

Corporation of the District of Maple Ridge

COUNCIL WORKSHOP

January 8, 2007

The Minutes of the Municipal Council Workshop held on January 8, 2007 at 10:30 a.m. in the Blaney Room of the Municipal Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular Municipal business.

PRESENT

Elected Officials

Councillor J. Dueck,
(Acting Mayor)
Councillor E. Daykin
Councillor A. Hogarth
Councillor L. King
Councillor C. Speirs

Appointed Staff

J. Rule, Chief Administrative Officer
M. Murray, General Manager of Community Development,
Parks and Recreation Services
P. Gill, General Manager Corporate and Financial Services
F. Quinn, General Manager Public Works and Development
Services

ABSENT

Mayor G. Robson
Councillor K. Stewart

J. Leeburn, Executive Director
R. Riach, Property & Risk Manager
A. Gaunt, Acting Confidential Secretary

Other Staff as Required

Brock McDonald, Director, Licenses, Permits & Bylaws
Jane Pickering, Director, Planning
Christine Carter, Manager, Community Planning

Note: These Minutes are also posted on the Municipal Web Site at www.mapleridge.org

1. ***ADOPTION OF THE AGENDA***

The agenda was amended to include:

- 4.3 Assessment Notices Presentation
- 4.4 Business Planning Process Discussion
- 4.5 Federation of Canadian Municipalities (FCM) Conference Attendance

2. ***MINUTES***

R/07-001
Minutes

It was moved and seconded

That the minutes of the Council Workshop Meeting of December 18, 2006 be adopted as circulated.

CARRIED

3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL***

4. ***UNFINISHED AND NEW BUSINESS***

4.1 **RZ/068/06, Zone Amending Bylaw, Neighbourhood Daycare Facility**

Staff report dated December 7, 2006 recommending that Maple Ridge Zone Amending Bylaw No. 6430-2006 to provide for mid-size child care facilities be read a first time and forwarded to Public Hearing and that Maple Ridge Off-Street Parking and Loading Amending Bylaw No. 6431-2006 to establish parking requirements for Neighbourhood Daycare centres be read a first, second and third time.

The Manager, Community Planning, reviewed the staff report.

It was the consensus of Council that the staff report be forwarded to the January 9, 2007 Council Meeting.

4.2 **Disaster Response Representative – Municipal Archives**

Staff report dated December 29, 2006 recommending that the Corporate Officer be designated to serve as the District's representative for the Disaster Response Mutual Aid Agreement.

R/07-002

Disaster Response Representative It was moved and seconded

That the Corporate Officer of the District of Maple Ridge be designated to serve as the District's Representative of the AABC Fraser Valley Region Disaster Response Mutual Aid Agreement dated October 1, 2003 and be authorized to designate an alternate.

CARRIED

4.3 **2007 Property Assessments**

The General Manager of Corporate and Financial Services presented a PowerPoint information session for Council on 2007 Property Assessments.

ACTION REQUIRED

The General Manager Corporate and Financial Services is to present the 2007 Property Assessment information at the January 9, 2007 Council Meeting.

Note: The meeting recessed at 11:30 a.m. and reconvened at 11:50 a.m.

4.4 **Business Planning Process Discussion**

The Chief Administrative Officer introduced this item saying that it would be helpful for Council to reflect back on the recently completed business planning deliberations and provide comments on the format.

Each Councillor was given the opportunity to comment on the business plan process. The following comments were provided:

- the overall process worked well
- the provision of more detailed presentations in the first year of a Council's mandate and a more summarized approach for the remaining two years was appreciated
- Council approved of the pre-business planning workshops
- business plan addendums and other materials provided in advance of deliberations allowed Council to attend meetings well prepared
- a schedule for the next business planning period should be provided as soon as possible and communicated to the community groups that Council works with
- provide business planning training opportunities to committees, particularly for members of newer committees and communicate business planning requirements to committees.

The Chief Administrative Officer indicated that staff will use these comments to guide the 2008-2012 business planning process.

4.5 **Federation of Canadian Municipalities (FCM) Conference**

Councillor King asked for clarification of Council's attendance at the FCM Conference. The Acting Mayor advised that if a FCM conference is being held in the west, all Council members can attend. If a conference is being held in the east, two Councillors along with the Mayor can attend.

ACTION REQUIRED

Members of Council are to advise the Executive Assistance of their plans for attendance at the 2007 FCM Conference.

5. ***CORRESPONDENCE***

5.1 **City of North Vancouver, Cage Free Eggs**

Letter from Sandra Dowey, City Clerk, providing information on a resolution calling on all Union of B.C. Municipalities to endorse a request that the Federal Government develop an adequate system of standards and regulations to ensure the welfare of farm animals.

R/07-003

City of N. Van
Cage Free Eggs

It was moved and seconded

That the letter from Sandra Dowey, City Clerk for the City of North Vancouver dated December 14, 2006 be received and that no further action be taken.

CARRIED

5.2 **City of North Vancouver, Renewal of Funding for the National Homelessness Initiative**

Letter from Robyn Anderson, Deputy City Clerk, providing information on a resolution urging the Government of Canada to renew and expand the National Homelessness Initiative.

R/07-004

Renewal of funding
National Homeless-
ness Initiative

It was moved and seconded

That the letter from Robyn Anderson, Deputy City Clerk, City of Vancouver dated December 20, 2006 be received and referred to the Social Planning Advisory Committee.

CARRIED

5.3 **Ministry of Community Services, Towns for Tomorrow, Local Motion and Spirit Squares Programs**

Letter dated December 18, 2006 providing information on applying for funding under the subject programs.

R/07-005

Grant applications It was moved and seconded

That the letter from the Ministry of Community Services dated December 18, 2006 be received and staff prepare a report and recommendation regarding the subject matter.

CARRIED

The General Manager of Community Development, Parks and Recreation Services advised that a report had been prepared previous to Christmas and direction had been received from Council on which projects to apply. He advised that the Municipality did not qualify for the Towns of Tomorrow grant as this was for communities under 5000 people and that the other two applications were in process.

6. ***BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL***

Councillor Hogarth advised that he had seen an advertisement for GVRD Agriculture Committee members. He hadn't seen any terms of reference and wondered if any of these people would be part of the Agricultural Committee being formed in Maple Ridge. Staff advised that although Councillor King and Councillor Stewart were on the planning committee, in terms of composition, this remained to be discussed.

7. ***MATTERS DEEMED EXPEDIENT***

8. ***ADJOURNMENT*** - 12:03 pm

J. Dueck, Acting Mayor

Certified Correct

R. Riach, Corporate Officer