



Festival Support Funding Application Building Communities with Festivals and Events

1. Organization Information:

Organization Name:

Name:

Position in the Organization:

Address:

City:

Postal Code:

Phone (Mobile):

(Business):

Email:

2. Request:

Is your request:

- NEW
- RECURRING

How many years have you been in operation as an event organization or committee? _____

Does your organization receive additional funding from the City of Maple Ridge?

- YES
- NO

If you answered YES, was any of the funding designated to this event?

- YES
- NO

Do you receive grant funding from other sources for this event? If yes, please note in your budget.

- YES
- NO

List the amount of funding you are requesting and describe what the funds will be used for:

\$ _____

What other kinds of support would you like to request from Maple Ridge Parks, Recreation & Culture?

Examples

- Promotion
- Special Event Application Form
- Community event trailer rental
- Assistance with booking space
- Assistance with electrical
- Other (specify): _____

3. Event Information:

Festival Event Name:

Briefly Describe your Festival or Event:

Admission rates:

- Free Admission Fee
 Fee Range: _____

Projected attendance size:

What are 2-3 successes of your festival event from the prior year? Provide details.

Date(s) and Times:

List any new, expanded or revised activities (if any for the application year) and explain:

Location:

- Memorial Peace Park Albion Fairgrounds & Park
 Maple Ridge Park Other: _____

What are your festival priorities for the application year?

Please share 2-3 challenges for your festival event and how your group will address them and what resources you may need.

4. Community Involvement:

How will you involve the community?

List partners (if any):

Projected # Volunteers:

How does your festival event meet the festival grant program criteria? Review Guidelines at mapleridge.ca/1535 Please explain.

5. Additional Information:

Please use this space to supply us with any additional information that was not addressed above.

6. Please Attach the Following & Sign the Application:

Please review your application and ensure the following documents are included or emailed to festival@mapleridge.ca

<input type="checkbox"/> Signed Festival Support Application	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Evidence of good standing with the Registrar of Societies	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Business Plan	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Special Event/Festival Budget Projection 2019	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Include a column for Budget ACTUALS Prior Years	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<input type="checkbox"/> Financial Statements, including a statement of revenue and expense and balance sheet that includes investments or capital revenues	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Name (Print)

Signature

Date