

City of Maple Ridge

**COUNCIL WORKSHOP AGENDA**

**December 4, 2018**

**3:00 p.m.**

**Blaney Room, 1<sup>st</sup> Floor, City Hall**

*The purpose of the Council Workshop is to review and discuss policies and other items of interest to Council. Although resolutions may be passed at this meeting, the intent is to make a consensus decision to send an item to Council for debate and vote or refer the item back to staff for more information or clarification. The meeting is live streamed and recorded by the City of Maple Ridge.*

**REMINDERS**

**December 4**

Public Hearing

7:00 p.m.

1. **APPROVAL OF THE AGENDA**
2. **ADOPTION OF MINUTES**
3. **PRESENTATIONS AT THE REQUEST OF COUNCIL**
4. **UNFINISHED AND NEW BUSINESS**
  - 4.1 **2020 BC Summer Games Nomination Committee**

Staff report dated December 4, 2018 recommending that the attached report be scheduled for consideration at an upcoming Council Meeting, along with the recommendation that staff proceed with forming the 2020 BC Summer Games Nomination Committee, that various agencies and organizations be invited to participate and that the Mayor, the General Manager Parks, Recreation & Culture and the Manager Health & Wellness of the City of Maple Ridge sit on the nomination committee.

#### 4.2 Youth Wellness Centre Update

Staff report dated December 4, 2018 providing information on the construction of the Youth Wellness Centre.

#### 4.3 Maple Ridge Youth Planning Table Terms of Reference

Staff report dated December 4, 2018 recommending that the attached report be scheduled for consideration at an upcoming Council Meeting, along with the recommendation that the terms of reference for the Maple Ridge Youth Planning Table be endorsed and that a draft implementation schedule for the Maple Ridge Youth Strategy be provided.

#### 4.4 2019 Innovation in Emerging Cities

Staff report dated December 4, 2018 providing information on a series of events concerning Innovation in Emerging Cities that will be held in March and April 2019.

### 5 CORRESPONDENCE

*The following correspondence has been received and requires a response. Staff is seeking direction from Council on each item. Options that Council may consider include:*

- a) Acknowledge receipt of correspondence and advise that no further action will be taken.*
- b) Direct staff to prepare a report and recommendation regarding the subject matter.*
- c) Forward the correspondence to a regular Council meeting for further discussion.*
- d) Other.*

*Once direction is given the appropriate response will be sent.*

#### 5.1 Upcoming Events

Monday, December 10 3:00 – 6:00 pm	Alouette Addictions Annual Christmas Open House #106 – 22838 Lougheed Hwy
Sunday, December 16 6:00 pm	10 <sup>th</sup> Anniversary Shred, Share Stoked Skateboard Competition Greg Moore Youth Centre, 11925 Haney Place
Monday, December 17 7:30 pm	CP Holiday Train Billy Miner Pub, 22355 River Road
Friday, December 21 4:00 – 10:00 pm	Ridge Canoe & Kayak Fundraiser Whonnock Hall, 27871 113 Avenue

6. ***BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL***
7. ***MATTERS DEEMED EXPEDIENT***
8. ***MAYOR AND COUNCILLORS' REPORTS***
9. ***ADJOURNMENT***

Checked by: \_\_\_\_\_  
Date: \_\_\_\_\_



**TO:** His Worship Mayor Michael Morden  
and Members of Council  
**FROM:** Chief Administrative Officer  
**SUBJECT:** 2020 BC Summer Games Nomination Committee

**MEETING DATE:** December 4, 2018  
**FILE NO:**  
**MEETING:** Council Workshop

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**EXECUTIVE SUMMARY:**

The attached report is scheduled to be on the next Council Meeting agenda for discussion and consideration of the recommendation. The Council Workshop forum provides an earlier opportunity for Council to seek additional information if required, prior to decision-making.

**RECOMMENDATION:**

That the attachment to the December 4, 2018 report titled “2020 BC Summer Games Nomination Committee” be forwarded to the next Council Meeting.

*“Original signed by Laura Benson”*

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Approved by: **Corporate Officer**

**Attachment:**

- 2020 BC Summer Games Nomination Committee – report date December 11, 2018



## City of Maple Ridge

<b>TO:</b>	His Worship Mayor Michael Morden and Members of Council	<b>MEETING DATE:</b>	December 11, 2018
<b>FROM:</b>	Chief Administrative Officer	<b>FILE NO:</b>	Doc # 2081243
		<b>MEETING:</b>	Council Meeting
<b>SUBJECT:</b>	<b>2020 BC Summer Games Nomination Committee</b>		

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### EXECUTIVE SUMMARY:

On March 10, 2017, the City of Maple Ridge was awarded the opportunity to host the 2020 BC Summer Games. The BC Games Society is poised to support the City in planning for the Games, which begins with the selection of a Nomination Committee to make recommendations that will be used to establish a Board of Directors to lead the organization and facilitation of the Games. This report seeks Council's endorsement to establish a Nomination Committee with key community agencies invited to participate.

