

***COUNCIL WORKSHOP AGENDA  
March 20, 2017  
10:00 a.m.  
Council Chambers, 1<sup>st</sup> Floor, City Hall***

*The purpose of the Council Workshop is to review and discuss policies and other items of interest to Council. Although resolutions may be passed at this meeting, the intent is to make a consensus decision to send an item to Council for debate and vote or refer the item back to staff for more information or clarification. The meeting is live streamed and recorded by the City of Maple Ridge.*

***REMINDERS***

**March 20, 2017**

Audit & Finance Committee Meeting	9:00 a.m.
Closed Council	following Workshop
Committee of the Whole Meeting	1:00 p.m.

**March 21, 2017**

Public Hearing	7:00 p.m.
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1. ***ADOPTION OF THE AGENDA***
  
2. ***MINUTES***
  - 2.1 Minutes of the March 6, 2017 Council Workshop Meeting
  
3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL***
  
4. ***MAYOR AND COUNCILLORS' REPORTS***
  
5. ***UNFINISHED AND NEW BUSINESS***
  - 5.1 **Social Planning Workshop**

Staff report dated March 20, 2017 providing an overview of a staff presentation to provide information on Social Planning, a comparison of other communities' Social Planning resources and a list of options for review.

*Reconsideration of a Motion*

- Mayor may require Council reconsideration of a matter subject to Section 131 of the Community Charter

**That staff be directed to move forward with the direction identified in the 2017 Business Plan for Social Planning, including filling the two proposed staff positions.**

**5.2 Union of British Columbia Municipalities (“UBCM”) Resolutions 2017**

Staff report dated March 20, 2017 recommending that the UBCM resolutions included in the report be forwarded to the Lower Mainland Local Government Association (“LMLGA”) and then forwarded to UBCM for consideration.

**6. *CORRESPONDENCE***

*The following correspondence has been received and requires a response. Staff is seeking direction from Council on each item. Options that Council may consider include:*

- a) Acknowledge receipt of correspondence and advise that no further action will be taken.*
- b) Direct staff to prepare a report and recommendation regarding the subject matter.*
- c) Forward the correspondence to a regular Council meeting for further discussion.*
- d) Other.*

*Once direction is given the appropriate response will be sent.*

**6.1 Alouette River Management Society – ALU Final Water License No. 124726**

E-mail dated February 24, 2017 from Greta Borick-Cunningham, Executive Director, Alouette River Management Society requesting support for a fish passage as a condition of any renegotiation or renewal of the Alouette Water Licence No. 124725 via a signature on an attached letter to be sent to Glen Davidson, Director & Comptroller of Water Rights, Water Management Branch, Ministry of Forests, Lands, Natural Resource Operations.

**6.2 Upcoming Events**

March 22, 2017 7:00 p.m.	A Healthy Future for Riverview – Douglas College – Coquitlam Campus Organizer: Coalition for a Healthy Riverview
April 1, 2017 1:00 p.m.	Heritage Tea – Seniors Activity Centre Organizer: Maple Ridge Historical Society

April 4, 2017 6:30 p.m.	Ridge Meadows Recycling Society 2017 Annual General Meeting, The Well, Chances Gaming Centre Organizer: Ridge Meadows Recycling Society
April 4, 2017 7:00 p.m.	Open House – Thomas Haney Secondary School Organizer: Life After School Transition Committee
April 5, 2017 6:00 p.m.	Rotary Meeting – Meadow Gardens Golf Club Organizer: Rotary Club of Haney
April 6, 2017 3:00 p.m.	Tour of Chances Maple Ridge and Information Session, Chances Gaming Organizer: BC Lottery Corporation & Great Canadian Gaming Corporation
April 7, 2017 6:00 p.m.	Charlene Reaveley Children’s Charity 6 <sup>th</sup> Annual Gala, Sky Hangar, Pitt Meadows Airport Organizer: Charlene Reaveley Children’s Charity
April 12, 2017 8:30 a.m.	CivX 2017, 580 West Hastings Street, Vancouver BC Organizer: Local Government Association and CivicInfo BC
April 12, 2017 6:00 p.m.	Savour: A Taste of Italy Fundraiser for the Haney Farmers Market, Maple Ridge Secondary School Organizer: Haney Farmers Market Society

7. ***BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL***

Links to member associations:

- Union of British Columbia Municipalities (“UBCM”) Newsletter *The Compass*
  - <http://www.ubcm.ca/EN/main/resources/past-issues-compass/2016-archive.html>
- Lower Mainland Local Government Association (“LMLGA”)
  - <http://www.lmlga.ca/>
- Federation of Canadian Municipalities (“FCM”)
  - <https://www.fcm.ca/>

8. ***MATTERS DEEMED EXPEDIENT***

9. ***NOTICE OF CLOSED COUNCIL MEETING***

That the Council meeting immediately following this meeting be closed to the public pursuant to Section 90(1) and 90 (2) of the Community Charter as the subject matter being considered relates to the following:

1. Personal information about an identifiable individual who is being considered for a position on a Committee of Council.
2. The disposition of land of which the council considers that disclosure might reasonably be expected to harm the interests of the municipality.
3. Any other matter that may be brought before the Council that meets the requirements for a meeting closed to the public pursuant to Sections 90 (1) and 90 (2) of the Community Charter or Freedom of Information and Protection of Privacy Act.

