

**THE FOLLOWING DOCUMENT HAS BEEN REPRODUCED FOR CONVENIENCE ONLY** and is a consolidation of the following:

1. Maple Ridge Economic Advisory Commission Bylaw No. 6179-2003
2. Maple Ridge Economic Advisory Commission Amending Bylaw No. 6491-2007
3. Maple Ridge Economic Advisory Commission Amending Bylaw No. 6673-2009
4. Maple Ridge Economic Advisory Commission Amending Bylaw No. 6714-2010

**Individual copies of any of the above bylaws can be obtained by contacting the Clerk's Department.**

## **THE CORPORATION OF THE DISTRICT OF MAPLE RIDGE**

### **BY-LAW NO. 6179 - 2003**

A by-law to establish an Economic Advisory Commission

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**WHEREAS** Council has deemed it expedient to have the Economic Advisory Commission established by by-law;

**NOW THEREFORE** the Municipal Council of the Corporation of the District of Maple Ridge, in open meeting assembled, ENACTS AS FOLLOWS:

1. This By-law may be cited as "Maple Ridge Economic Advisory Commission By-law No. 6179-2003".
2. That "Maple Ridge Economic Advisory Commission By-law No. 5241 - 1995" be repealed in its entirety.

#### **Definitions**

3. For the purposes of this by-law, unless the context otherwise requires:
  - "Commissioner" means a current member of the Economic Advisory Commission;
  - "Council" means the Council of the Corporation of the District of Maple Ridge;
  - "Councillor" means an elected Councillor for the District;
  - "District" means the Corporation of the District of Maple Ridge;
  - "Maple Ridge" means the geographical area known as the Corporation of the District of Maple Ridge;
  - "Mayor" means the elected Mayor of the District.

**Composition and Appointment**

**6491-2007**

4. The Economic Advisory Commission (“EAC”) is composed of twelve Commissioners.

**6673-2009**

**6714-2010**

5. Commissioners are people who reside, own a business, or conduct business in Maple Ridge, with an interest in the economic development of the community.

**6673-2009**

**6714-2010**

6. The Economic Advisory Commission will be comprised of the following voting members:
- a) Mayor of the District of Maple Ridge
  - b) Two Councillors of the District of Maple Ridge
  - c) Director of the Chamber of Commerce
  - d) Director of the Downtown Business Improvement Association
  - e) Director of the Arts Council
  - f) Six Community Members preferably representatives from each of the priority sectors identified in the Economic Development Strategy

**6673-2009**

**6714-2010**

7. The Chairpersons of the Chamber of Commerce, Downtown Business Improvement Association and Arts Council will be requested to appoint a Director of their organization to serve on the Economic Advisory Commission. Advertisements will be placed in the local paper requesting applications from District residents, business owners or those who conduct business in the community for the six community member positions.

**6673-2009**

8. Recommended community member appointments will be forwarded to Council for their consideration.

**Term of Appointment**

**6673-2009**

9. (a) The term of appointment will begin on September 1 in the year they are appointed and terminate on August 31 of the last year of their term.

Commissioners are appointed for a term of one year and eligible for re-appointment for two further terms of two years and three years respectively, for a total of six years.

- (b) With the exception of the Mayor and Councilor, the maximum number of terms an individual may be a Commissioner is three terms.

**6491-2007**

- (c) Transition Clause – In order to stagger the terms of appointment in the EAC, two Commissioners will be appointed to serve a one year term beginning September 1, 2007 and terminating August 31, 2008. All other Commissioners will be appointed to serve a term beginning September 1, 2007 and expiring August 31, 2009.

**Chairperson and Vice-chairperson**

- 10 The Commissioners will annually elect a chairperson and a vice-chairperson from amongst themselves. The vice-chairperson will act in the capacity of the chairperson at any meeting where the chairperson is absent.

**Vacancy**

- 11. A vacancy created by death or resignation will be reported as soon as possible to the Mayor, who may appoint a replacement for the unexpired term of the former member.

**Absenteeism**

- 12. A member who is absent, except for reasons of illness or with the leave of the chairperson of the EAC or his/her designate, from three consecutive, or five in any twelve consecutive, regular meetings of the EAC is deemed to have resigned effective at the end of the third or fifth such meeting, as the case may be.

**Quorum and Voting**

- 13. Quorum is six (6) Commissioners.

**6673-2009**

- 14. All twelve Commissioners may vote on issues and resolutions, and any Commissioner not voting but present is deemed to have voted in the affirmative.

**Meeting Schedule**

- 15. The EAC will meet monthly between September through June, though special meetings over and above the monthly meetings may be called by the chairperson.

**Mandate**

**6714-2010**

16. The Economic Advisory Commission is an advisory body to Council on matters relating to the long term economic health of the community. The Economic Advisory Commission in coordination with the Manager of Strategic Economic Initiatives may:
- a) Advise Council on any matters related to economic development of the community that may be referred to it.
  - b) Provide input into an economic development strategy for the District of Maple Ridge for Council's consideration.
  - c) Contribute to the development of an annual business plan for the department and relevant performance measures to evaluate programs
  - d) Participate in the execution of a business plan, as determined by Council.

**READ A FIRST TIME** on the 25th day of November, 2003.

**READ A SECOND TIME** on the 25th day of November, 2003.

**READ A THIRD TIME** on the 25th day of November, 2003.

**RECONSIDERED** and **ADOPTED** this 9th day of December, 2003.

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**MAYOR**

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**CLERK**