



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, at Maple Ridge Municipal Hall, 11995 Haney Place Road, Maple Ridge, British Columbia, on Tuesday, December 7, 2010 at 7:00 p.m.

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**COMMISSION MEMBERS PRESENT**

Lynne Probyn, Chair

Brenda Smith

Jeremy Laity

Michael Cook

Maple Ridge Historical Society

Maple Ridge Historical Society

Community at Large

Community at Large

**STAFF PRESENT**

Lisa Zosiak

Tracy Camire

Staff Liaison, Planning Department

Committee Clerk

**REGRETS**

Jacqueline Mulcahy, Vice-Chair

Councillor Craig Speirs

Sarah Hossack

Community at Large

Council Liaison

Community at Large

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**1. Call to order** 6:55 p.m.

**2. Adoption of the Agenda**

R10-030 It was moved and seconded

**That the Agenda for December 7, 2010 be adopted with the following amendments;**

- **Add Item 5.13 BC Digitization Coalition**
- **Add Item 5.14 Heritage Plaque Project Proposal - Merkley Park**
- **Add Item 5.15 Marge Saunders**

**CARRIED**

**3. Minutes of November 2, 2010 Regular Meeting be adopted**

R10-031 It was moved and seconded

**That the Minutes of the Regular Meeting of November 2, 2010 be adopted as distributed.**

**CARRIED**

**4. Delegations**

**5. New & Unfinished Business**

*5.1 2011 Business Planning*

Lisa Zosiak advised that the 2011 Council Meeting Calendar has been finalized and the Commission agreed that Michael Cook will present the Business Plan on January 25, 2011 to Maple Ridge Council. Lisa will prepare a draft presentation for Michael in early January.

*5.2 Heritage Context Study – update from Lynne Probyn & Lisa Zosiak*

Lynne Probyn provided an update on the Heritage Context Study and opened a discussion on the Historical Society's request to review the report and provide comments back to the Commission.

The Commission agreed that feedback from the Historical Society would be beneficial for the project. It was further agreed that a request will be made of the Historical Society for consolidated comments that are checked for conflicts. The Historical Society comments will be due on January 31<sup>st</sup>.

*5.3 Cemetery Tour*

Michael Cook advised that he has not visited the Maple Ridge Cemetery as of yet but provided some information on the Cemetery.

*5.3.1 Volunteer Insurance Coverage (Staff update)*

Lisa Zosiak confirmed that this event will be covered under the municipality's insurance.

*5.4 Map Project Update*

Lisa Zosiak advised that if we sell maps the Commission can receive the revenue that is generated. The Commission discussed how these maps would be sold. Lisa will talk to Val Patenaude at the Museum to see if they will sell them on behalf of the CHC. Discussion took place on selling them from other places, such as Chamber of Commerce, Tourism, Strategic Economic Initiatives department.

The Commission discussed the selling price of the maps along with what commission the seller would receive.

Councillor Speirs suggested that an outside company should take on the printing of this map or take orders for the map and print on demand.

5.5 *CHC Information pamphlet – deferred to January meeting.*

5.6 *Albion Flats Public Meeting*

Lisa Zosiak advised that there is a stakeholder follow up meeting on Wednesday, December 8<sup>th</sup> between 5:00 and 7:00 p.m. in Council Chambers. Lisa Zosiak advised that Jacqueline Mulcahy intends to be at this meeting.

5.7 *CHC Networking Conference (review of conference)*

Michael Cook provided a written review of the conference and noted that a full report will be given at the January 2011 meeting.

5.8 *Heritage and Sustainability Nexus – November 4 & 5*

Lisa Zosiak provided a review of the Heritage and Sustainability Nexus conference and noted that Carl Elefante had very interesting information on how you can make an old building energy efficient.

5.9 *Heritage and Planners Annual Meeting (review of the event)*

Lisa Zosiak provided a review of Heritage BC's Heritage Planners and Consultants Annual meeting that took place on November 26<sup>th</sup> in. At this year's event, Lisa presented on the Miller Residence Heritage Revitalization Agreement process and outcomes.

5.10 *Wharfinger's Office*

Lisa Zosiak provided an update on the Wharfinger's Office and noted that the building is owned by the Historical Society. Municipal Parks staff suggested that the building be moved to the Haney House site, as it will be less likely to be vandalized at this location. Parks Staff would like to help with a move in any way they can.

Lisa Zosiak will let Parks Staff know that the Community Heritage Commission is in support of finding a suitable location for this building and Staff will talk to Val Patenaude at the Museum to find out what is involved in moving the building.

**ACTION ITEM:** Staff to report back on this item in January.

5.11 *Heritage Walking Tour*

Lisa Zosiak provided an update on the Heritage Walking Tour and noted that the Engineering Department has created a prototype of the historical information banners that will be erected at each stop. Val Patenaude, who has done a significant

amount of work assisting with this project, has seen the prototype and is very happy with it.

**ACTION ITEM:** Staff will continue to report on this item.

5.12 *Heritage Revitalization Agreements*

Lisa Zosiak provided an update on the Heritage Revitalization Agreements and noted that the Miller Residence received final reading.

Lisa Zosiak also noted that the Billy Miner Pub will go for final reading soon.

5.13 *BC Digitization Coalition*

Brenda Smith advised that she received an email that said that the new website for the “West beyond the West” portal that consists of links to other sites and a way to get the best information on best practices for digitization. [www.wbtw.ca](http://www.wbtw.ca)

**ACTION ITEM:** Commission members to visit this site and see if it works for them and report back to Brenda Smith. This is the way of the future and what we would want to consider when it comes to digitizing our tax rolls.

5.14 *Heritage Plaque Project Proposal – Merkley Park*

Lynne Probyn advised that Don Merkley has been nominated, posthumously, for a 2011 Heritage Award in the “special award” category. Councillor Speirs recommended that a heritage plaque commemorating Don Merkley be created and placed at Merkley Park.

The Commission discussed the plaques and the cost of the plaques.

Lisa Zosiak reviewed the budget with the Commission and noted that the Commission will have to prioritize for next year in terms of what we want to do.

5.15 *Marge Saunders*

Brenda Smith advised that she received an email from Val Patenaude from the Museum that Marge Saunders passed away and provided the date and time of the funeral.

**6. Sub-Committee Reports**

6.1 *Newsletter*

6.1.1 *New template review – deferred*

6.2 *Heritage Awards*

Lisa noted that she booked St. Andrews Church for Thursday, February 17<sup>th</sup>. Lisa Zosiak will confirm with Fred Braches that he is available to do the posters.

6.3 *Heritage Plaque Program – deferred*

6.4 *BC Heritage Fairs*

Brenda Smith provided an update on the BC Heritage Fairs and noted that the library is booked. The BC Heritage Fairs organization is handling the promotional material and registration for this event.

6.5 *CHC Facebook Page*

Jeremy Laity provided an update on the Facebook page; no new posts as of November 28<sup>th</sup>. Jeremy Laity will promote the history club on the Facebook page.

6.6 *Maple Ridge Historical Society update*

Lynne Probyn advised that she will attend the January 2011 meeting.

Councillor Speirs noted that Councillor Michael Morden will be the new Council representative for the 2011 year and Councillor Speirs will be the alternate.

**7. Correspondence**

**8. Next Meeting:** Tuesday, January 4, 2011 at 7:00 p.m.  
**Agenda deadline:** Monday, December 20, 2010

**9. Adjournment - 8:24 p.m.**

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Chairperson

/tc