



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, at Municipal Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Tuesday, March 2, 2004 at 7:00 pm.

COMMITTEE MEMBERS PRESENT

Heather McBride, Acting Chair	Community at Large
Sheila Nickols	Maple Ridge Historical Society
Claire Todd	Community at Large
Ken Swain	Community at Large
Councillor Ernie Daykin	Council Liaison

STAFF PRESENT

Jim Charlebois	Staff Liaison, Planning Department
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REGRETS

Lisa Codd	Community at Large
Steve Danbert	Community at Large
Rosanne Rothenberg	Maple Ridge Historical Society

1. Call to Order & Introductions

There being a quorum present, the Chair called the meeting to order at 7:00 pm.

1.1 Election of Chair

Lisa Codd was elected Chair

1.2 Election of Vice Chair

Heather McBride was elected Vice Chair

2. Adoption of the Agenda

MOVED BY Sheila Nickols
SECONDED BY Claire Todd

That the Agenda for March 2, 2004 be adopted as amended.

5.3 *Report to Council*

CARRIED

3. *Adoption of the Community Heritage Commission Minutes of Regular Meeting*

MOVED BY Claire Todd
SECONDED BY Ken Swain

That the adoption of the February 3, 2004 Minutes of the Community Heritage Commission Regular Meeting be adopted.

CARRIED

4. *Delegations or Presentations - Nil*

5. *Current Projects*

5.1 *Heritage Awards – Discussion and Distribution*

J. Charlebois updated the Committee on newsletter changes. Discussion then revolved around distribution of newsletter to groups (community associations), schools, and libraries, as well as 25 copies for the Heritage Tea.

5.2 *Statements of Significance - Update*

The Committee was updated on small issues of changes and corrections. The final versions will be ready for April meeting and an information update is going to Council.

5.3 *Report to Council*

Claire Todd reported that the February report to Council was well presented by Lisa Codd.

6. *New Business*

6.1 *Business Plan Review – Discussion*

Discussion centred on facilitation, fees and timing such as making preparations in advance and placing this on the April/May agendas as opposed to later on in June.

6.2 *Heritage Tea*

The Heritage Tea will be Saturday, April 3, 2004 at the Ridge Meadows Senior Centre on 224th in Maple Ridge. Items to have ready include the newsletters, brochures, award winners' boards, and plaque books which will be boxed together for Councillor Daykin to pick up.

6.3 *Byrnes Road – Request for renaming of 269th Street.*

It is the Committee's recommendation to support this request.

6.4 *Smart Growth on the Ground – Project Update and Workshops*

J. Charlebois provided a project update.

7. *Program Committee Reports*

7.1 *Heritage Awards – Update*

Discussion on the nomination of farms, and changes to the ads which will be incorporated for next year. There was discussion on the judging process, and it was noted that the catering bill is to come from ACT. There will be presentation boards with smaller copies going to winners. Publicity of the winners will follow the awards including adding notice of all award winners to the web site

7.2 *Budget Update*

Subcommittees to be form in April

8. *Correspondence*

Letter from Brad Jennings, President of the Whonnock Community Association regarding the renaming of 269th Street to Byrnes Road was circulated along with the CHC memo to Council supporting this recommendation.

9. *Next Meeting*

The next meeting is scheduled for Tuesday, April 6, 2004 in the Blaney Room at Maple Ridge Municipal Hall at 7:00 pm.

Agenda deadline for this meeting is March 26, 2004.

9. *Adjournment*

MOVED BY Claire Todd
SECONDED BY Ernie Dayken

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:15 pm.

Chairperson
/ja