10. ***ADJOURNMENT***

Checked by: \_\_\_\_\_  
Date: \_\_\_\_\_

## Rules for Holding a Closed Meeting

**Section 90(1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- (c) labour relations or employee negotiations;
- (d) the security of property of the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure might reasonably be expected to harm the interests of the municipality;
- (f) law enforcement, if the council considers that disclosure might reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- (g) litigation or potential litigation affecting the municipality;
- (h) an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the council or a delegate of council
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (j) information that is prohibited or information that if it were presented in a document would be prohibited from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report]
- (m) a matter that, under another enactment, is such that the public may be excluded from the meeting;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection of subsection (2)
- (o) the consideration of whether the authority under section 91 (other persons attending closed meetings) should be exercised in relation to a council meeting.

**Section 90(2)** A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- (a) a request under the Freedom of Information and Protection of Privacy Act, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter;
- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;
- (c) a matter that is being investigated under the Ombudsperson Act of which the municipality has been notified under section 14 [*Ombudsperson to notify authority*] of that Act;
- (d) a matter that, under another enactment, is such that the public must be excluded from the meeting;
- (e) a review of a proposed final performance audit report for the purpose of providing comments to the auditor general on the proposed report under section 23 (2) of the *Auditor General for Local Government Act* .

**COUNCIL WORKSHOP MINUTES**

March 6, 2017

The Minutes of the City Council Workshop held on March 6, 2017 at 10:00 a.m. in the Blaney Room of City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

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**PRESENT**

*Elected Officials*

Mayor N. Read  
Councillor K. Duncan  
Councillor B. Masse  
Councillor G Robson  
Councillor T. Shymkiw  
Councillor C. Speirs

*Appointed Staff*

E.C. Swabey, Chief Administrative Officer  
D. Cramb, Acting General Manager of Parks, Recreation & Culture  
C. Nolan, Acting General Manager Corporate and Financial Services  
D. Pollock, General Manager Public Works and Development Services

**ABSENT**

Councillor C. Bell

L. Darcus, Manager of Legislative Services

A. Gaunt, Confidential Secretary

*Other Staff as Required*

L. Siracusa, Manager of Economic Development

L. Benson, Manager of Sustainability and Corporate Planning

M. Chorobik, Research Technician

B. Elliott, Manager of Community Planning

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Note: These Minutes are posted on the City Web Site at [www.mapleridge.ca](http://www.mapleridge.ca)  
The meeting was live streamed and recorded by the City of Maple Ridge

1. **ADOPTION OF THE AGENDA**

The agenda was adopted as circulated.

2. **MINUTES**

2.1 **Minutes of the February 20, 2017 Council Workshop Meeting**

R/2017-107

It was moved and seconded

**That the minutes of the Council Workshop Meeting of February 20, 2017 be adopted as circulated.**

CARRIED

3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL*** – Nil

4 ***MAYOR'S AND COUNCILLORS' REPORTS***

**Councillor Duncan**

Councillor Duncan attended meetings of the Fraser Valley Regional Library, the Active Transportation Committee and the Public Art Steering Committee. She also attended the Provincial announcement for the Albion School and Community Centre as well as the South Asian Cultural Association Gala.

**Councillor Masse**

Councillor Masse attended meetings of the Coalition for a Healthy Riverview, and the Metro Vancouver Climate Action Committee. He also attended the Katzie and Kwantlen First Nations and the City of Maple Ridge Community to Community Forum.

**Councillor Shymkiw**

Councillor Shymkiw attended a Metro Vancouver Parks Committee meeting and the South Asian Cultural Association Gala. He also attended the Katzie and Kwantlen First Nations and the City of Maple Ridge Community to Community Forum, a meeting of the Pitt Meadows Airport Society Board of Directors and a meeting of the Maple Ridge Downtown Business Improvement Association.

**Councillor Robson**

Councillor Robson attended the 3<sup>rd</sup> Annual Drag Show Fundraiser for Alouette Addictions. He also attended the South Asian Cultural Association Gala and commented on the attendance of the Minister of Defense and five other MP's at the event.

**Councillor Speirs**

Councillor Speirs attended a meeting of the Social Planning Advisory Committee, the Albion School and Community Centre announcement and the Provincial Highways Improvements announcements. He also attended the South Asian Cultural Association Gala, participated in the Katzie and Kwantlen First Nations and the City of Maple Ridge Community to Community Forum and a Business Walk to Advantec Global. Councillor Speirs shared his grief over the loss of a friend's son due to a fentanyl overdose.

