



Deep Roots  
Greater Heights

## District of Maple Ridge

TO: His Worship Mayor Ernie Daykin and Members of Council      DATE: January 23, 2011  
FROM: Chief Administrative Officer      FILE NO: 0530-01  
SUBJECT: 2012 Council Matrix      ATTN: Council Workshop

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### EXECUTIVE SUMMARY:

Attached to this report as Appendix I is the Council Matrix for the period of January 1 through June 30, 2012. The Matrix captures items that Council identified as priorities, presentations to update and inform Council on local issues and policy discussions.


Staff will make every effort to meet the dates outlined on the 2012 Matrix but it should be noted that the dates listed may be altered depending upon availability of information and personnel.


### RECOMMENDATION:

That the Council Matrix attached as Appendix I to the staff report dated January 23, 2012 be adopted.

### DISCUSSION:

The matrix was developed to track key items for Council. The matrix lists those items that are of particular interest to Council but these items are only a small fraction of the work that occurs at the District on a daily basis and a fraction of the work identified in the 2012-2016 Business Plan..

  
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General Manager: Corporate & Financial Services

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## Council Work Schedule Matrix 2012 (January 1 to June 30)

	ITEM	DIVISION	DATES OF COUNCIL MEETINGS	STATUS AND COMMENTS
1	BC Hydro - Smart Meters	Admin	January 23	Presentation
2	Council Matrix	C&FS	January 23	Review
3	2012 Property Assessments Review	C&FS	January 23	To be presented at the Committee of the Whole Meeting
4	Albion Flats Plan	PW&DS	January 23	Discussion on Agricultural Land Commission comments
5	E-Comm	C&FS	February 6	Presentation
6	Albion Flats Plan	PW&DS	February 6	If required
7	Building Bylaw	PW&DS	February 6	Proposed amendments
8	Fire Department	C&FS	February 20	Update
9	RCMP Contract	C&FS	February 20	Update
10	Commercial/Industrial Review	PW&DS	February 20	Process report
11	Neighbourhood Traffic Calming	PW&DS	February 20	Initiatives Process Report eg. River Road, Shady Lane, 132 Avenue
12	Customer Service Standards Initiatives Update	PW&DS	February 20	Progress report
13	Council Compensation	Admin	March 5	Policy review
14	Town Center Incentive	Admin	March 5	Program update
15	Cultural Mapping Report	CDP&R	March 5	Reporting on results
16	Zoning Bylaw	PW&DS	March 5	Draft bylaw
17	Recreation Vehicles and Tents	PW&DS	March 5	Follow up on resolution of Council
18	Healthy Community Initiatives	CDP&R	March 19	Update on work with Fraser Health Authority
19	Preliminary Year End Results	C&FS	March 19	Year end results
20	Business License Bylaw	PW&DS	March 19	Proposed amendments
21	Servicing Developing Areas	PW&DS	March 19	Policy discussion
22	Municipal Property Downtown	PW&DS	March 19	Review of development of property
23	Citizen Survey	Admin	April 2	Reporting of results
24	Wildlife Interface Management Strategy	CDP&R	April 2	Update from Conservation Officer
25	Bear Aware Program	CDP&R	April 2	Overview of program
26	RCMP	C&FS	April 2	Update
27	Secondary Suites Temp Res Use Update	PW&DS	April 2	Current status
28	Sign Bylaw Review	PW&DS	April 2	Progress update
29	Parks, Recreation and Culture Master Plan	CDP&R	April 16	Proposed progress update
30	Community Development Policy	CDP&R	April 16	Update
31	Resident Only Parking	PW&DS	April 16	Policy discussion

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	ITEM	DIVISION	DATES OF COUNCIL MEETINGS	STATUS AND COMMENTS
32	Council Matrix Update	C&FS	April 30	Review
33	Vacant Building Review	C&FS	April 30	Policy discussion
34	Transportation Plan Update	PW&DS	April 30	All mode of transportation, eg. Vehicles, walkability, cycling etc.
35	Flood Plain Fill Policy	PW&DS	April 30	Progress report
36	Food Waste and Yard Trimmings Collection	PW&DS	April 30	Policy discussion
37	Affordable Housing Strategy	CDP&R	May 14	Process update
38	On-line Services Review	C&FS PW&DS	May 14	Update
39	Reserve Accounts	C&FS	May 14	Presentation
40	Business Planning Guidelines	C&FS	May 14	Proposed guidelines
41	Albion Flats Plan	PW&DS	May 14	Further discussion if required
42	Special Events	CDP&R	June 4	Town Centre Events update
43	Silver Valley Parks	CDP&R	June 4	Process update
44	Tax Rate Survey	C&FS	June 4	Annual survey results
45	Dog Control Bylaw	PW&DS	June 4	Consolidation of existing bylaws
46	BC Hydro - Ruskin Dam Project	PW&DS	June 4	Date to be confirmed with BC Hydro
47	TransLink Update	Admin	June 18	Date to be confirmed
48	Firefighter's Park	CDP&R	June 18	Process update
49	Council Matrix Update	C&FS	June 18	Review
50	Capital Works	PW&DS	June 18	Update
51	Port Haney Neighbourhood Change Project Report	CDP&R	July	Neighbourhood group update on change process
52	Library Update	CDP&R	July	Presentation
53	Neighbourhood Development Initiatives	CDP&R	July	Update of projects
54	Silver Valley Municipal Lands	Admin	September	Status update
55	Regional Context Statement	PW&DS	September	Process report
56	Adjudication Process	PW&DS	October	March 7, 2011 resolution; follow up report and

Legend	
Abbreviation	
Admin	Administration (includes SEI and Sustainability)
CDP&R	Community Development Parks & Recreation
C&FS	Corporate and Financial Services
PW&DS	Public Works & Development Services