



Single Family Addition Check Sheet

WE ARE PROVIDING THIS CHECK SHEET TO ASSIST YOU WHEN APPLYING FOR A PERMIT TO ADD ON TO YOUR HOME.

You will require the following in order to apply for a building permit:

- Copies of liability insurance and a Schedule B for **each** Professional Engineer working for you e.g., Structural, Geotechnical, Fire Suppression.
- 2 complete sets of plans, including foundation plans, floor plan(s), cross sections, elevations and roof layout.
- 2 site plans (in metric) showing house dimensions, roof overhangs, lot dimensions and the distance the house will be from all property lines and from any other existing buildings on the property such as sheds garages barns etc. For parcels of land less than 1 acre, the site plan must show all grade elevations and drainage flow.
- A sealed schedule 'D' or letter stating compliance to current seismic regulations
- Plan check fee required upon application.

The following forms are available at the Inspection Service Department counter or on our web page: www.mapleridge.ca and must all be completed when submitting your plans for approval.

- Building Permit Application
- Single Family Dwelling Building Permit Application Checklist
- Zoning Compliance Summary Checklist
- Owner's Acknowledgement of Responsibility for Simple Buildings

NOTE: you will be required to have a legal survey certificate on site when calling for your foundation inspection. This survey must be obtained from a BC Land Surveyor. If the property is one acre or more this survey may not be required. You will be advised at the time you pick up your permit

IF YOUR PROPERTY IS ON A SEPTIC SYSTEM AND/OR A WELL, THE FOLLOWING WILL BE REQUIRED:

Please Note: You may apply for your building permit before you have any of the following, however you will not be able to obtain your permit or start building until the requirements have been met.

- Provincial "Sewerage Regulation" compliance must be obtained and verified by an "authorized person" acceptable to the Municipality.
- A certificate of well water quantity and quality must be obtained and executed by a "Professional Engineer" acceptable to the Municipality, certifying that the well or wells on the **Premises** will be capable of supplying at least 2,250 litres of water per day on a year round basis.