

City of Maple Ridge

COUNCIL WORKSHOP MEETING AGENDA

November 7, 2017

6:00 p.m.

Blaney Room

ADDENDUM

2.0 *ADOPTION OF MINUTES*

2.1 Minutes of the October 17, 2017 Council Workshop Meeting

9.0 *NOTICE OF CLOSED COUNCIL MEETING*

The meeting will be closed to the public pursuant to Sections 90 (1) and 90 (2) of the Community Charter as the subject matter being considered relates to the following:

Section 90(1)(g) Litigation or potential litigation affecting the municipality.

Any other matter that may be brought before the Council that meets the requirements for a meeting closed to the public pursuant to Sections 90 (1) and 90 (2) of the Community Charter or Freedom of Information and Protection of Privacy Act.

10.0 *ADJOURNMENT*

Checked by: _____

Date: _____

Rules for Holding a Closed Meeting

Section 90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- (c) labour relations or employee negotiations;
- (d) the security of property of the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure might reasonably be expected to harm the interests of the municipality;
- (f) law enforcement, if the council considers that disclosure might reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- (g) litigation or potential litigation affecting the municipality;
- (h) an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the council or a delegate of council
 - (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - (j) information that is prohibited or information that if it were presented in a document would be prohibited from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report]
- (m) a matter that, under another enactment, is such that the public may be excluded from the meeting;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection of subsection (2)
- (o) the consideration of whether the authority under section 91 (other persons attending closed meetings) should be exercised in relation to a council meeting.

Section 90(2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- (a) a request under the Freedom of Information and Protection of Privacy Act, if the council is designated as head of the local public body for the purposes of that Act in relation to the matter;
- (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;
- (c) a matter that is being investigated under the Ombudsperson Act of which the municipality has been notified under section 14 [Ombudsperson to notify authority] of that Act;
- (d) a matter that, under another enactment, is such that the public must be excluded from the meeting;
- (e) a review of a proposed final performance audit report for the purpose of providing comments to the auditor general on the proposed report under section 23 (2) of the *Auditor General for Local Government Act*.

City of Maple Ridge

COUNCIL WORKSHOP MINUTES

October 17, 2017

The Minutes of the City Council Workshop held on October 17, 2017 at 6:00 p.m. in the Blaney Room of City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

PRESENT

Elected Officials

Mayor N. Read
Councillor C. Bell
Councillor K. Duncan
Councillor B. Masse
Councillor G Robson
Councillor T. Shymkiw
Councillor C. Speirs

Appointed Staff

Paul Gill, Chief Administrative Officer
K. Swift, General Manager of Parks, Recreation & Culture
F. Quinn, General Manager Public Works and Development Services
K. Nolan, Interim Director of Finance
L. Darcus, Manager of Legislative Services
A. Gaunt, Confidential Secretary

Other Staff as Required

D. Olivieri, Research Technician, Sustainability and Corporate Planning
L. Siracusa, Manager of Economic Development
B. Elliott, Manager of Community Planning
A. Grochowich, Planner 1

Note: These Minutes are posted on the City Web Site at www.mapleridge.ca

1. ***ADOPTION OF THE AGENDA***

R/2017-480

It was moved and seconded

That the agenda for the October 17, 2017 Council Workshop Meeting be adopted as circulated.

CARRIED

2. ***MINUTES***

2.1 **Minutes of the October 3, 2017 Council Workshop Meeting**

R/2017-481

It was moved and seconded

That the minutes of the Council Workshop Meeting of October 3, 2017 be adopted as circulated.

CARRIED

3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL*** – Nil

4 ***MAYOR'S AND COUNCILLORS' REPORTS***

Councillor Duncan

Councillor Duncan provided information on an upcoming forum on fentanyl.

Councillor Speirs

Councillor Speirs attended a meeting of the Metro Vancouver Regional District Utilities Committee, the opening of MLA Lisa Beare's office, the 'Home is Where the Heart Is' event and a Community Inclusion BBQ.

5. ***UNFINISHED AND NEW BUSINESS***

5.1 **Fraser Valley Regional Library Update**

- Scott Hargrove, Chief Executive Officer, Fraser Valley Regional Library
- Nancy Gomerich, Director of Finance

Mr. Hargrove introduced the topic, outlined the agenda and provided a history on member service agreements between the Fraser Valley Regional Library and its member municipalities.

