



The Minutes of the Regular Meeting of the Community Heritage Commission, held in the Blaney Room, Maple Ridge City Hall, 11995 Haney Place, Maple Ridge, British Columbia, on Thursday, October 12, 2017 at 7:00 pm

COMMISSION MEMBERS PRESENT

Brenda Smith, Chair	Maple Ridge Historical Society
Councillor Craig Speirs	Council Liaison
Julie Koehn	Maple Ridge Historical Society
Kevin Bennett	Member at Large
Len Pettit	Member at Large
Lindsay Foreman	Member at Large
Russell Irvine	Member at Large
Steven Ranta, Vice-Chair	Member at Large

STAFF PRESENT

Lisa Zosiak	Staff Liaison, Community Planner
Renee Moffatt	Committee Clerk

GUESTS

Erica Williams	President, Maple Ridge Historical Society
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REGRETS/ABSENT

Eric Phillips	Member at Large
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1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 7:02 pm and introductions were made.

Welcome to Renee Moffatt, the temporary Committee Clerk.

2. AGENDA APPROVAL

R17-028

It was moved and seconded.

That the agenda dated October 12, 2017 be adopted.

CARRIED

3. MINUTES APPROVAL

R17-029

It was moved and seconded

That the Minutes of the September 14, 2017 meeting be approved.

CARRIED

4. DELEGATIONS - Nil

5. FINANCE

- 5.1 **Financial Update – 2018 Business Plan**
The Chair provided information on the 2018 Business Plan. The deadline is October 13, 2017. Russell Irvine updated the committee on the 2017 Financials. The Staff Liaison discussed the budget, how much was spent, saved and raised.

Note: Lindsay Foreman arrive 7:08pm

R17-030

It was moved and seconded

To accept the figures Lisa put forward on the Financial Report

CARRIED

6. CORRESPONDENCE - Nil

7. NEW & UNFINISHED BUSINESS

7.1 Membership – Brenda Smith

The Chair reminded the committee that Intersections is not on October 30th. The Staff Liaison informed the committee that the Heritage Inventory draft is going to committee.

7.1.1 Calendar of Events

7.2 Cultural Plan Update

The Chair reported that they have received the first draft of the Cultural Plan. There will be one more meeting, a public session and then it will go to Council.

7.3 Tourism Strategy Update

Russell Irvine provided an update on the strategy. Mr. Irvine discussed some issues and concerns he had with the drafted Tourism Strategy. Julie Koehn shared her thoughts on having a tourism office in Maple Ridge.

7.4 Canada 150

Kevin Bennett reported that geocaching has finished since September. Promotions will start again in the spring. The Chair discussed the Reminiscing Kits at the library. The Chair reported that they had 20 people attend.

7.4.1 Private Members Tax Credit

No update.

7.5 Haney House Conservation Work

Lindsay Foreman provided an update on the renovations taking place at the Haney House.

7.6 Intersections Event Planning

The Chair advised the group that the date for Intersections has been changed. Date will be confirmed by the Staff Liaison.

8. SUBCOMMITTEE REPORTS

8.1 Communications Subcommittee

The Chair recommended that council finance a Communication Strategy for us.

8.1.1 Request to Council for Communications Support

Drafting

8.2 Recognitions Subcommittee

8.2.1 Heritage Week Subcommittee

Kevin Bennett provided information on the Heritage Week meeting he had on October 12, 2017.

8.2.2 Heritage Nominations 2018

Kevin Bennett asked the committee if they had any ideas of nominations please bring forth by October 20, 2017.

8.3 Education Subcommittee

Lindsay Foreman is looking into contacting the private schools in Maple Ridge to see if they would like to participate in the Heritage Fair.

Note: Steve Ranta left the room at 8:08pm and returned at 8:10pm

8.3.1 Local Voices

The Chair reported that the Local Voices session was a success and provided information on the 2 speakers and their immigration experience.

8.3.2 Heritage BC Webinars

8.3.3 BC Heritage Fairs

8.4 Maple Ridge Oral History Project

Steve Ranta announced that Maple Ridge Secondary School has been awarded the first opportunity to participate in the Oral History project. Information was shared on going forward with the project.

8.5 Digitization Project Subcommittee

The Chair provided an update on the project and that she would like to have Jonathan Jenson come out and provide a demonstration to the subcommittee, IT and Clerks.

8.6 Heritage Inventory Project Update

The Chair reported that they are meeting on October 30, 2017 to go through the final draft.

8.7 Heritage Register Update

The Chair reported they are ready to write the RFP.

8.8 Robertson Family Cemetery Project Subcommittee

The Staff Liaison provided information on the Robertson Family Cemetery Project. Everything is done, waiting on the Legal Clerk to go forward.

8.9 Museum and Archives Update

The Chair discussed her report to Council and the issues with the storage locker and running out of space.

8.10 BCMA Site Visit to Maple Ridge

No update

9. LIAISON UPDATES

9.1 BC Historical Federation

The Chair reported that the BC Historical Federation will be held in Nakusp in May. The Chair asked if the committee has any historically valid stories of schoolhouses in BC. Submissions are due in November for the March issue.

9.2 Heritage BC

The Chair informed the committee that there is a conference call with Heritage BC, looking for more support from Heritage BC. The Staff Liaison to send out and email on location and time, the committee is encouraged to attend.

9.3 BC Museums Association

The Chair gave an overview on the BC Museums Association Conference 2017. She shared the summary and 3 recommendations she had from attending the conference.

R17-031

It was moved and seconded

That the 3 recommendations from the BC Museums Association Conference be accepted as presented.

CARRIED

9.4 Maple Ridge Historical Society

Julie Koehn provided an update on the renovations on the Haney House and St Andrews Church. Mrs. Koehn reported that there is a Cultural Plan Open House on November 1, 2017 at the ACT and that the CHC awards deadline is October 20, 2017.

9.5 Council Liaison

Councillor Spiers shared his thoughts on the Open Government Portal. The Open Government Portal will be live on Tuesday October 17, 2017 <http://mapleridge.ca/1813/Open-Government-Portal> . Councillor Speirs provided an update on the Sunshine Apartments and the rebuild of the 280 units.

10. QUESTION PERIOD

11. ROUNDTABLE

12. ADJOURNMENT

It was moved that the meeting be adjourned at 9:06pm


Chair

/rm

QUESTION PERIOD

Question Period provides the public with the opportunity to ask questions or make comments. Each person will be given 2 minutes to speak. Up to ten minutes in total is allotted for Question Period.

/rm