



Secondary Suite/Detached Garden Suite Application Form

Date: _____

Suites are not permitted in the flood plain unless existing grade is above the established flood level.

Suites are not permitted in the following zones: CD-1-93, CD-1-99, CD-3-98, R-1, R-3, A-5 (DGS only)

Lot size _____ (must be 557m²/6000 sq. ft. or larger)

Is there a "No Suite" Covenant on title Yes No

If Yes, Covenant must be removed prior to issuing Building Permit

You **must** be the registered owner and **reside** at the subject address in order to proceed

Address _____ Postal Code _____

Legal Description _____ Zone _____

Registered Owner _____

Contractor _____

(Contractor must have a current Maple Ridge Business Licence)

Home Phone _____ Bus Phone _____ Cell Phone _____ Fax _____

Email address _____

Do you live in the house Yes No

Is this an **existing suite** that you would like to now register Yes No

Is the floor area of the suite a minimum of 37m² (398 sq.ft.) Yes No

Is the floor area of the suite a maximum of 90m² (968 sq.ft.) Yes No

Is the floor area less than 40% of habitable floor space of the building Yes No

Is the suite contained within the house Yes No

Can you provide one extra parking space on your property Yes No

Is there a secondary suite, boarding, temporary residential, accessory employee residential or temporary tourist use on the same lot? Yes No

DGS floor area is not to exceed 10% lot coverage of 90m² (% may be less than the 90m² allowed)

Is your property on: Water _____

Sanitary _____

Well _____

Septic _____

If on well, must provide verification from a certified professional confirming adequate water quantity and potability

Provincial "Sewerage Regulation" compliance must be obtained and verified by an "authorized person" acceptable to the Municipality

Square Footage of Home _____

Square Footage of Suite _____

Site Coverage Existing (DGS) _____ Site Coverage Proposed (DGS) _____

Existing Suites (must submit a floor plan)

How long have you had the suite _____ Was the suite existing when you purchased your home _____

Please check off any work that has been done without benefit of permits, which you would now require inspection of:

Structural (building of walls etc) _____ Electrical _____ Plumbing _____ Gas _____

New Suites (must submit a floor plan)

Please check off any work that will be done for the construction of the new suite:

Structural (building of walls etc) _____ Electrical _____ Plumbing _____ Gas _____

Construction Value \$ _____

I/We the undersigned make application to register a suite or detached garden suite in accordance with the information given and declare the statements are true and correct. I/We undertake, if granted the suite or detached garden suite applied for, to comply with each and every obligation contained in bylaws now in force or which may hereafter come into force in the Municipality of Maple Ridge.

Applicant's Name _____

Phone # _____

Applicant's Signature _____