representative
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Note: Julie Koehn and Eric Phillips were not present on the teleconference at the beginning of the meeting.

1. **CALL TO ORDER**
2. **APPROVAL OF THE AGENDA**

R/2020-006

It was moved and seconded

That the agenda for the May 14, 2020 Community Heritage Commission meeting be amended to add:

- **Item 6.5 "Heritage Incentives", that the subsequent items be renumbered accordingly and that the agenda as amended be approved.**

CARRIED

3. **ADOPTION OF MINUTES**

R/2020-007

It was moved and seconded

That the minutes of the Maple Ridge Community Heritage Commission meeting dated January 23, 2020 be adopted.

CARRIED

4. **DELEGATIONS – Nil**

5. QUESTION PERIOD – Nil

6. NEW AND UNFINISHED BUSINESS

6.1. Staff Liaison Introduction – Krista Gowan

Adam Rieu introduced the new staff liaison to the Community Heritage Commission - Krista Gowan, Planner 1. Members introduced themselves and Ms. Gowan provided an overview of her background.

Note: Julie Koehn joined the meeting at 7:15 pm, Len Pettit lost connection at 7:17 pm, Eric Phillips joined the meeting at 7:19 pm.

The staff liaison Krista Gowan introduced herself to the members that had just joined the meeting.

6.2. Hammond Cedar Mill Plaque

The staff liaison provided an update on the Hammond Cedar Mill plaque. The Commission will review the final draft at the September meeting.

6.3. Tolmie Park Signage

The staff liaison provided the reasoning of why the Tolmie Park Plaque was not replaced at the same time as the other two plaques in the area. Members expressed support to have the third sign replaced to be similar to the other two plaques in the area. That staff will bring forward a proposed plaque design at a future meeting.

Note: Len Pettit re-joined meeting 7:28pm

6.4. Heritage Building Demolition Process

The staff liaison provided a presentation on the levels of protection for heritage resources that focused on the demolition process. The Commission discussed creating a task force.

R/2020-008

It was moved and seconded

That a Heritage Resource Protection Mechanisms task force be created to review, refine, and make suggestions regarding protection mechanisms for heritage resources within Maple Ridge. That the task force will strive to better conserve all heritage resources within Maple Ridge (i.e. incentives to support conservation efforts and conservation approaches for soon to be demolished properties on the Heritage Inventory).

CARRIED

6.5. Heritage Incentives

The staff liaison informed the Commission that Donald Luxton presented the Draft Heritage Incentive Study to Council in January 2020 and Council gave the approval to proceed.

6.6. CHC Subcommittee and Taskforce Discussion

The staff liaison clarified the differences between a Commission subcommittee and a Commission taskforce.

6.7. Port Haney Wharf Plaque

The staff liaison advised that the wharf office building has been demolished and the plaque was stolen during the demolition process. The Commission discussed options for replacing the plaque.

7. LIAISON UPDATES

7.1. Maple Ridge Historical Society

Julie Koehn provided an update on the Maple Ridge Historical Society and informed the Commission that the Music on Wharf series was cancelled in 2020 due to COVID-19.

7.2. Council Liaison

Councillor Svendsen provided an update on Council Conduct bylaw that was adopted May 12, 2020.

7.3. Staff Liaison

Adam Rieu provided an update on planning applications that involve heritage properties. The staff liaison notified members of an upcoming webinar on BC heritage.

8. TASK FORCE UPDATES

8.1. 2020 Heritage Awards

Adam Rieu provided a report on the Heritage Awards and the task list for next year including:

- Nomination timing
- Prescriptive postcards
- Less restrictive category
- Arrange for a speaker

9. ROUNDTABLE

Members thanked Adam Rieu for his assistance with the 2020 Heritage Awards.

10. ADJOURNMENT – 8:53 pm.

S. Gehring, Chair

/dp