**Mayor Read**

Mayor Read attended a meeting of the Metro Vancouver Homelessness Task Force which she co-chairs. She encouraged all to read the position paper of the task force titled "*Addressing Homelessness in Metro Vancouver*" which can be found at <http://www.metrovancouver.org/services/regional-planning/homelessness/homelessness-taskforce/plan/Documents/HomelessnessStrategy2017.pdf>

Mayor Read also attended the Katzie and Kwantlen First Nations and City of Maple Ridge Community to Community Forum, the Albion School and Community Centre announcement, the South Asian Cultural Association Gala, and the Business Walk to Advantec Global. She spoke at an event for Leadership in Innovation in New Westminster.

## 5. *UNFINISHED AND NEW BUSINESS*

### 5.1 **Draft Tourism Strategy**

Staff report dated March 6, 2017 recommending that the draft Tourism Strategy be accepted for stakeholder and public consultation and that the final strategy be provided for consideration upon completion of public consultations.

The Manager of Economic Development introduced the topic. He introduced Chrislana Gregory, a member of the Tourism Task Force who provided an overview of the strategy process.

Dan Wilson, Planning and Engagement, Whistler Centre for Sustainability provided a Power Point presentation which included the following topics:

- Benefits of Tourism
- Process and Engagement
- Strategy Framework
- Vision by 2020
- Visitor (definition)
- Tourism Types
- Focus Areas
- Implementation Phases
- Governance
- Sample Budgets
- Proposed Budget
- Next Steps

R/2017-108

It was moved and seconded

**That the draft Tourism Strategy be accepted for stakeholder and public consultation, and**

**That the final Tourism Strategy be provided for consideration upon completion of public consultation.**

CARRIED

Councillor Robson - OPPOSED

## 5.2 Branding Implementation Plan

Staff report dated March 6, 2017 recommending that the Branding Implementation Plan be endorsed and that funding for 2017 activities be allocated from the accumulated surplus account.

The Manager of Economic Development provided a Power Point presentation which included:

- A definition of what a brand is
- How a brand is important to cities
- How a brand is integrated with all strategic business activities
- Phases of the Implementation Plan

R/2017-109

It was moved and seconded

**That the Branding Implementation Plan contained in this report be endorsed and funding for 2017 activities in the amount of \$80,000 be allocated from the accumulated surplus account.**

DEFEATED

Councillor Masse, Councillor Robson, Councillor Shymkiw – OPPOSED

Note: The meeting was recessed at 12:50 p.m. and reconvened at 2:42 p.m.

## 5.3 High Performance Standards for Civic Buildings

Presentation by the Manager of Sustainability and Corporate Planning and by the Research Technician, Sustainability and Corporate Planning.

The Manager of Sustainability and Corporate Planning began the presentation with an overview and discussion on the buildings contemplated for the future and the options of incorporating green building standards, and some past examples.

The Research Technician, Sustainability and Corporate Planning presented the following information:

- Definition of Green Buildings
- Benefits of Green Buildings
- Standards and Certifications
- Context and Trends – Provincial, Federal and Regional
- Policy Options

R/2017-110

It was moved and seconded

**That staff prepare a policy with an approach to considering Green Building options in the future construction of municipal buildings.**

CARRIED

**5.4 Home Based Business Process Update and Proposed Regulatory Revisions**

Staff report dated March 6, 2017 recommending that the “Proposed Consultation Program” section be endorsed.

Note: Councillor Masse left the meeting at 3:45 p.m.

R/2017-111

It was moved and seconded

**That the staff report dated March 6, 2017 titled “Home Based Business Process Update and Proposed Regulatory Revisions” be deferred until staff are prepared to respond to Council’s questions.**

CARRIED

6. *CORRESPONDENCE* – Nil

7. *BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL* – Nil

8. *MATTERS DEEMED EXPEDIENT* – Nil

9. *NOTICE OF CLOSED COUNCIL MEETING* – Nil

10. *ADJOURNMENT* - 4:00 p.m.

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N. Read, Mayor

Certified Correct

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L. Darcus, Corporate Officer



## City of Maple Ridge

**TO:** Her Worship Mayor Nicole Read  
and Members of Council  
**FROM:** Chief Administrative Officer  
**SUBJECT:** Social Planning Workshop

**MEETING DATE:** March 20, 2017  
**FILE NO:**  
**MEETING:** Workshop

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### **EXECUTIVE SUMMARY:**

During the 2017-2021 Business Planning process, the budget included a request for an incremental increase in resources to help respond to the growth in the volume of work in the Social Planning area. The incremental increase was intended to allow staff to maintain the current work load and commitments that have been made, meet the goals of the business plan as well as respond to emerging priorities of Council.