Ms. Gomerich gave a PowerPoint presentation providing the following information:

- Legislative Context
 - Services provided through the Library Act
 - Membership of the Fraser Valley Regional Library Board
- Member Services Agreements and the Financial Management Policy
 - Why there is not a need for member service agreements

- Why there is a need for a Financial Management Policy
- Outlined provisions in the Member Services Agreements compared to the Financial Management Policy

Mr. Hargrove provided information on correspondence pertaining to Sunday opening hours for libraries. He advised on the five strategic themes of the Fraser Valley Regional Library.

5.2 Federal Grant Funding Review

Presentation by D. Olivieri, Research Technician, Sustainability and Corporate Planning

The Chief Administrative Officer introduced the topic.

D. Olivieri, Research Technician, Sustainability and Corporate Planning gave a presentation on the Federal Government's grant funding for Local Governments with regard to infrastructure improvements. He advised that many of the programs and funding are not yet available for application and provided an overview of how funding breaks down and what is and will potentially be available. He highlighted the following:

- Background on 2017 Federal Grant Funding and possible allocations for funding
- Information on the Communities Built for Change Program
- Allocation for bi-lateral agreements
- Transit funding through infrastructure funding
- Breakdown of bilateral agreements into categories

Note: Item 6.1 was dealt with prior to Item 5.3

5.3 Home Occupation Engagement Summary Report and Maple Ridge Zone Amending Bylaw No. 7394-2017

Staff report dated October 17, 2017 recommending that Maple Ridge Zone Amending Bylaw No. 7394-2017 to amend the home occupation regulations of Maple Ridge Zoning Bylaw No. 3510-1985 be forwarded to the next Council meeting for consideration of first reading.

The Manager of Economic Development introduced the topic.

A. Grochowich, Planner gave a PowerPoint presentation providing the following information:

- Background on the Home Occupation regulations process
- Proposed Updates
- Regulatory Framework
- Community Consultation Events
- Feedback
- Next Steps

R/2017-482

It was moved and seconded

That Maple Ridge Zone Amending Bylaw No. 7394–2017 to amend the home occupation regulations of Zoning Bylaw No. 3510-1985 be forwarded to the next Council meeting for consideration of first reading.

CARRIED

5.4 District of Mission Official Community Plan Referral Process

Staff report dated October 17, 2017 recommending that a letter outlining support for the District of Mission Official Community Plan Bylaw 5670-2017 be prepared.

R/2017-483

It was moved and seconded

That a letter to the District of Mission be prepared, outlining support for District of Mission Official Community Plan Bylaw 5670-2017, and any comments identified by Council based on the report “District of Mission Official Community Plan Referral Process”, dated October 17, 2017.

CARRIED

Note: The meeting was recessed at 6:59 p.m.

R/2017-484

It was moved and seconded

That the October 17, 2017 Council Workshop Meeting be reconvened.

CARRIED

Note: The meeting was reconvened at 7:40 p.m.

5.5 Maple Ridge Council Procedure Bylaw No. 6472-2007 – Part 18 – Delegations

The Chief Administrative Officer introduced the topic and reviewed Section 18 in the Council Procedures Bylaw pertaining to delegations. Discussion was held on that section of the bylaw. No changes to be made.

6. *CORRESPONDENCE*

Note: Item 6.1 was dealt with prior to Item 5.3

6.1 Fraser Valley Regional Library (“FVRL”) – 2018 Budget Option: Sunday Library Openings, Summer Months

Letter dated October 5, 2017 from Scott Hargrove, Chief Executive Officer, Fraser Valley Regional Library, requesting the selection of an option regarding library openings.

R/2017-485

It was moved and seconded

That the Maple Ridge Library remain open on all of the Sundays for which it is currently closed in the year, starting in 2018, onward, with no increase in member assessment as currently proposed for fiscal 2018.

CARRIED

7. *BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL*

Mayor Read reviewed upcoming events.

8. *MATTERS DEEMED EXPEDIENT* - Nil

9. *ADJOURNMENT* - 8:10 p.m.

N. Read, Mayor

Certified Correct

L. Darcus, Corporate Officer