### RECOMMENDATION:

That staff proceed with forming the 2020 BC Summer Games Nomination Committee; and

That the City of Maple Ridge Mayor be appointed as Chair of the Nomination Committee; and,

That the General Manager Parks, Recreation & Culture and Recreation Manager Health & Wellness be appointed to the Nomination Committee; and

That the Katzie First Nation, Kwantlen First Nation, School District No. 42 Board, Meadow Ridge and Haney Rotary Clubs, Maple Ridge-Pitt Meadows Chamber of Commerce and the Maple Ridge Downtown Business Improvement Association be invited to participate on the 2020 BC Summer Games Nomination Committee; and further

That should any community agencies decline the invitation to participate on the Nomination Committee, other groups will be considered at the discretion of the Mayor and General Manager Parks, Recreation & Culture.

### DISCUSSION:

#### a) Background Context:

At the June 20, 2016 Committee of the Whole meeting, Council endorsed the submission of a bid to host either the 2020 or 2022 BC Summer Games. On March 10, 2017, the BC Games Society awarded the 2020 BC Summer Games to the City of Maple Ridge.

The bi-annual Games are an important step in the development of high performance athletes, with some continuing onto national and international competition. The 4-day celebration will bring vibrancy and energy to the community with over 3,500 athletes,

coaches and officials, and many more spectators expected to come from around the Province. Historically, host cities have benefitted through sport development legacies and strengthened community pride through volunteerism and participation. In addition, local and regional economic benefits are expected due to the volume of visitors to the city during and after the Games.

The BC Games Society recommends 12 members for the Nomination Committee composed of municipal Council and senior staff representatives, a School District Board representative, and broad representation from the community. To ensure a wide variety of expertise and connections to community leaders, it is recommended that the 2020 BC Summer Games Nomination Committee be composed of the following:

- City of Maple Ridge Mayor (Chair)
- City of Maple Ridge General Manager Parks, Recreation & Culture
- City of Maple Ridge Recreation Manager Health & Wellness
- Katzie First Nation representative
- Kwantlen First Nation representative
- School District No. 42 Board representative
- Meadow Ridge and/or Haney Rotary representative
- Maple Ridge-Pitt Meadows Chamber of Commerce representative
- Maple Ridge Downtown Business Improvement Association representative
- An Arts and Cultural community representative

Should any of the community agencies decline the invitation to participate on the Nomination Committee, other groups will be considered at the discretion of the Mayor and General Manager Parks, Recreation & Culture to ensure we remain on track with the BC Summer Games timeline.

Nomination Committee members will meet regularly from January to March 2019 to develop and execute the plan for recruiting Directors for the Games' Board. This includes participation in recruitment meetings to select 16 volunteer Directors including a President and Vice President. Once a proposed membership list has been determined, it will be presented to Maple Ridge City Council to make the final decision.

**b) Desired Outcome:**

The desired outcome is to form a robust Nomination Committee composed of knowledgeable individuals who are well-positioned to invite leaders in our community to serve as part of a strong and capable Board of Directors for the 2020 BC Summer Games.

**c) Strategic Alignment:**

Hosting the 2020 BC Summer Games aligns with the 2010 Parks, Recreation & Culture Master Plan which contains the strategic objective to provide opportunities that contribute to building individual and community capacity, and to build upon effective and valued partnerships and strategic alliances with other service providers in a coordinated and collaborative system for the provision of facilities and service delivery.

**d) Citizen/Customer Implications:**

It is anticipated that up to 3000 volunteer positions will be available for citizens of Maple Ridge to participate in the Games in various capacities from Directorate roles to facility hosts. There will also be numerous opportunities for the community to attend a wide variety of



sporting and participatory events leading up to and during the Games as spectators to take in the atmosphere and cheer on the athletes.

**e) Business Plan/Financial Implications:**

On June 20, 2016, Council approved a one-time municipal budget commitment of \$45,000 cash and a minimum \$50,000 of in-kind resources in the form of staff support and facility use to support the 2020 BC Summer Games. School District No. 42 will also contribute significantly to the hosting of the Games through the provision of 12 school sites and facilities for competition and athlete accommodation.

Previous host cities have relied on sponsorship and donations to fund additional Games operating expenses. A significant goal of the Board of Directors will be to undertake this fundraising work to secure additional funding.

**CONCLUSIONS:**

The Nomination Committee's selection of the 2020 BC Summer Games Board of Directors will set the foundation for a comprehensive, organized, and successful Games experience.