In response to this request, Council passed the following resolution:

***That all incremental packages be approved as per attached list noting that:  
The Social Planning incremental package approval is contingent upon:  
Holding a workshop with Council to define policy and planning, including a  
discussion on Council priorities.***

Staff organized the workshop on February 20, 2017. The workshop covered three themes:

- (a) A brief overview of local government social planning functions presented by Lorraine Copas, Executive Director for SPARC BC. The Chair of the Social Policy Advisory Committee, Vicki Kipps was also present.
- (b) An overview of the current strategic directions and social planning areas that are included in the community's Official Community Plan.
- (c) Highlights of specific strategies and initiatives that have been developed in collaboration with the community and endorsed by Council over the past year or two, and implications for the 2017-21 work plan.

Following the presentations, there was some discussion around next steps in terms of moving forward with the recommendation. Council endorsed the following resolution:

***That based on the presentations and information provided at the February 20, 2017 Council Workshop Meeting, that staff be directed to move forward with the direction identified in the 2017 Business Plan for Social Planning, including filling the two proposed staff positions.***

The Mayor committed to bringing this motion back for Council's reconsideration once Councillor Masse returned from holidays.

This report provides Council with a summary of the information provided at the February 20, 2017 workshop and additional information staff believe is germane to this issue. It also includes comparative information on the staffing arrangements and social planning functions for other municipalities and outlines considerations associated with the options available to Council.

**RECOMMENDATION:**

Received for information.

**DISCUSSION:**

**a) Background Context:**

On November 30, 2016 during the Business Planning process, staff presented to Council and made a request to increase resources in the Social Planning area. Council resolved that the Social Planning incremental funding was approved to be included in the 2017-2021 budget but that spending of this funding would be contingent upon holding a workshop that would provide Council with additional information for their consideration.

Social planning principles and policies were inserted in the Maple Ridge Official Community Plan (OCP) during the last major update in 2006. The OCP is the keystone policy document for the City that provides direction on a range of services over a long-term time horizon. When Social Planning was incorporated into the OCP, the City funded one full-time position of Social Planning Coordinator, which has since been changed to Social Planning Analyst. The City does not currently have a Social Planner.

Although social issues are not the responsibility of municipal governments, the impacts of social ills like homelessness, poverty and social dissonance are felt at the municipal level. The tools that municipal governments have to manage growing social issues are limited but effective planning that focuses on prevention and sustainability can provide communities with better outcomes.

The presentation provided to Council on February 20, 2017 began with a presentation by Lorraine Copas who described the role of local government in the social planning area and the tools that municipalities typically employ which include:

1. **Regulatory measures** that incent the provision of services that benefit the community and limit or prohibit those that may be detrimental to the community.
2. **Advocacy and education** regarding demographic trends and related service needs.
3. **Targeted investments** such as land contributions to facilitate needed service investments by senior levels of government.
4. **Direct service delivery** primarily in areas that are preventive and in alignment with local government's role. An example would include children and youth services.

Although there are limits to what local governments can do, local governments are particularly well-positioned to assist with the identification of local community needs. Local government can activate community stakeholders to define local community needs and to identify service gaps and priorities. Local government also has an enhanced ability to meet defined needs through strategic partnerships and leveraging of resources.

Following Ms. Copas' presentation, staff provided an overview of policies in the OCP and examples of how these policies have been implemented. This included reference to the Chapter 4 of the Regional Growth Strategy which pertains specifically to work undertaken in the Social Planning and Planning areas.

Lastly, staff also described current strategic directions, work plan highlights and the day to day activities that define the current work load and priorities. This includes four key strategies developed in collaboration with community stakeholders that Council has endorsed:

- Youth Strategy
- Age Friendly Strategy
- Social Services Research Project
- Housing Action Plan Implementation Framework

The strategies are preventative and support long term planning, shared outcomes and collective impact as the community service agencies that contributed to the development of the strategies also contribute to their implementation, which ensures community alignment to address defined priorities. Social Planning's role is to facilitate development of such strategies in collaboration with the community, and once a strategy is adopted by Council, the role shifts to overseeing and facilitating its implementation.

Noteworthy when considering implementation of the above strategies are demographic trends that indicate the rate at which particular segments of the population are growing. The recently released Census data indicates that our population grew 8.2 % from 2011 to 2016.<sup>i</sup> Although, it is expected that in the next 20 years, one quarter of the population of British Columbia will be over 65 years of age, Maple Ridge continues to have higher numbers of youth than the provincial average.<sup>ii</sup> Housing and housing affordability have been identified as the number one concern for individuals living in Metro Vancouver with the second greatest concern being community safety.<sup>iii</sup>

In 2016 the Social Policy Advisory Committee (SPAC) bylaw was amended and now includes the potential for expanded sub-committee work and the requirement to complete four workshops per year, that will require increased staff support beyond what was previously provided to SPAC.

In the past two years staff have experienced a substantive increase in resolutions from Council, requests from the public, and communication with other levels of government and service providers. It was noted that the level of complexity and urgency of the requests has amplified as well. Some examples are provided below:

- Produce strategic communications to keep the community up-to-date
- Collect data and provide regular updates to Council
- Monitor outcomes of data and follow up with service providers
- Develop operational inter-municipal teams like the Community Standards Enforcement Team (CSET)
- Develop community based teams like the Outreach/Housing and Strong Kids Teams
- Provide increased engagement and educational opportunities for the community

Overall, the presentation reflected a significant increase in workload over the past two years, and the expectation that demands on this area will continue given defined needs, strategic directions and plans that have been put in place. As pressure on this work area has grown, it was in part managed temporarily by pulling resources from other work areas and by deferring other work items. However, this is not a sustainable approach.

