



City of Maple Ridge
Community Heritage Commission
AGENDA – REGULAR MEETING

Thursday, September 8, 2022 at 7:00 pm
Held via Zoom Teleconference and hosted
in the Blaney Room, Maple Ridge City Hall

Meeting Access Information

Due to the COVID-19 pandemic, we will be holding the Community Heritage Commission (CHC) meeting in a hybrid format. Members of the CHC and the public are asked to join the meeting in-person in the Blaney Room at Maple Ridge City Hall or remotely using the following access information:

Join the meeting from your computer, tablet or smartphone

<https://mapleridge-ca.zoom.us/j/84536689072?pwd=eINIVENBRWt5cGJWTDQvRkZvQjZlN0T09>

Or join the meeting using your phone

Dial: 1-778-907-2071 Meeting ID: **845 3668 9072** Passcode: **150254**

1. **CALL TO ORDER**
2. **APPROVAL OF THE AGENDA**
3. **ADOPTION OF MINUTES** – May 12, 2022
4. **DELEGATIONS** – NIL
5. **NEW AND UNFINISHED BUSINESS**
 - 5.1. BC Historical Federation Conference Summary
 - 5.2. GETIfest Invitation September 17, 2022
 - 5.3. Heritage Register Process Webpage
 - 5.4. Heritage Awards Planning
 - 5.5. Municipally Owned Heritage Resources List
 - 5.6. Committee Membership Review
 - 5.7. 2023 Work Plan
6. **LIAISON UPDATES**
 - 6.1. Maple Ridge Historical Society
 - 6.2. Council Liaison
 - 6.3. Staff Liaison
7. **TASK FORCE UPDATES**
 - 7.1. Heritage Plan
8. **QUESTION PERIOD FROM THE PUBLIC**
9. **ROUNDTABLE**
10. **ADJOURNMENT**

Next Meeting: November 10, 2022

Agenda Items Submission Deadline: October 27, 2022

QUESTION PERIOD

Question Period provides the public with the opportunity to ask questions or make comments on subjects that are of concern to them. Each person will be given 2 minutes to speak.

Up to ten minutes in total is allotted for Question Period.



City of Maple Ridge
Community Heritage Commission
MEETING MINUTES
May 12, 2022 Regular Meeting

The Minutes of the Regular Meeting of the Community Heritage Commission,
held via Zoom teleconference on Thursday, May 12, 2022 at 7:00 pm.

COMMISSION MEMBERS PRESENT

Councillor Gordy Robson	Council Liaison
Jared Bissky, Chair	Member at Large
Ross Dunning, Vice Chair	Maple Ridge Historical Society Representative
Julie Koehn	Maple Ridge Historical Society Representative

STAFF PRESENT

Krista Gowan	Staff Liaison, Planner 1
Mike McLean	Committee Clerk

ABSENT

Romana Osborne	Member at Large
Graham Strang	Member at Large

1. CALL TO ORDER – 7:01 p.m.

2. APPROVAL OF THE AGENDA

R/2022-CHC-008

It was moved and seconded

That the agenda for the May 12, 2022 Community Heritage Commission Regular Meeting be approved as amended to add “Review Heritage Designation Process”.

CARRIED

3. ADOPTION OF MINUTES

3.1 January 13, 2022 Regular Meeting

R/2022-CHC-009

It was moved and seconded

That the minutes of the January 13, 2022 Community Heritage Commission Regular Meeting be adopted.

CARRIED

3.2 March 28, 2022 Special Meeting

R/2022-CHC-010

It was moved and seconded

That the minutes of the March 28, 2022 Community Heritage Commission Special Meeting be adopted.

CARRIED

4. DELEGATIONS – NIL

5. NEW AND UNFINISHED BUSINESS

5.1 Heritage Sign & Plaque Guidelines Update

Staff Liaison noted that R. Osborne will be providing an update at a future meeting.

5.2 Heritage Financial Incentives Update

J. Bissky provided an update on the Financial Incentives work undertaken by the Task Force. The Task Force outlined a draft five-year pilot program with three separate streams of funding.

5.3 Heritage Awards

J. Koehn provided an update on the 2023 Heritage Awards categories, nomination process, and the postcard to promote the nominations.

R/2022-CHC-011

It was moved and seconded

That the Community Heritage Commission allocate a budget of \$100.00 plus tax for the printing of Heritage Award nomination postcards.

CARRIED

5.4 BC Historical Federation

J. Koehn discussed previous experience attending the conference and requested to attend the 2022 BC Historical Federation Conference.

R/2022-CHC-012

It was moved and seconded

That the Community Heritage Commission approve \$75 plus tax for Julie Koehn to attend the 2022 BC Historical Federation Conference.

CARRIED

5.5 Review Heritage Designation Process

R. Dunning spoke about the difficulty of locating the Heritage Register on the website and understanding the heritage designation process. R. Dunning to provide website suggestions at a future meeting.

6. LIASION UPDATES

6.1 Maple Ridge Historical Society

J. Koehn provided an update on the Maple Ridge Historical Society, including an update about events at the Maple Ridge Museum.

6.2 Council Liaison

Councillor Robson provided an update on the Parks, Recreation and Culture Master Plan engagement opportunity.

6.3 Staff Liaison

The Staff Liaison provided an update on the following:

- Staff are undertaking a review of Port Haney land use policies and DP guidelines to retain historical character;
- Historical tax collector rolls are available online; and
- CHC Members to send Business plan ideas throughout the summer

7. TASK FORCE UPDATES

7.1 Heritage Plan

Staff Liaison discussed the Heritage Plan, D. Luxton creating draft plan for presentation to CHC, public comment, work on finalizing document

8. QUESTION PERIOD FOR THE PUBLIC – NIL

9. ROUNDTABLE

Members discussed relevant community events and initiatives.

10. ADJOURNMENT – 7:55 pm

The next regular meeting of the Community Heritage Commission will be held on Thursday, September 8, 2022 at 7:00 p.m.

Jared Bissky, Chair

/mm