"Original signed by Christa Balatti"

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*Prepared by:* **Christa Balatti, BA**  
**Recreation Manager Health & Wellness**

"Original signed by Danielle Pope"

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*Reviewed by:* **Danielle Pope**  
**Director of Recreation & Community Engagement**

"Original signed by Kelly Swift"

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*Approved by:* **Kelly Swift, MBA**  
**General Manager Parks, Recreation & Culture**

"Original signed by Frank Quinn for"

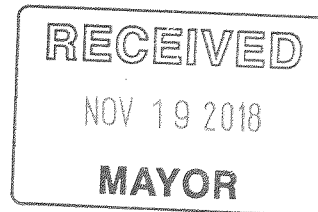
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*Concurrence:* **Paul Gill, BBA, CPA, CGA**  
**Chief Administrative Officer**

**Attachments:**

- A) 2018-11-07 - Letter - BC Games Society to Mayor Morden





November 7, 2018

Mayor Michael Morden  
City of Maple Ridge  
11995 Haney Place  
Maple Ridge, BC V2X 6A9

Dear Mayor Morden:

On behalf of the Board of Directors of the BC Games Society, may I congratulate you on your recent election as Mayor of the City of Maple Ridge. It has been several months since we announced the Games coming to your community with BC Games alumni Olympian Karina LeBlanc and Paralympian Nathan Stein. The BC Games Society is looking forward to returning to Maple Ridge, a past host to the BC Summer Games in 1998 and the BC Disability Games in 2009.

A critical step in preparing for your BC Summer Games is creating a Nominations Committee that will select the President, Vice President, and Board of Directors for your Maple Ridge 2020 BC Summer Games Society. It is this course of action which has served past host communities of the BC Games very well, as it ensures the foundation of the BC Summer Games is one that is solid and will stand the test of such a significant undertaking.

Based on previous experience with our hosting cities, I recommend that you chair the committee and that the committee include the following representatives:

- one or two City Councillors
- School District #42 Chair and/or Trustee
- Parks and Recreation Department senior staff member(s)
- your City Manager
- two or three members of your community with broad representation. This could include your Chamber of Commerce President, cultural community representatives, sport community representatives, a member of your Bid Committee, etc.

The Nominations Committee should be limited to a maximum of 12 for ease of scheduling.

.../2

It would be advantageous if this committee could be in place by December 2018 so they are ready to meet in January. Once your committee is established, I would like to work with your office to select dates for the first meeting so I can attend to review the process and provide helpful details as they go forward. I suggest that meeting take place by mid January 2019.

Anyone serving your community as a member of the Maple Ridge 2020 BC Summer Games will find their involvement both challenging and rewarding. It will prove to be a major event in their life, requiring many hours of planning through the various stages toward a successful BC Summer Games.

If you have any questions, please don't hesitate to call me. Continued success and best wishes.

Sincerely,

A handwritten signature in cursive script that reads "Alison Noble".

Alison Noble  
President and CEO

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pc: Christa Balatti, Maple Ridge Parks, Recreation and Culture

## City of Maple Ridge

**TO:** His Worship Mayor Michael Morden  
and Members of Council  
**FROM:** Chief Administrative Officer  
**SUBJECT:** Youth Wellness Centre Update

**MEETING DATE:** December 4, 2018  
**FILE NO:** Doc # 2090140  
**MEETING:** COW

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### EXECUTIVE SUMMARY:

Following Council's endorsement of the Maple Ridge Youth Strategy and further Council direction on December 5, 2017, the City worked with Maple Ridge/Pitt Meadows Community Services (MRPMCS) to support the establishment of a Youth Wellness Centre (YWC) to provide youth mental health and addictions support services in our community. This report provides a summary of the City's involvement in this process, and confirms that MRPMCS has been successful in securing a location to establish a YWC at #4 – 22932 Lougheed Highway in partnership with Foundry BC, which meets their criteria for size and timing to deliver a full Foundry model to the community at the earliest opportunity.

As there has been a successful conclusion of this objective, previous commitments the City had made to contribute land and cash for a purpose-built YWC adjacent to the Greg Moore Youth Centre (GMYC) are no longer required. However, Youth staff continue to sit on the Youth Wellness Centre Steering Committee and maintain a strong relationship with MRPMCS that includes referrals to and from the YWC and the GMYC.

### RECOMMENDATION:

For information [no recommendation].

### DISCUSSION:

#### a) Background Context:

In 2016, surveys were conducted with youth, emerging adults, parents and other adults during the preparation of the Maple Ridge Youth Strategy. These surveys indicated that substance use and mental health concerns among youth ranked highest for both adult and youth respondents. Also, 40% of youth indicated that they would attend a YWC for mental health or substance use concerns if such a facility was available. Consequently, the creation of a YWC was recommended in the Maple Ridge Youth Strategy, which was endorsed by Council on October 24, 2016.

To further this recommendation, Council approved the allocation of \$10,000 in seed money and entered into a 2-year lease agreement at no cost to MRPMCS to begin a pilot of the YWC at the GMYC. As result, the YWC pilot achieved a reduction in wait times for services by making support for mental health and substance use challenges more accessible to youth in our community. The success of the pilot program demonstrated a strong community need for these services, which prompted MRPMCS to begin a search for a facility large enough to enable the YWC to transition to a full Foundry operation at the earliest opportunity. In support of this exploratory work, in the summer of 2017 Council directed staff to investigate the

possibility and cost of constructing a purpose-built YWC adjacent to the GMYC as one option that the YWC/Foundry could consider when pursuing a new facility. On June 26, 2018, MRPMCS's lease agreement for space at the GMYC was extended to enable them to continue offering these important services during their ongoing facility search.