As noted in Appendix A, we are unable to achieve the current work plan established by Council without additional resources. We cannot carry on with this and I am extremely concerned about “staff burnout” given the stresses related to expectations, work plan projects and the stressful nature of the work itself.

Through leadership, facilitation, collaboration and engagement, staff aims to deliver on Council’s priorities that address community social needs. Although staff is responsive to community enquiries, the role of staff is to connect individuals to the appropriate resources. Social planning staff does not provide direct social services or programs.

Municipalities across the province are experiencing critical impacts related to federal and provincial cutbacks in housing, homelessness, poverty, mental health and substance use. Many municipalities are investing in social planning resources to address these impacts. Staff have provided a Comparison of Similar Communities Social Planning Resources with similar populations from across the province (Appendix B). As noted in the 2016 Census, the current population of the City of Maple Ridge is 82,256.

**b) Desired Outcome:**

Through an enhanced social planning function, the City will continue to collaborate with other levels of government, provincial agencies and non-profit organizations to address the social needs of the community.

**c) Strategic Alignment:**

The request for additional resources aligns with the direction of the Official Community Plan and the Metro Vancouver Regional Growth Strategy.

**d) Citizen/Customer Implications:**

Dependent on Council’s decision, the experience of citizens and customers will either be reduced or enhanced accordingly.

If additional resources are approved for social planning as discussed during business planning funding is already provided for in the 2017-2021 budget.

If additional resources are not approved, Council would need to determine priorities and not all priorities could be met. Council would need to set new priorities and strategic directions; emergent issues would need to be addressed through other departments’ resources; impact on staff attempting to manage the workload; impact to the community with a change in the social planning area; and deferred implementation of a number of strategies endorsed by Council.

**e) Interdepartmental Implications:**

Without additional resources, other departments will need to respond to community need and Council’s priorities. This could impact other departments like RCMP, Fire, Bylaws, Planning, and other areas of Parks, Recreation and Culture.

**f) Business Plan/Financial Implications:**

Funding is already included in the 2017-2021 budget. If approval to spend this funding is not received, Council will need to adjust the business plan and prioritize resources accordingly.

**g) Policy Implications:**

Official Community Plan Chapter 4.

**CONCLUSIONS:**

Due to increased work load, complexity and urgency of community issues, staff identified a need for additional resources in the Social Planning area. An incremental package was requested for \$195,000. Council resolved that the approval for this funding was contingent on holding a workshop on Council's priorities and plans. On February 20, 2017, staff prepared a presentation to provide information on Social Planning. Council endorsed a resolution to move forward with funding the incremental package. This report provides an overview of the presentation, a comparison of other communities' Social Planning resources and a list of options for Council's review.

"Original signed by Ted Swabey"

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Concurrence: **E.C. Swabey**  
**Chief Administrative Officer**

**Attachments:**

Appendix A – Social Planning Work Plan

Appendix B - A Comparison of Similar Communities Social Planning Resources

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<sup>i</sup> Statistics Canada Census Data 2016 Population

<sup>ii</sup> Maple Ridge Youth Strategy

<sup>iii</sup> Vancouver Foundation Vital Signs

## SOCIAL PLANNING

WORKPLAN	ESTIMATED PERCENTAGE/MONTH
<b>STRATEGIES:</b> <ul style="list-style-type: none"> <li>• Housing Action Plan Implementation Strategy</li> <li>• Develop an Implementation Strategy for the Social Services Research Project</li> <li>• Develop an Implementation Framework for the Youth Strategy</li> </ul>	5%  NOT GETTING DONE  NOT GETTING DONE
<b>COMMUNICATIONS:</b> <ul style="list-style-type: none"> <li>• Strategic Communications including Forward 2020</li> <li>• Correspondence</li> <li>• Homelessness Updates</li> <li>• Community Dialogues</li> <li>• Fentanyl Forum</li> <li>• Naloxone Training</li> <li>• Presentations</li> <li>• Media</li> </ul>	10%  5% 5% PLANNING FOR THESE EVENTS AND HOLD THESE EVENTS TAKES ABOUT 20%  5% 5%
<b>TEAMS/PLANNING TABLES:</b>	
Transition Team <ul style="list-style-type: none"> <li>• Terms of Reference</li> <li>• Action Planning</li> <li>• Communications</li> <li>• Weekly meetings</li> <li>• Monitor the closure of the Interim Shelter</li> </ul>	20%
CSET <ul style="list-style-type: none"> <li>• Weekly meetings</li> <li>• Communications</li> <li>• Operational function?</li> </ul>	20%
Strong Kids Team <ul style="list-style-type: none"> <li>• Terms of Reference</li> <li>• Expand membership</li> <li>• Create work plan</li> </ul>	10%
Outreach/Housing Team <ul style="list-style-type: none"> <li>• Terms of Reference</li> </ul>	5%
Opioid Overdose Working Group <ul style="list-style-type: none"> <li>• Meeting every three weeks</li> <li>• Communications</li> <li>• Action Plan</li> </ul>	5%
RainCity CAC <ul style="list-style-type: none"> <li>• Monthly meetings</li> <li>• Shifting to the SA CAC</li> </ul>	2.5%
Youth Wellness Clinic <ul style="list-style-type: none"> <li>• Meetings</li> <li>• Support</li> </ul>	2.5%
Sharps Recovery <ul style="list-style-type: none"> <li>• Sharps Map</li> </ul>	5%

