



Insurance Procedures

It is Municipal policy that any individual or group that attends a Municipal structure for the purposes of business and/or education training are required to carry insurance.

The following information **must appear on the face** of the Policy and/or Rider:

Third Party Liability: The City of Maple Ridge, must be added as additional insured.

Minimum amount
Of Liability: \$2,000.000.

Cancellation Clause: The City of Maple Ridge, (Fire Dept.) must be notified prior to the Policy and/or Rider being cancelled.

Effective and Expiration Dates must be shown.

Thank you for your co-operation

Dane Spence
Fire Chief
Maple Ridge Fire Department