In spring 2018, Council approved that use of land adjacent to GMYC valued at approximately \$500,000, and a cash contribution of \$500,000 be put towards construction of a YWC. This was contingent on the balance of funding for the project being secured by MRPMCS.

During this time MRPMCS explored funding from senior levels of government while continuing its search for space and in September 2018, in partnership with Foundry BC, found an appropriate facility to deliver the services needed to support a modified Foundry model. The YWC is now located at #4 - 22932 Lougheed Highway, and recent reports indicate that the number of youth and families being served have increased dramatically. MRPMCS is now working on upgrades to support a full Foundry model which will further expand the services and benefits to youth and families. Since MRPMCS has secured a location for the YWC, the City has received written notice from MRPMCS to terminate the existing lease agreement for space at the GMYC.

**b) Citizen/Customer Implications:**

MRPMCS has advised that during the YWC/Foundry pilot project in the GMYC, a reduction in wait times for services was realized by making support for mental health and substance use challenges more accessible to youth in our community. The new facility on Lougheed Highway has increased the number of youth and families being served, and it is expected that the transition to a full Foundry model in the coming months will further expand the services and benefits to youth.

**CONCLUSION:**

With a new facility in place and the termination of the lease agreement at the GMYC, the work to establish a Youth Wellness Centre is now concluded and previous commitments from the City for this project are no longer required. Youth staff will continue to support the YWC through participation on the Youth Wellness Centre Steering Committee as MRPMCS works toward a full Foundry model that will further increase the mental health and addictions support services available to youth in our community.

“Original signed by Tony Cotroneo”

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*Prepared by:* **Tony Cotroneo**  
**Manager of Community Engagement**

“Original signed by Danielle Pope”

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*Reviewed by:* **Danielle Pope**  
**Director of Recreation & Community Engagement**

“Original signed by Kelly Swift”

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*Approved by:* **Kelly Swift, MBA**  
**General Manager Parks, Recreation & Culture**

“Original signed by Frank Quinn for”

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*Concurrence:* **Paul Gill, BBA, CPA, CGA**  
**Chief Administrative Officer**

**TO:** His Worship Mayor Michael Morden  
and Members of Council  
**FROM:** Chief Administrative Officer  
**SUBJECT:** Maple Ridge Youth Planning Table Terms of Reference

**MEETING DATE:** December 4, 2018  
**FILE NO:**  
**MEETING:** Council Workshop

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**EXECUTIVE SUMMARY:**

The attached report is scheduled to be on the next Council Meeting agenda for discussion and consideration of the recommendation. The Council Workshop forum provides an earlier opportunity for Council to seek additional information if required, prior to decision-making.

**RECOMMENDATION:**

That the attachment to the December 4, 2018 report titled *"Maple Ridge Youth Planning Table Terms of Reference"* be forwarded to the next Council Meeting.

*"Original signed by Laura Benson"*

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Approved by: **Corporate Officer**

**Attachment:**

- Maple Ridge Youth Planning Table Terms of Reference – report date December 11, 2018





## City of Maple Ridge

**TO:** His Worship Mayor Michael Morden  
and Members of Council  
**FROM:** Chief Administrative Officer  
**SUBJECT:** Maple Ridge Youth Planning Table Terms of Reference

**MEETING DATE:** December 11, 2018  
**FILE NO:** Doc # 2101620  
**MEETING:** Council Meeting

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### EXECUTIVE SUMMARY:

At Council Workshop on December 12, 2017, Council resolved that staff be directed to work with the Maple Ridge Pitt Meadows Katzie Community Network (CN) to develop Terms of Reference for a Planning Table to oversee development of a draft implementation schedule for the Maple Ridge Youth Strategy (Attachment A). Following this direction, staff has worked with the CN to develop Terms of Reference for a Youth Planning Table (YPT). The recommended structure is similar to that of the Ridge Meadows Community Children's Table (RMCCT) in that the YPT is proposed as a standing committee of the CN that reports to the Social Policy Advisory Committee (SPAC). The proposed YPT Terms of Reference (Attachment B) include a list of key agencies previously identified by Council for possible membership. Council's endorsement of the proposed YPT structure will invite broad community input on a Youth Strategy implementation schedule that would be developed by the YPT and brought forward to Council for consideration.

### RECOMMENDATION:

**That the Youth Planning Table Terms of Reference be endorsed; and further**

**That staff report back with a draft implementation schedule for the Maple Ridge Youth Strategy as proposed by the Youth Planning Table.**

### DISCUSSION:

#### a) Background Context:

The Maple Ridge Youth Strategy is an initiative of the SPAC, and was endorsed by Council on October 24, 2016. The Youth Strategy was created with the support of the community and a high level of youth engagement, and includes recommendations that support, engage, and empower Maple Ridge youth and emerging adults. Key partners in the Youth Strategy include School District No. 42 (SD42), the CN and their membership. Successful implementation of the strategy will rely upon continued community engagement, support from senior levels of government and other agencies.

