



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, at Maple Ridge Municipal Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Monday, May 31, 2004 at 6:30 p.m.

COMMISSION MEMBERS PRESENT

Lisa Codd, Chair	Community at Large
Heather McBride, Vice-Chair	Community at Large
Sheila Nickols	Maple Ridge Historical Society
Rosanne Rothenberg	Maple Ridge Historical Society
Councillor Ernie Daykin	Council Liaison
Ken Swain	Community at Large
Kimie Takusagawa	Community at Large
Claire Todd	Community at Large

STAFF PRESENT

Diana Hall	Staff Liaison, Planning Department
Jayne Aster	Committee Clerk

REGRETS

Jim Charlebois	Staff Liaison, Planning Department
Kathy Reinheimer	Citizens' Advisory Committee Liaison

The Chair informed the Commission that Diane Janzen who was to facilitate the business planning session at today's meeting could not attend for personal reasons.

The Commission chose to proceed with the meeting.

1. Call to Order & Introductions

There being a quorum present, the Chair called the meeting to order at 6:41 p.m.

2. Adoption of the Agenda

MOVED BY: C. Todd
SECONDED BY: R. Rothenberg

That the Agenda for May 31, 2004 be adopted as amended.

CARRIED

3. *Adoption of the Community Heritage Commission Minutes of Regular Meeting*

MOVED BY: H. McBride
SECONDED BY: K. Takusagawa

That the Minutes of the Community Heritage Commission May 4, 2004 Regular Meeting be adopted as circulated.

CARRIED

4. *Delegations or Presentations* - Nil

5. *Current Projects*

5.1 *St. John the Divine Church – Update*

D. Hall reported that St. John the Divine Church has been added to the heritage register. S. Nickols informed the Commission there is a Historical Society meeting at the church on Thursday, June 24th at 6:30 p.m. for a ‘standing archaeology’ review of the site.

5.2 *Heritage Newsletter Progress*

D. Hall reported that J. Charlebois would be distributing a mock-up of the Heritage Newsletter by email and regular post for Commission members to comment on.

5.3 *Heritage Register – Update*

D. Hall informed the Commission that J. Charlebois would be contacting Commission members directly about the Heritage Register.

5.4 *Business Plan Review*

Facilitator Diane Janzen was not able to attend today’s business-planning session. The Chair informed the Commission she would be meeting with Diane in mid-June to discuss an alternative date. The Commission was amenable to a session either July 6th or 13th instead of waiting until the first week of September.

The Chair suggested the focus of this meeting's discussion be on the need to take inventory on what has worked for the Commission, what could be improved, what is important to be doing, and what could be achieved in the business-planning process.

Commission members shared their business-planning experiences and discussed issues such as the Commission's profile in the community, what drives the Commission's efforts, serving Council's needs and expectations, and balancing the work of the Commission among the members. It was noted that though the Commission had a successful year with a really good public event and getting on the national website, some priorities weren't met. In looking at other heritage commissions in other areas the Chair noted there is a need to strengthen the conviction of people in our community that things are worthy of preserving in Maple Ridge.

Beginning with identifying the "what" of the Commission, members brainstormed a non-prioritised list of goals to bring to the business-planning session with Diane Janzen.

WHAT:

- Fulfil the role of advisory to Council
- Educate community about value of heritage

HOW:

- Complete Statements of Significance
- Engage in fundraising
- Look at what other heritage committees are doing
- Emphasise heritage and promote it to the community
- Value progress Commission it has made
- Continue street re-naming project
- Work with other community agencies to raise awareness
- Plaque program, commemorative benches
- Own awards and public ceremony – continue initiatives
- Newsletter – continue initiatives
- Identify venues to promote Commission
- Joint brochure with other groups involved in heritage or preservation
- Historical information signage in historic neighbourhoods
- Establish role for the Commission in managing municipally-owned heritage properties
- Partnerships with other groups - tourist potential, for example Katzie first nation
- Backpack program - partnering with school board
- Bike map of heritage sites
- Records management for Commission
- Debriefing of outgoing members and recovery of Commission materials
- Support development of new museum or other high-profile opportunity
- Increase involvement of volunteers and use of student interns
- Review the heritage register and develop policies, protocols, and guidelines

- Support owners of heritage buildings, for example workshops on how to research your heritage home
- What does public see as priority – education to more than homeowners
- Emphasise natural heritage – esp. Whonnock/Ruskin, also partnership opportunity
- Walking tours of heritage gardens, buildings or monuments, combine with artist/garden tours
- Profile a heritage home and owner in each newsletter issue
- Increase utilization of Heritage Week – disregard provincial themes and focus on Maple Ridge
- Heritage church and hall tours with funds to go back to halls and buildings and promote rental opportunities
- Find other participants from outside the group to work on projects
- Try to make every action achieve more than one goal. If a project stands alone it may be not best use of Commission's time
- Community map
- Stay simple, contained, and focussed
- Facilitator to lead process, 5-year plan, establish priorities
- Stay on track despite being high-jacked by grant programs

6. *New Business*

6.1 Ruby Knobbs Heritage Achievement Award

S. Nickols informed the Commission our nominee from Maple Ridge, Ed Villiers, won the Ruby Knobbs Heritage Achievement Award. The award will be presented June 4, 2004 at 7:00 p.m. at the Burnaby Art Gallery. This item will be included in the Heritage Commission Newsletter "*Heritage Here*".

7. *Program Committee Reports - Nil*

8. *Correspondence - Nil*

9. *Next Meeting*

The next meeting of the Commission is in the Blaney Room at Maple Ridge Municipal Hall. Date and time to be announced.

10. *Adjournment*

MOVED BY: R. Rothenberg

SECONDED BY: H. McBride

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:54 p.m.

Chairperson
/ja