## SOCIAL PLANNING

<ul style="list-style-type: none"> <li>Coordinating with FH and other service providers</li> </ul>	
<b>PLANNING TABLES</b>	
<ul style="list-style-type: none"> <li>Housing Planning</li> <li>Early Childhood Development</li> <li>Middle Childhood Development</li> <li>Trauma Informed Practice</li> </ul>	NOT ATTENDING
<b>REGIONAL INITIATIVES</b>	
<ul style="list-style-type: none"> <li>RPAC- Social Issues Sub-Committee</li> <li>Community Advisory Board (CAB) Municipal Caucus</li> <li>HPS CAB</li> <li>Community Housing Tables (CHT)</li> </ul>	NOT ATTENDING
<b>SOCIAL POLICY ADVISORY COMMITTEE</b>	20% without Sub-Committees additional 15% with Sub-Committees
<ul style="list-style-type: none"> <li>Meeting every two months</li> <li>Minutes and agenda review</li> <li>Agenda planning with Chair and Council Liaison</li> <li>Sub-Committee work</li> <li>Planning for 4 workshops</li> <li>Presentation schedule</li> <li>Follow up on resolutions</li> <li>Interviews and orientations</li> </ul>	
<b>ONGOING/EMERGING</b>	
<b>DAILY WORK</b>	
<ul style="list-style-type: none"> <li>Research</li> <li>Data Collection</li> <li>Grant writing</li> <li>Requests from Service providers, general public, other levels of government, other municipalities</li> <li>Reports to Council</li> <li>Request for information from Council</li> <li>Support to the CN Facilitators and for the work of the CN</li> <li>Supporting the CN Coordinator</li> <li>Responding to Emails</li> <li>Phone Calls</li> <li>After hours urgent calls</li> <li>Joint Reports with Planning</li> </ul>	10% 5% 10% 25% 10% 10% 5% 15% 10% 5% 5%
<b>INTERNAL TEAMS</b>	
<ul style="list-style-type: none"> <li>Leadership Team</li> <li>Policy Review</li> </ul>	5% 5%
<b>EMERGING PROJECTS</b>	
<ul style="list-style-type: none"> <li>Homeless Count</li> </ul>	15%

## SOCIAL PLANNING

<ul style="list-style-type: none"> <li>• Regional Mayor's Task Force on Homelessness</li> <li>• Examination of the Sharps Recovery System in MR</li> </ul>	<p>5%</p> <p>5%</p>
<p>Housing Planning Table</p> <p>Early Childhood Development Committee</p> <p>Middle Childhood Development Committee</p> <p>Provincial Trauma Informed Practice Committee</p>	

### CONSULTANTS

Project	Cost
2015- Social Services Research Project	65,000
2016- Application for HPS funding	3,000
2016- Application for federal HPS funding	3,000
2016- Youth Strategy	15,900*
	*Some of these dollars were offset with grant funding

From Human Resources

Year	Overtime	Double time	Grand Total
2014	76.50	41.00	117.50
2015	113.25	42.10	155.35
2016	116.25	90.00	206.25
2017	11.25	23.00	34.25
<b>Grand Total</b>	<b>317.25</b>	<b>196.10</b>	<b>513.35</b>