The strategy is comprehensive, includes a number of recommendations and action items, and categorizes three distinct roles for the City to achieve successful implementation: leadership, partnership and advocacy. These roles highlight that the City has influence over many aspects that affect local youth, while acknowledging that some issues require support, funding or

guidance from senior levels of government, other agencies and local community organizations who participated in the development of the Youth Strategy.

The YPT fits well into the structure of the CN, which is comprised of representatives from community organizations, service providers, government ministries, municipal government and interested community members that are involved in local services for children, youth, adults, families and seniors. The CN already has a number of standing committees and task groups, such as the long-standing RMCCT that addresses the needs of infants and children in the community. The proposed YPT would build on the efforts of the RMCCT by offering a similar level of preventative response to older children and their families. In addition, the YPT could benefit from the support of the CN coordinator, specifically during the initial phase of its development, as well as the ongoing benefits that would be accrued through the continued engagement of key agencies in the development and implementation of the Youth Strategy. Given these synergies, it is recommended that Council endorse the YPT Terms of Reference to establish the Table as a standing committee of the CN.

The proposed membership and draft Terms of Reference have been developed with input from the CN, the SD42 Board of Education, and the previous Council. The draft Terms of Reference outlines the mandate, roles and responsibilities, reporting structure and general function of the proposed YPT. Schedule A of the Terms of Reference outlines additional interest groups that will be invited to sit at this Table. The following proposed membership includes the representatives identified directly in the Terms of Reference as well as Schedule A. The result is a diverse group representative of a wide range of community service providers, some of whom may only be active as part of a working group of the YPT.

- City of Maple Ridge Council liaison
- City of Maple Ridge staff liaison (non-voting)
- School District No. 42 Board liaison
- School District No. 42 Parent Teacher Advisory Committee liaison
- School District No. 42 staff liaison (non-voting)
- Child Protective Services, Provincial Ministry of Children and Family Development
- Aboriginal Child & Youth Mental Health, Provincial Ministry of Children and Family Development
- Child & Youth Mental Health, Provincial Ministry of Children and Family Development
- Maple Ridge Pitt Meadows Katzie Community Network Coordinator (non-voting)
- Social Policy Advisory Committee youth representative
- Maple Ridge Pitt Meadows Community Services
- Youth Unlimited
- Fraser Health Authority
- Work BC
- Alouette Addictions Services
- Ridge Meadows RCMP
- Kiwanis Club of Golden Ears
- Inclusion BC
- The Family Education and Support Centre

It is valuable to note that the CN has membership on SPAC, and has been engaged in the development of the Youth Strategy since the beginning of the process. Moving forward, the SPAC representative on the YPT will provide progress updates to SPAC, ensuring a strong and

consistent link to Council and regular updates on the development of the Youth Strategy implementation schedule. Furthermore, the draft Terms of Reference propose a reporting structure that includes an annual update to Council constituted by a presentation from the YPT Chair and SPAC representative. This will provide Council with an opportunity to measure progress and review outcomes to ensure that the needs of youth in the community continue to be a priority.

**b) Desired Outcome:**

The desired outcome is that the YPT is established within an appropriate structure to develop an implementation schedule for Council's consideration and to support implementation of the Youth Strategy for the benefit of youth and emerging adults in our community.

**c) Strategic Alignment:**

The establishment of the YPT aligns with the endorsed Maple Ridge Youth Strategy and the 2010 Parks, Recreation and Culture Master Plan.

**d) Citizen/Customer Implications:**

The proposed YPT membership includes a wide range of community representatives to develop and guide the Youth Strategy implementation, including youth, emerging adults and community partners. Their work on an implementation schedule and youth services projects will positively impact the health and wellness of youth, emerging adults, their families and the wider community.

**e) Business Plan/Financial Implications**

Staff anticipate that \$2000 will be required for the administration of the Youth Planning Table, the cost of which can be covered within the 2019 Parks, Recreation & Culture budget. Future costs associated with the YPT administration and implementation of the Youth Strategy will be defined by the YPT, and requests of the City will be brought forward as part of the business planning process. In addition, the YPT will actively seek grant funding where appropriate.

**CONCLUSIONS:**

The Maple Ridge Youth Strategy is a comprehensive document that outlines strategies to achieve a foundation for community collaboration that enhances services and support for youth and their families and contributes to an optimal environment in which children, youth and emerging adults can grow, work and play. The Youth Strategy has been presented to key stakeholders and has received support and endorsement. The establishment of a YPT as a standing committee of the CN would allow for broad input on a draft implementation schedule and provide a vehicle to steward this work.

