



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, at Municipal Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Tuesday, January 2, 2007 at 7:00 p.m.

COMMISSION MEMBERS PRESENT

Councillor Craig Speirs	Council Liaison
Claus Andrup	Community at Large
Sheila Nickols	Community at Large
Barbara Swanson	Community at Large
Jim Connor	Maple Ridge Historical Society
Helmi Braches	Community at Large

STAFF PRESENT

Diana Hall	Staff Liaison, Planning Department
Amanda Gaunt	Committee Clerk

REGRETS

Jordana Feist	Maple Ridge Historical Society
---------------	--------------------------------

1. *Call to order*

The meeting was called to order at 7:06 pm.

2. *Adoption of the Agenda*

R06-33 It was moved and seconded

That the Agenda for January 2, 2007 be amended to include the following item and adopted.

7.1 Correspondence – Walk Maple Ridge Pitt Meadows Brochure

CARRIED

3. Adoption of the Community Heritage Commission Minutes of Regular Meeting

R06-34 It was moved and seconded

That the Minutes of the Community Heritage Commission dated December 5, 2006 Regular Meeting be adopted.

CARRIED

4. Delegations and Presentations - NIL

5. Current Projects and Unfinished Business

5.1 Heritage Strategy Update

5.1.1 Update Newsletter Distribution & Website Diana Hall

Commission members were advised that a new newsletter would have to be put gotten out very quickly. Information about the plaque tour as well as February Heritage Awards information will be included in this newsletter. It was suggested that the presentation by Arbourist Jane Baille be reproduced as an article for the newsletter along with photographs of the trees along 124th Street. It was also advised that such an article focus on the celebratory feature of these trees to encourage people to maintain those on private property.

5.1.2 Development of Newsletter Recipient List Diana Hall

Diana Hall advised that Jim Connor had given her a good list to work with. She also reported that the mailout with the Historical Society had gone extremely well and could be done again in the future.

5.1.3 Upcoming Events Diana Hall

Plaques

Diana Hall advised that Jordana Feist had provided the Commission with three plaque templates. However, Jordana had put forward that she would not be continuing as a member of the commission and therefore the remaining plaques would have to be done by other Commission members. The plaques which have been completed are those for the Japanese internment, the Maple Ridge Park and the cemetery. Plaques

which need to be completed are the ones for the Davison Pool, the Haney Wharf and the Hammond Stadium. The Commission is also still considering putting up a plaque on 124th Street for the heritage trees instead of a plaque for Boundary Park.

Diana will get outstanding information regarding plaques from Jordana and will e-mail this to other committee members. Sheila Nickols has offered to help with the plaque templates.

There was a discussion regarding having someone from the Historical Society appointed to the Commission to replace Jordana.

Awards

Diana Hall distributed copies of nomination forms as well as the ad asking for nominations used last year. There was a discussion regarding changing the look and the wording of the ad to make it less bureaucratic. It was hoped that with a new look, more members of the community would be encouraged to send in nominations. Commission members added suggested changes to their copies of the ad and Diana will consolidate these into a new ad and will send the draft copy around to Commissioners for review. All Commissioners wished to see photos of previous winners included in the ad. A catch phrase was also suggested. The phrase 'It's Your Turn to Be Part of History. Nominate a Winner' was a suggestion approved by all. It was also suggested that the nomination form be changed to reflect the changes in the ad.

It was advised that this ad would run twice, on January 17th and January 24th. Sheila Nickols will write an article for the paper to be run on January 10th.

All were advised that Mayor Robson would attend the Awards event and that arrangements for caterers had been made.

It was suggested that special invitations be sent to past winners of Heritage Awards asking them to attend the awards ceremony. It was also asked that a photo album be made which included previous winners.

- **ACTION ITEM** – Diana Hall – send special invitations to past winners of the Heritage Awards inviting them to attend the awards ceremony.
- **ACTION ITEM** – Diana Hall – put together a photo album of previous Heritage Award winners.

5.2 *Vine Issue Update*

Ongoing.

The Committee Clerk was requested to send an e-mail to the Chair with a reminder to take photos of the trees on 124th Street

5.3 *Annual Review and Maintenance of Existing Plaques*

Ongoing.

It was advised that money had been set aside for maintenance of existing plaques. It was reiterated that the strategy for plaque maintenance was such that if Commission members knew that a plaque needed maintenance, they were to report it and a notice would be sent to the Parks Department after which maintenance would be done.

It was asked how many plaques there were in Maple Ridge.

- **ACTION ITEM** - *Diana Hall – will research how many plaques there are in Maple Ridge so that a list can be developed which can be sent around electronically.*

5.4 *Plaque Locations and Strategies for Designation*

5.5 *Heritage Awards Update*

Discussed in Item 5.1.3 Upcoming Events – Heritage Awards.

It was asked that the agenda be changed so that the Heritage Awards and Plaques are discussed as separate items and not under Item 5.1.3. This will be reflected in next month's agenda.

5.6 *Signs in Hammond*

The Commission Chair reported that although she had taken photos of signs in another community, there had been problems with having them developed. She has consequently taken her camera to another shop which can develop them. The photos will be put on CD and e-mailed to all Commissioners.

Diana Hall advised that she had spoken with Maple Ridge's Engineering Department as well as the Works Yard and both departments are aware of the upcoming signs.

5.7 Business Plan 2006-2008 Review

Diana Hall

It was reported that the Heritage Commission Business Plan should be presented to Maple Ridge Council in February as discussed and that a sub-committee be set up for this task. The sub-committee will consist of Diana Hall, Claus Andrup and Barb Swanson and will meet within 2 weeks. All commissioners are encouraged to be at the presentation to Council and will be e-mailed the date and time of the presentation as soon as it is scheduled.

The Committee Clerk will e-mail the business plan to the Chair.

5.8 Review of Action Items List

6. New Business

6.1 Youth Council Attendance

Councillor Speirs

Councillor Speirs advised that he would ask members of the Youth Council to attend the first part of the next CHC meeting to see if any youth interest can be raised. He asked that the agenda be formulated to accommodate the group as guests. Councillor Speirs will speak with the coordinator of the Youth Council to see which meeting can be attended. Commission members were in agreement that they would prefer the Youth Council members attend the March 2007 meeting.

7. Committee Reports

7.1 Timelines for Plaque Tours

Jim Connor

The Committee Clerk was asked to forward the e-mail from Jim Connor regarding the plaque tour schedule to Helmi Braches.

8. Correspondence

8.1 Walk Maple Ridge Pitt Meadows Brochure Councillor Speirs

Councillor Speirs advised that this brochure had been done by the Leisure Center with a grant from Tourism. Members of the Heritage Commission stated that they would like to see CHC information in the next edition of this brochure as well.

9. Next Meeting

The next regular meeting is scheduled for Tuesday, February 6, 2007 an agenda deadline of Monday, January 22, 2007.

10. Motion to Adjourn

R06-35 It was moved and seconded

That the regular meeting of the Maple Ridge Community Heritage Commission be adjourned.

CARRIED

The meeting adjourned at 8:21 p.m.

Chairperson

/ag