



The Minutes of the Regular Meeting of the Community Heritage Commission held in the Blaney Room at Maple Ridge Municipal Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Tuesday, May 5, 2009 at 7:00 p.m.

COMMISSION MEMBERS PRESENT

Michael Cook	Community at Large
Jacqueline Mulcahy	Community at Large
Lynne Probyn, Vice-Chair	Maple Ridge Historical Society

STAFF PRESENT

Lisa Zosiak	Staff Liaison, Planning Department
Lynn Marchand	Committee Clerk

REGRETS

Irena Mohr	Community at Large
John McCormick	Community at Large
Sheila Nickols	Community at Large
Sarah Hossack	Community at Large
Nicole Read	Community at Large
Councillor Craig Speirs	Council Liaison
Helmi Braches	Community at Large
Jim Connor, Chair	Maple Ridge Historical Society

1. *Call to order*

There not being a quorum present, the meeting was held to gather comments from members in attendance. The meeting was called to order at 7:09 p.m.

2. *Adoption of the Agenda*

All members received Agendas for review prior to the meeting and there were no changes to the Agenda.

3. *Minutes of April 7, 2009 Regular Meeting be Adopted*

The minutes were reviewed with no changes and were tabled for approval at the June 2, 2009 meeting.

4. Delegations – Nil

5. Presentations - Nil

6. Current and Unfinished Business

6.1 Conservation & Feasibility Plan for St. Andrew's Church **Lisa Zosiak**

Ms. Zosiak informed the members that a Council Report is being prepared on the Heritage Alteration Permit for the St. Andrew's re-roofing project. Ms. Zosiak advised that a Heritage Alteration Permit is required prior to any work being done on this protected heritage site. She provided an overview of the Heritage Alteration Permit process and confirmed that a contractor for the re-roofing project has been selected and that the Facilities Department is applying for a grant from Heritage B.C.

6.2 Sustainable Heritage Building Use

Discussion took place regarding existing buildings that are no longer used for their original purpose, but have been rehabilitated for a new use. Some interest had been expressed prior to this meeting about considering this as a topic for a newspaper advertisement under a sub-committee.

By consensus, the sub-committee for the Newspaper Advertisements will consist of Lynne Probyn, Jacqueline Mulcahy, and Jim Connor.

6.3 Maple Ridge Historical Neighbourhoods Document

No discussion.

ACTION ITEM: Committee Clerk to include Maple Ridge Historical Neighbourhoods Document on June 2, 2009 Agenda.

6.4 Proposed Heritage Revitalization Agreement – Beeton/Daykin House

Lisa Zosiak provided an overview of the Statement of Significance (SOS) and advised that Bob Parliament has agreed to examine the document and will provide input via conference call on Thursday, May 7, 2009. Ms. Zosiak and Mr. Parliament are to meet the developers on site and will seek comments from the Commission at the June meeting.

6.5 Masonic Hall – Designation Bylaw

Ms. Zosiak provided an overview of the covenant that has been prepared to attach to the Designation Bylaw, and advised that the matter will be brought back before the Commission at the June 2nd Community Heritage Commission meeting.

ACTION ITEM: Committee Clerk to include Masonic Hall – Designation Bylaw on the June 2, 2009 Agenda.

6.6 Newspaper Ad – Designated Heritage Sites

This matter was dealt with during Item 6.2; Sustainable Heritage Building Use.

6.7 Heritage Resources Map

Ms. Zosiak advised of some errors on the Heritage Resource Map with regards to the roads and suggested each member examine their own familiar area. Discussion took place and the following breakdown was agreed upon:

- Webster’s Corner and East Haney; Michael Cook
- Haney and Port Haney; Jacqueline Mulcahy
- The Ridge and Yennadon; Lynne Probyn
- Hammond; Nicole Read and Sarah Hossack
- Whonnock; Helmi Braches
- Ruskin; Helmi Braches
- Albion; Jim Connor

ACTION ITEM: Lisa Zosiak to send an email to the members reminding them of their assigned areas. Any changes and/or corrections are to be forwarded to Lisa Zosiak.