“Original signed by Tony Cotroneo”

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*Prepared by:* **Tony Cotroneo**  
**Manager of Community Engagement**

“Original signed by Danielle Pope”

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*Reviewed by:* **Danielle Pope**  
**Director of Recreation & Community Engagement**

"Original signed by Kelly Swift"

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*Approved by:* **Kelly Swift, MBA**  
**General Manager Parks, Recreation & Culture**

"Original signed by Frank Quinn for"

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*Concurrence:* **Paul Gill, BBA, CPA, CGA**  
**Chief Administrative Officer**

Attachments:

- (A) Maple Ridge Youth Strategy (online at [mapleridge.ca/DocumentCenter/View/12207](http://mapleridge.ca/DocumentCenter/View/12207))
- (B) Maple Ridge Youth Planning Table Terms of Reference

# Maple Ridge Youth Planning Table

## Terms of Reference

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### Vision

The vision of the Maple Ridge Youth Planning Table (YPT) is the achievement of the goals outlined in the Maple Ridge Youth Strategy through collaboration with youth, their families and local agencies to foster a community that supports and engages youth in nurturing their mental, social and physical health and wellbeing.

### Mission

The mission of the YPT is to act as a responsive, goal-oriented, project-based work group focused on accomplishing the goals and recommendations of the Maple Ridge Youth Strategy to support the resilience of all children, youth and emerging adults in Maple Ridge now and in the future.

### Functions

- Prioritize the recommendations in the Maple Ridge Youth Strategy to develop a draft implementation schedule.
- Inventory current community resources and programs to identify those that align with recommendations in the Maple Ridge Youth Strategy.
- Identify funding sources to implement actions from the Maple Ridge Youth Strategy.
- Ensure the following surveys are conducted every 3 years, beginning in 2019, to track local trends pertaining to youth needs and ensure the continued relevance of the Youth Strategy recommendations.
  - Children, Youth & Emerging Adults Survey
  - Parents, Legal Guardians, Caregivers & Service Providers Survey
- Meet with District School Advisory Committee annually.
- Report to the Social Planning Advisory Committee biannually.
- Report to Maple Ridge City Council annually.
- Report to School District No. 42 Board of Education annually.
- Report to the Maple Ridge Pitt Meadows Katzie Community Network annually.

### Member Duties

- Attend meetings as required and actively participate in the group's work.
- Represent the interests of Maple Ridge Youth Planning Table members.
- Act as an advocate for the Maple Ridge Youth Strategy.

### Membership

The YPT shall consist of Executive members and members at large. The Executive will act as the Selection Committee for member at large applicants and may perform additional administrative roles including dispute resolution.

Community service providers that are members at large shall provide a commitment letter confirming their agency's ongoing membership on an annual basis.

#### Executive members:

- City of Maple Ridge Council liaison
- City of Maple Ridge staff liaison (non-voting)
- School District No. 42 Board of Education liaison
- School District No. 42 staff liaison (non-voting)
- Maple Ridge Pitt Meadows Katzie Community Network (CN) Coordinator (non-voting)
- YPT Chair

Members at large:

- Youth representing the areas of:
  - Sports, recreation and/or culture
  - Emerging adults (18-24 years)
  - Youth with lived experience
- Other interest groups as defined by Council (Schedule A)

### **Membership Terms**

The members at large shall serve for a term of two years commencing at their time of appointment. In order to stagger the terms of appointment to the Table, half of the first members will be appointed for a term of one year. Subsequent appointments shall be for a term of two years.

YPT Executive members may choose to remove a member from the Table for consecutive non-attendance at three meetings (unless previously approved by the Table) or if a member is unable to perform member duties.

### **Meetings**

- YPT will operate with a standing agenda and special agenda items will be forwarded to the CN Coordinator and YPT Chair a minimum of five days in advance of the next scheduled meeting.
- YPT will meet a minimum of 6 times per year or at the call of the Chair.
- The role of Chair will rotate on an annual basis through election by YPT members and shall not be held by municipal or SD 42 staff.
- The CN Coordinator will take minutes and distribute them within a minimum of five days in advance of the next scheduled meeting.

# Maple Ridge Youth Planning Table

## Proposed Interest Groups

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Interest Group	Value Added
Alouette Addictions Services	Promotes healthier lifestyles free from substance use
Fraser Health Authority	Works to improve the health of the population and the quality of life of children/youth/emerging adults
Inclusion BC	Provincial federation whose members include people with intellectual disabilities, their families and community agencies.
Kiwanis Club of Golden Ears	Supports YPT in fundraising opportunities
Maple Ridge Pitt Meadows Community Services	Represents the Youth Wellness Centre
Ministry of Children and Family Development	Provincial representation of children/youth under the age of 18
Ministry of Children and Family Development Aboriginal Child Youth Mental Health	Provides child protection services, family services, child and youth mental health services, Aboriginal services, and youth justice services
Ministry of Children and Family Development Child Youth Mental Health	Provides services for youth (12-17 inclusive) who require a stay at hospital because of a serious mental health concern and for individuals who live with co-existing developmental disabilities and a mental illness
Ridge Meadows RCMP	Youth crime prevention
School District No. 42 Parent Teacher Advisory Committee	Parents perspective for school-aged children
Social Policy Advisory Committee Youth Representative	To report back to SPAC
The Family Education and Support Centre	Facilitating growth and development in families and communities by responding to the need for information, education, resources and support
Work BC	Youth and emerging adult employment and training
Youth Unlimited	Offers programing that is relevant and fun to support youth connection and transformation, helping young people discover their potential





