



Lot Grading Permit Checksheet

This check sheet is to assist you when applying for a lot grading permit

A permit is required for lot grading for any grade alterations greater than 0.5 m. Soil deposits in excess of 50.0 m³ will require a soil deposit permit. If you plan to bring in more than 50.0 m³ please contact the City's Environmental section at 604-467-7341 or plan_enq@mapleridge.ca to discuss the requirements of that permit. For further information regarding grading, please refer to Section 24.3 of our Building Bylaw.

The City must receive the following items to process your application. During the review of your application by staff, additional information may be requested.

The proposed lot grading will not result in:

- interference with natural drainage processes across the property or blockage of a watercourse
- soil erosion, slope instability or siltation in a watercourse
- pollution of a watercourse
- flooding, ponding or other impacts on the natural hydrologic cycle
- a significant impact on any healthy vegetation community within, or adjacent to the subject site.

You require the following to apply for a lot grading permit:

- Application form entitled "[Accessory Building Application](#)" (available at the Building Department front counter)
- 2 site plans showing property lines, location of all existing structures including retaining walls over 0.5m in height, natural features (watercourses, wooded areas, wetlands, etc), location of any wells or septic fields and area proposed to be altered by grading
- Existing topographic contour data may be required. Depending on the amount of grading proposed, the City may require you to hire a BC Land Surveyor to confirm topographic information
- Estimated amount of fill to be brought in or removed from the property. Or estimated amount of material to be relocated on the property
- An Erosion and Sediment control (ESC) plan with appropriate schedules completed and security submitted
- A construction schedule for the proposed works including the start and end dates and off site impacts

Exemptions:

- the installation of a swimming pool, provided a pool permit is obtained
- the installation of a retaining wall, provided a retaining wall permit is obtained
- minor landscaping projects
- development undertaken with the appropriate Planning Department approvals and Building Permits

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Special considerations:

- Depending on the location and scope of work a geotechnical engineer may need to comment and be contracted to oversee the proposed work.
- A Natural Features or Watercourse Protection Development Permit (WPDP) may be required if working near a watercourse, drainage ditch, slope or park.
- Slopes over 25% cannot be altered.
- A refundable security may be required over and above the ESC security mentioned above.