**Appendix B: A Comparison of Similar Communities Social Planning Resources**

<b>Community</b>	<b>Resources</b>	<b>Population</b>
<b>Coquitlam</b>	Social Planners - 2 (1.2 FTE (RFT-part time and aux) Support Staff - 0.5 FTE 0.25 FTE for in-house consultant providing project management	<b>139,284</b>
<b>Delta</b>	Social Planner - 1 FTE	<b>102,238</b>
<b>Kamloops</b>	Social and Community Development Supervisor - 1 FTE Community Development Coordinator - 1 FTE Housing First Coordinator - 1	<b>90,280</b>
<b>Kelowna</b>	1 FTE but not called a Social Planner. A number of people dealing with social issues but they are part of other duties.	<b>127,380</b>
<b>Langley Township</b>	At this time the Township has no 'official' dedicated resource for social planning; however, pending budget approval they are hoping to hire a Social Planner in 2017.	<b>117,285</b>
<b>New Westminster</b>	Senior Social Planner - 1 FTE Social Planning Analyst - 1 FTE (50% on social planning including housing)	<b>70,996</b>
<b>North Vancouver City</b>	Community Planner - 1 FTE Planner - 1 FTE Community Development Worker - 1 FTE Other - Part Time and Temporary provide support	<b>52,898</b>
<b>North Vancouver District</b>	Social Planners - 2 FTE Other management staff - 2 FTE provide support as needed	<b>85,935</b>
<b>Port Coquitlam</b>	Social Planner - 1 FTE	<b>58,612</b>
<b>Prince George</b>	Social Planning - 2 FTE's (recently increased from 1 FTE)	<b>74,003</b>
<b>Victoria</b>	Senior Social Planner - 1 FTE Food Systems Coordinator - 1 FTE	<b>80,017</b>
<b>Maple Ridge</b>	Social Planning Analyst - 1 FTE	<b>76,052</b>

**TO:** Her Worship Mayor Nicole Read  
and Members of Council  
**FROM:** Chief Administrative Officer  
**SUBJECT:** UBCM Resolutions 2017

**MEETING DATE:** March 20, 2017  
**FILE NO:** 0530-01  
**MEETING:** Workshop

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**EXECUTIVE SUMMARY:**

Each year the Union of BC Municipalities (UBCM) considers resolutions submitted from all BC municipalities at their annual convention. It is recommended that municipalities first submit resolutions to their Local Government Association for debate at their own annual conference, and resolutions will then be forwarded to UBCM with the support of the local government association. The Lower Mainland Local Government Association (LMLGA) deadline for receipt of resolutions from member municipalities is March 24, 2017. A sub-committee of Council to prepare resolutions was struck at the February 6, 2017 Council Workshop.

Five resolutions are being proposed, entitled as follows:

(the full resolutions are found in Discussion below)

1. Criminal Record Checks for Local Government Elected Officials
2. Protocols to Respond to Student Drug Overdose on Secondary School Grounds
3. Ending Discriminatory Insurance Coverage
4. The Rights of Service Dog Teams
5. Non-Compostable Produce Sticker Labels

**RECOMMENDATION(S):**

**That the UBCM resolutions included in this report be forwarded to LMLGA to be included for debate in the LMLGA Conference and then forwarded to UBCM for consideration at the UBCM Convention.**

**DISCUSSION:**

The following UBCM resolutions are proposed:

**1. Criminal Record Checks for Local Government Elected Officials**

WHEREAS individuals holding office in a local government are elected into a position of trust and power where they have access to sensitive data and are expected to "conduct themselves in an open, transparent and accountable manner" according to the Candidate's Guide To Local Government Elections in B.C.;

AND WHEREAS there is no requirement for elected officials to submit criminal record checks despite being privy to highly sensitive information and allowed to participate in activities, such as volunteering, that other employers would require criminal record checks for;

THEREFORE BE IT RESOLVED THAT Section 87 of the Local Government Act be amended to include criminal record checks as part of the nomination documents submitted by candidates thereby creating a high standard of transparency that will improve public trust in locally elected officials.

## **2. Protocols to Respond to Student Drug Overdose on Secondary School Grounds**

WHEREAS Provincial Health Officer Dr. Perry Kendall declared the first public provincial health emergency in Canada on April 14th 2016 in response to the unprecedented rise in illicit drug overdoses across the province;

AND WHEREAS there are no protocols for naloxone, a lifesaving medication that temporarily reverses the effects of an opioid overdose, available in schools to support teachers and staff in the event of student overdoses while on school property;

THEREFORE BE IT RESOLVED THAT the Minister of Health, Minister of Education and Minister of Children and Family Development jointly create provincial standards for middle and secondary schools province wide to address drug use and potential incidents of overdose in B.C. schools including protocols for training and administration of Naloxone (Narcan).

## **3. Ending Discriminatory Insurance Coverage**

WHEREAS insurance companies continue to discriminate against individuals who currently receive or have a history of psychiatric treatment by excluding insurance claims related to psychiatric disorders;

AND WHEREAS the Canadian Psychiatric Association advocates for the right to obtain insurance without prejudice as justified by Section 15 of the Canadian Charter of Rights and Freedoms which prohibits discrimination based on a “mental or physical disability”;

THEREFORE BE IT RESOLVED that medical insurance, life insurance, disability insurance, automobile insurance, and insurance for protection or replacement of possessions be made available to individuals currently experiencing, or with prior history of, a psychiatric disorder on “the same terms and conditions that prevail with any other illness” as recommended by The Canadian Psychiatric Association.