## City of Maple Ridge

**TO:** His Worship Mayor Michael Morden  
and Members of Council  
**MEETING DATE:** December 4, 2018  
**FILE NO:** 2091015  
**FROM:** Chief Administrative Officer  
**MEETING:** Council Workshop  
**SUBJECT:** 2019 Innovation in Emerging Cities

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### EXECUTIVE SUMMARY:

As the Canadian economy continues its transformation from resource-based to knowledge-based, innovation has become a critical element for long-term job and wealth creation. Emerging cities—fast-growing communities with highly educated and energized young adults like Maple Ridge—are uniquely positioned to foster innovation and entrepreneurship that are critical elements of the innovation economy.

Based on the success of last year's Innovation Forum, the Economic Development and Civic Property Department is proposing an expanded "Innovation in Emerging Cities" series of events that will highlight, support and promote the growth of the "innovation economy" in Maple Ridge. These events include:

1. Community Leaders' Forum: March 4
2. BC Tech Summit: March 11–13
3. Education and Career Fair: March 14
4. Innovation in Emerging Cities Forum: April 2
5. "My biggest mistake. A celebration of failure" Tech industry event: April 4

The goals of the 2019 Innovation in Emerging Cities forum include:

- highlighting the critical roles that entrepreneurship, risk-taking and innovation play in the new economy;
- showcasing innovative local business and the growing tech sector in Maple Ridge; and
- supporting economic development and business retention and expansion efforts by connecting local businesses with post-secondary institutions, business support agencies, funding organizations and government agencies.

These events will include participation from the federal and provincial governments, post-secondary education institutions, the Chamber of Commerce, the Downtown Maple Ridge Business Improvement Association, School District 42 as well as sponsorship from government agencies and business.

### RECOMMENDATION:

Receive for information.

## DISCUSSION:

### a) Background Context:

On April 4, 2018 the Economic Development Committee and City of Maple Ridge hosted the inaugural **“Innovation in Emerging Cities”** forum at the ACT Arts Centre. The day-long event focused on the building blocks of creating an innovation culture and economy that are necessary to attract, develop and retain the talented workforce that is critical for the long-term success of technology and advanced manufacturing firms.

Highlights of the 2018 forum included keynote presentations from technologist and media personality Steve Dotto; Kwantlen Polytechnic University Vice President and Provost Dr. Salvador Ferreras; and the General Manager for Amazon Vancouver, Jesse Dougherty. The event also included three discussion panels: a government panel discussion on how municipal, provincial and federal governments each support innovation; an industry panel discussion on how to “create and support an innovation culture”; and a second industry panel discussion on how to “attract, develop and retain talent” in Maple Ridge. The event also included a trade show area for exhibitors, a networking lunch for attendees, and a private “Leaders Lunch” for sponsors, speakers, panellists, City staff and elected officials.

The event attracted 175 attendees and generated over \$19,000 in sponsorship revenue.

Based on the success of the 2018 Innovation in Emerging Cities forum, staff is recommending an expanded program of “Innovation Events” for spring 2019 that will include four new events in addition to the signature “2019 Innovation in Emerging Cities” forum.



### Proposed Innovation Series Events (See Appendix A)

#### 1. Community Leader's Forum: March 4, 2019

The **Community Leaders' Forum** is a proposed evening event, hosted by the City of Maple Ridge in the Studio Theatre at the ACT Arts Centre, two weeks prior to the Innovation in Emerging Cities forum. This semi-formal event includes a buffet-style dinner followed by presentations from the Mayor, local MLAs and MP.

Staff will work with the Mayor's Office to develop the invitation list for the event which will include local business and community leaders, First Nations leaders, elected officials, and other local dignitaries. Please note that invited guests will not be charged to attend this event.

The goal of this event is to provide an opportunity for local political leaders to share their vision for the future development of Maple Ridge. This event also provides an excellent

opportunity for local business and community leaders to network and meet with Council members to discuss innovation and economic development opportunities in Maple Ridge.

## **2. BC Tech Summit: March 11–13, 2019**

The **BC Tech Summit**, held March 11–13 at the Vancouver Trade and Convention Centre, is Western Canada's largest annual innovation forum. This well-established event attracts almost 8,000 delegates, 270 exhibitors and 1,200 companies. Featured topics this year include women in tech, artificial intelligence, AR/VR, robotics, clean tech, and block chain technology.

