

As work has been performed on the following property without benefit of permits a pre-inspection is required prior to applications being made for the noted work. This is required to identify issues that are evident and to provide the applicant with a starting point to begin the process of having the work comply with the codes and bylaws that regulate construction. Alternatively it may be decided to remove the work in which case permits may still be required.

DATE: _____

Construction Address: _____ Zone: _____

Registered Owner(s): _____ Phone #: _____

Is the property located within a floodplain: Yes ☐ No ☐

Work located in - Check ONE Single Family Dwelling ☐ Detached Garden Suite ☐ Accessory Building ☐

Work Done - Check ALL that apply:

New ☐ Addition ☐ Repair ☐ Renovate ☐ Basement Finish ☐ Installation of Kitchen ☐

If other than new, explain in detail what has been done:

If cooking facilities have been installed and you wish to retain the cooking facilities then you must comply with the BC Building Code and the City of Maple Ridge Zoning Bylaw requirements around these types of uses.

A secondary suite allows you to rent to any person that wishes to reside in the suite. In this case the area must comply with secondary suite requirements.

- Will there be a **Secondary** (Rental) Suite Yes ☐ No ☐

If the area is only being used by a family member then

- Will there be a **TRU** (relative/nanny) Yes ☐ No ☐

Note: Owner must reside in home if having a TRU.

Name of contact person: _____ Phone #: _____

Name of applicant: _____ Phone #: _____

E-mail address: _____

Applicants Signature: _____