Background policy paper: [https://ww1.cpa-apc.org/Publications/Position\\_Papers/Insure.asp](https://ww1.cpa-apc.org/Publications/Position_Papers/Insure.asp)

## **4. The Rights of Service Dog Teams**

WHEREAS, as a result of the BC Guide Dog and Service Dog Act which was enacted in January 2016, people who are blind, visually impaired, deaf and require a guide dog to safely navigate, are being harassed, repeatedly asked for identification, subjected to government red tape, and denied access to public space without meaningful recourse or sanctions to deter discriminatory acts;

THEREFORE BE IT RESOLVED that the Provincial Government amend the BC Guide Dog and Service Dog Act to;

1. Reduce the barriers that limit enforcement of the law and impose stiffer penalties against those who refuse access to guide dog teams;
2. Change the BC Guide Dog and Service Dog Act to include guide dogs that are already certified by the International Guide Dog Federation; and
3. Impose restrictions as to who can ask to see identification and under what circumstances.

**5. Non-Compostable Produce Sticker Labels**

WHEREAS composting is available and encouraged in most communities and many backyards in Canada;

AND WHEREAS the use of plastic non-compostable identification stickers contaminates the finished compost in commercial and private compost facilities;

THEREFORE BE IT RESOLVED THAT the Provincial and Federal governments (where applicable) change both domestic and import regulations related to food labeling to require compostable stickers or vegetable based ink/food safe stamps on all fruits and vegetables sold in Canada.

**Alternatives:**

Council may wish to support some or all of the resolutions presented herein, amend those resolutions, or add other resolutions to be forwarded to the LMLGA and UBCM.

**CONCLUSIONS:**

City Council members work closely with the public and hear from their constituents about issues they face. Often changes are needed to meet the needs of the citizens. Municipal Council resolutions presented for debate at the UBCM Convention can drive change in legislation and policy at the Federal and Provincial level.

“Original signed by Laurie Darcus”

*Prepared by:* Laurie Darcus, MMC  
Manager of Legislative Services and Emergency Program

“Original signed by Paul Gill”

*Approved by:* Paul Gill  
General Manager: Corporate and Financial Services

“Original signed by E.C. Swabey”

*Concurrence:* E.C. Swabey  
Chief Administrative Officer



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24 February 2017

Mr. Glen Davidson  
Director & Comptroller of Water Rights  
Water Management Branch  
Ministry of Forests, Lands, Natural Resource Operations  
PO BOX 9340 STN PROV GOVT  
Victoria BC V8W-9M1

Re: ALU Final Water License No. 124726

The Alouette River Management Society (ARMS) asks on behalf of our organization and the undersigned community representatives that the Director and Comptroller of Water Rights direct BC Hydro to include as a condition of any renegotiation or renewal of the Alouette Water Licence No. 124726, fish passage to their historical spawning grounds at the existing Alouette Dam site.

Historical fish passage was cut off from the Alouette Lake system when the Alouette Dam construction commenced in 1926 and after completion in 1928. The existence of the Alouette Dam extirpated anadromous populations of cutthroat trout (*O. clarkii clarkii*) and steelhead (*O. mykiss*), chum (*O. keta*), coho (*O. kisutch*), Chinook (*O. tshawytscha*), pink (*O. gorbuscha*), and sockeye salmon (*O. nerka*) runs that historically spawned upstream of the dam (Harris et. al. 2011). There are many other resultant effects of the dam on the Alouette River system and fish species which inhabit it. These include but are not limited to: raised water temperatures that flow out through the low level output and down the South Alouette River and the lack of vital sediment flushes down the lower stem of the South Alouette River which do not occur naturally anymore. As a result, crucial spawning habitat for steelhead, chinook and coho is much diminished with the low returns of adults to the river.

When the Alouette Water Use Plan was developed in 1996, fish passage was heavily discussed and endorsed by all the parties involved including local First Nations, government agencies and community groups. However, it was put in as a recommendation only into the Water Use Plan and not as a requirement. As a result of this, we have seen no progressive action take place in moving ahead with fish passage on or around the Alouette Dam for all species of salmon.

ARMS has been working in partnership with Katzie First Nation, BC Hydro and government agencies for more than ten years to build a case for fish passage over the Alouette Dam. This process has been informed by BC Hydro's 7-step Fish Passage Decision Framework. The process is funded through the Fish and Wildlife Compensation Program (FWCP). ARMS believes that the FWCP is not a good funding fit for dealing with the original impacts of dam construction and the ongoing effects of dam operation specifically where fish passage is the desired outcome.

ARMS and the undersigned community representatives feels very strongly that the onus for reconnecting the lower and upper watersheds for the purpose of all salmon species to have free and unimpeded access should be BC Hydro's responsibility as their dam is blocking fish passage. The public also feels very strongly, through our community engagement work, that it is the right thing at the right time for BC Hydro to correct the historical and associated environmental disaster and demand that fish passage be built over or around the Alouette Dam.

Endorsed by:

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Ken Stewart, ARMS President

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Chief Susan Miller, Katzie First Nation

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Nicole Read, Mayor City of Maple Ridge

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John Becker, Mayor City of Pitt Meadows

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Doug Bing, MLA for Maple Ridge-Pitt Meadows

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Marc Dalton, MLA for Maple Ridge-Mission

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Dan Ruimy, MP for Pitt Meadows-Maple Ridge