The City is planning to attend this event as an exhibitor to promote Maple Ridge as a destination for new and growing technology and advanced manufacturing firms and to promote our upcoming Innovation in Emerging Cities to BC Tech Summit attendees. There will also be an opportunity for local technology and manufacturing firms to distribute their marketing materials at the Economic Development booth.

## **3. Career and Education Fair: March 14, 2019**

The City has partnered with Black Press and the Maple Ridge News to host a **Career and Education Fair** on March 14 in the Greg Moore Youth Centre. Other partners will include Douglas College/WorkBC, the Chamber of Commerce and the Downtown Business Improvement Association.

Black Press hosts a number of similar career and education fairs throughout the province and is taking financial responsibility for organizing and marketing this event. They are currently working with the local WorkBC office to reach local employers and job seekers, and have also reached out to School District 42 to coordinate visits from local high school students.

This event will be free for attendees and will feature up to 60 exhibitors, including prospective employers, post-secondary education institutions, and employment agencies. The Economic Development Department is working with Black Press to ensure priority for local businesses who want attend the event as exhibitors.

## **4. Innovation in Emerging Cities Forum: April 2, 2019**

Innovation in Emerging Cities is a day-long forum that will be held on April 2, 2019 in the ACT Arts Centre where we are targeting between 175 and 225 attendees. Tickets for this event will be \$50 each and will include an informal buffet-style lunch.

The forum will again be moderated by Vickie McLeod, a well-known local author and newspaper columnist. While the details of the program are currently still under development, the Innovation Forum Task Force is planning to feature a combination of keynote presentations and discussion panels on a variety of innovation-related topics that will be of interest to both the business community and residents.

We are currently working to secure keynote speakers to address the topics of "Innovation and entrepreneurship" and "Building a community that attracts technology/innovation companies". Potential topics for the discussion panels may include "Supporting diversity in the tech sector", "Regional airports as catalysts for innovation", "How the cannabis industry drives innovation" and "Connectivity: Fibre, 5G and mesh technologies".

The goal is to have the agenda, speakers and panels solidified by the end of December and to launch a marketing-oriented website, registration system, social media and a newspaper advertising campaign in mid-January.

**5. "Risk and rewards: a celebration of failure" Tech industry event: April 4, 2019**

This is a fun, informal evening event where local business leaders and tech entrepreneurs gather to share their stories of failure, what they've learned from their mistakes, and how they're applying these lessons today. The goal of this event is to show that risk-taking, failure and the willingness to learn are all integral to the innovation process. This is a popular "pechakucha" style event where presenters are allowed 10 minutes and seven slides to tell their stories.

We are currently working with Left, a local tech company, to host this event at their business location.

**b) Desired Outcome:**

The overall goal of Innovation in Emerging Cities is to help create an "innovation culture" in Maple Ridge by inspiring and supporting entrepreneurship, innovation and collaboration between businesses, post-secondary institutions, and all levels of government. The Innovation events have been designed to help create a supportive environment for residents who want to start their own businesses and to help attract new companies that want to create, local high-value employment opportunities for residents.

**c) Strategic Alignment:**

The Innovation in Emerging Cities Forum aligns with City's Commercial and Industrial Strategy goals of encouraging creating local high value jobs and intensifying the employment density of industrial lands by attracting new technology and advanced manufacturing companies to locate in Maple Ridge.

**d) Interdepartmental Implications:**

This year, Innovation in Emerging Cities has grown to include a number of new, larger and more complex events. The Economic Development will work with other departments within the City including Information Services, Communications and Parks, Recreation and Culture in order to successfully host these events.

- The Information Services Department is helping launch the "Innovation in Emerging Cities" website, develop a registration and ticket sales system, and to provide audio-visual assistance for the event.
- Communications is helping develop and execute a comprehensive social media strategy and providing organizational assistance and photography at each of the events.
- Parks, Recreation and Culture staff helped with set-up and tear down of the 2018 event.

**e) Business Plan/Financial Implications:**

The full cost of the Community Leader's Forum, Innovation in Emerging Cities Forum and Tech Night will be approximately \$46,000. Of this amount, about \$30,000 will be offset by

sponsorships, exhibitor fees and ticket sales with the balance of funds coming from the Economic Development and Civic Property Department's existing marketing funds.

## **CONCLUSIONS:**

The "2019 Innovation Series" builds on the success of the 2018 "Innovation in Emerging Cities" forum. New events added in 2019 will allow Innovation in Emerging Cities to reach new audiences including youth, tech professionals and a wider range of residents. These events will bring together members of the business community, education, government, and others who are interested on the subject of Innovation and will create an important dialogue on emerging and important business and economic development opportunities for the City of Maple Ridge.

*\*original signed by Bruce Livingstone\**

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Concurrence: **Paul Gill, BBA, CPA, CGA**  
**Chief Administrative Officer**

## **Attachments:**

**(A)** Proposed Innovation Events



## Appendix A: Proposed Innovation Events

