



City of Maple Ridge  
Advisory Design Panel  
MEETING MINUTES

The Minutes of the Regular Meeting of the Maple Ridge Advisory Design Panel  
held via teleconference on Wednesday, April 15, 2020 at 4:07 pm.

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**PANEL MEMBERS PRESENT**

Stephen Heller, Chair	Landscape Architect BCSLA
Emily Kearns	Architect AIBC
Steven Bartok	Architect AIBC
Narjes Miri	Architect AIBC

**STAFF MEMBERS PRESENT**

Wendy Cooper	Staff Liaison, Planner
Erin Mark	Committee Clerk

**PANEL MEMBERS ABSENT**

Meredith Mitchell, Vice-Chair	Landscape Architect BCSLA
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1. CALL TO ORDER
2. APPROVAL OF THE AGENDA

R/2020-013

It was moved and seconded

That the agenda for the April 15, 2020 Advisory Design Panel meeting be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

R/2020-014

It was moved and seconded

That the minutes for the March 18, 2020 Advisory Design Panel meeting be adopted as circulated.

CARRIED

4. QUESTION PERIOD – Nil
5. NEW AND UNFINISHED BUSINESS – Nil

## 6. PROJECTS

### 6.1. Development Permit No: 2019-081-DP

The staff liaison provided a verbal overview of the project. The project team presented details of the 5 storey rental apartment building project and answered questions from the Advisory Design Panel members.

R/2020-015

It was moved and seconded

**That the following concerns be addressed and digital versions of revised drawings & memo be submitted to Planning staff; and further that Planning staff forward this on to the Advisory Design Panel for information:**

#### Architectural Comments:

- Consider a more defined main entry by adding some of the more prominent roof design elements and flanking the double doors with sidelights for better visibility and natural light into and out of the lobby;
- Consider adding adaptable units;
- Consider moving the bike racks near stall 42 in the underground parking due to potential conflict with parked car;
- Consider drainage of sloped roof and ensure that it does not conflict with outdoor amenity directly underneath;
- Consider the location and size of the outdoor amenity space with the requirements of the occupants of the building. The proposed outdoor amenity space location and size does not seem to be appropriate to facilitate programming of the space to be usable for the residents of the building given that there is no indoor amenity space. The area selected does not provide place making for the building;
- Provide revised coordinated landscape and architectural drawings including renderings, elevations, etc.;
- Include more surrounding scale to add context to drawing package;
- Provide more articulation and materiality to the east and south elevations;
- Consider reviewing the size and scale of the proposal with the current and future density of the neighbourhood;

#### Landscape Comments:

- Provide more soft materials around the building;
- Arrange landscape to delineate private and public areas; in particular privacy should be provided for unit patios to screen from walkways and lobby entrance;
- Consider how plant selection, layering and species variety can be used to enhance landscape character. Avoid single rows and small single species plant beds;
- What makes the amenity space a “play space”? Consider adding other elements or separating the dog area from the play space and social space;
- If the linear areas beside the building are required for amenity space add program elements; and
- Ensure adequate soil volumes for all trees on slab.

CARRIED

7. CORRESPONDENCE – Nil
8. ADJOURNMENT – 5:52 pm.

A handwritten signature in black ink, appearing to read "SHeller", written over a horizontal line.

Stephen Heller, Chair

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