

District of Maple Ridge

COUNCIL WORKSHOP AGENDA

July 7, 2014

9:00 a.m.

Blaney Room, 1st Floor, Municipal Hall

The purpose of the Council Workshop is to review and discuss policies and other items of interest to Council. Although resolutions may be passed at this meeting, the intent is to make a consensus decision to send an item to Council for debate and vote or refer the item back to staff for more information or clarification.

REMINDERS

July 7, 2014

Closed Council

following Workshop

Committee of the Whole Meeting

1:00 p.m.

July 8, 2014

Council Meeting

7:00 p.m.

1. ***ADOPTION OF THE AGENDA***
2. ***MINUTES –June 16, 2014***
3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL***
4. ***UNFINISHED AND NEW BUSINESS***
 - 4.1 **Provincial Agricultural Land Commission**
 - Brian Underhill, Deputy Chief Executive Officer
 - 4.2 **Joint Leisure Services Model Review – Draft Recommendations**
 - Brian Johnson, Facilitator, Professional Environmental Recreation Consultants Ltd. (“PERC”)

4.3 **Proposed Hammond Area Plan Boundaries**

Staff report dated July 7, 2014 recommending that the identified Hammond Area Plan Boundaries be endorsed.

4.4 **Proposed Sign Bylaw No. 7008-2013**

Staff report dated July 7, 2014 recommending that Maple Ridge Sign Control Bylaw No. 7008-2013 be given first, second and third readings.

For referral to the July 8, 2014 Council Meeting

4.5 **Purchasing Policy**

Staff report dated July 7, 2014 providing information on the District of Maple Ridge Purchasing Policy.

For information only
No motion required

Note: Item 4.6 to be circulated separately

4.6 **2014 Council Matrix**

Staff report dated July 7, 2014 recommending that the Council Matrix attached as Appendix I be adopted.

5. ***CORRESPONDENCE***

The following correspondence has been received and requires a response. Staff is seeking direction from Council on each item. Options that Council may consider include:

- a) Acknowledge receipt of correspondence and advise that no further action will be taken.*
- b) Direct staff to prepare a report and recommendation regarding the subject matter.*
- c) Forward the correspondence to a regular Council meeting for further discussion.*
- d) Other.*

Once direction is given the appropriate response will be sent.

5.1 **Ministry of Community, Sport and Cultural Development – 2014 UBCM Convention**

Letter dated June 25, 2014 from Birgit Schmidt, Manager, Client Services, Local Government Division, Ministry of Community, Sport and Cultural Development providing the 2014 Provincial Appointment Book for use in requesting meetings with provincial government staff at the 2014 UBCM Convention.

6. ***BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL***

7. ***MATTERS DEEMED EXPEDIENT***

8. ***ADJOURNMENT***

Checked by: _____
Date: _____

Rules for Holding a Closed Meeting

A part of a council meeting **may be closed** to the public if the subject matter being considered relates to one or more of the following:

- (a) personal information about an identifiable individual who **holds or is being considered for a position** as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (b) personal information about an identifiable individual who is **being considered for a municipal award or honour**, or who has offered to provide a gift to the municipality on condition of anonymity;
- (c) **labour relations** or employee negotiations;
- (d) the **security of property** of the municipality;
- (e) the **acquisition, disposition or expropriation of land or improvements**, if the council considers that disclosure might reasonably be expected to harm the interests of the municipality;
- (f) **law enforcement**, if the council considers that disclosure might reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- (g) **litigation or potential litigation** affecting the municipality;
- (h) an **administrative tribunal hearing** or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the council or a delegate of council
- (i) the receiving of advice that is subject to **solicitor-client privilege**, including communications necessary for that purpose;
- (j) **information** that is prohibited or information that if it were presented in a document would be prohibited from disclosure **under section 21 of the Freedom of Information and Protection of Privacy Act**;
- (k) negotiations and related discussions respecting the **proposed provision of a municipal service** that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of **preparing an annual report** under section 98 [annual municipal report]
- (m) a matter that, under **another enactment**, is such that the public may be excluded from the meeting;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection of subsection (2)
- (o) the **consideration** of whether the **authority under section 91** (other persons attending closed meetings) should be exercised in relation to a council meeting.
- (p) information relating to **local government participation in provincial negotiations with First Nations**, where an agreement provides that the information is to be kept confidential.