7. New Business

7.1 CHC Business Cards

Lisa Zosiak advised that the Municipality has agreed to provide 250 business cards for the Commission and sought confirmation of numbers and information from the members.

7.2 Maple Ridge Museum Website

An overview of the Maple Ridge Museum website took place; www.mapleridgemuseum.org.

8. Committee Reports

8.1 Newsletter

Lisa Zosiak advised that she has agreed to write an article regarding the Context Study and the mapping and that she will not finalize the Context Study article until the funding has been confirmed.

8.2 Heritage Awards

Lisa Zosiak sought feedback regarding the new Heritage Awards brochure that was used for the last Awards event. Discussion took place with respect to the following:

- Whether the categories were sufficient and strict within their perimeters;
- Honourable Mention and whether it should be discretionary;
- Special Contribution category;
- Rewording of the application.

Lisa Zosiak provided an overview of the creation of the brochure and the ability to have it amended. Discussion also took place regarding the availability and pick-up location of the brochures for early September.

ACTION ITEM: The Commission members are to send Lisa Zosiak their comments regarding the Heritage Awards brochure.

8.3 Heritage Context Study

Ms. Zosiak advised that the consultant selection for the Context Study is progressing and two candidates have been asked to come in for interviews.

ACTION ITEM: Sub-Committee questions for the interviews are to be emailed to Lisa Zosiak by May 6th for the first interview on May 7th.

8.4 CHC Networking Conference

Jacqueline Mulcahy advised that the sub-committee will meet again on May 14th and that the venue has not yet been confirmed. Ms. Mulcahy and Nicole Read are to look at additional sites to determine what venues are available. Ms. Mulcahy advised that it is dependent on whether the conference will be a one or two day event and she provided an overview of the possible theme as the “Evolution of CHC’S”. The premise may be to look at “Where We Began, Where We Are Now, and Where We Will Be In The Future”.

Lisa Zosiak confirmed that she will make a presentation at the conference regarding the Community Heritage Commission and the Context Study. Discussion took place regarding the possibility of having a walk-about during the conference and plans for it to be as eco-friendly as possible.

Ms. Mulcahy indicated that detailed planning notes are being kept for future events.

8.5 Heritage Plaque Program

Lynne Probyn provided an update on the recent meeting she and Michael Cook had and gave an overview of the meeting. Clarification of the criteria took place and it was suggested that the following names be considered for the two programs:

PLAQUES FOR BUILDINGS	PLAQUES FOR COMMUNITY SITES
○ Maple Ridge Community Heritage Pride Program	○ Maple Ridge Heritage Plaque
○ Maple Ridge Heritage Pride Program	

Discussion took place regarding the size, shape and information contained on the plaques and the eligibility of them. Ms. Probyn explained the process of an individual applying to have a plaque put on their home, the heritage awards and the number of plaques given out each year.

Further discussion took place regarding the previous cost of plaques and Mr. Cook agreed to seek out current estimates based on the proposed new size and shape. Various suggestions were made with respect to possible businesses and/or agencies able to produce the plaques.

ACTION ITEM: Lisa Zosiak to arrange for Val Billesberger to attend a future meeting to provide information on how to research and archive information regarding heritage sites.

A suggestion was made to form a Sub-Committee regarding the community plaques. Ms. Probyn provided the following criteria for the home building plaque:

- House must be on the heritage register
- Heritage award winner
- Circa 1880's – 1950's
- Building must be in good condition

Ms. Mulcahy suggested that a short resource book be created for future reference or a pdf document for people to obtain online. Ms. Mulcahy also enquired about the storage of the

museum records and construction of the new museum. Storage of the tax rolls and the importance of those documents was discussed. A suggestion was made to move material to a heated location and/or move them to Iron Mountain document storage.

ACTION ITEMS: Committee Clerk to include Document Storage on June 2, 2009 Agenda.

Lisa Zosiak is to contact Val Billesberger regarding school storage of documents.

8.6 CHC Facebook Page

No report at this time.

9. Correspondence

9.1 2008 Citizens Report

10. Next Meeting: Tuesday, June 2, 2009 at 7:00 p.m.
Agenda deadline: Tuesday, May 19, 2009

11. Adjournment - 9:05 p.m.

Chairperson

/lm