

City of Maple Ridge

***COUNCIL WORKSHOP AGENDA***  
***July 3, 2018***  
***6:00 p.m.***  
***Council Chambers, 1<sup>st</sup> Floor, City Hall***

*The purpose of the Council Workshop is to review and discuss policies and other items of interest to Council. Although resolutions may be passed at this meeting, the intent is to make a consensus decision to send an item to Council for debate and vote or refer the item back to staff for more information or clarification. The meeting is live streamed and recorded by the City of Maple Ridge.*

***REMINDERS***

**July 3, 2018**

Audit & Finance Committee Meeting

5:00 p.m.

1. ***ADOPTION OF THE AGENDA***
2. ***ADOPTION OF MINUTES***
  - June 19, 2018
3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL***
4. ***UNFINISHED AND NEW BUSINESS***
  - 4.1 **Justice Institute Presentation**
    - Dr. Michel Tarko, President and Chief Executive Officer
  - 4.2 **Reconsideration of Decision to Deny a Tree Cutting Permit**
    - Pastor Duane Goerzen, Maple Ridge Community Church

Note: Item 4.3 was deferred from the May 22, 2018 Council Meeting and the June 5, 2018 Council Workshop Meeting

#### **4.3 Maple Ridge Sport Network**

Staff report dated May 22, 2018 recommending that the Sport Network Terms of Reference be endorsed and that a proposed Sport and Physical Activity Strategy Implementation Plan be provided.

#### **4.4 Requests for Meetings at the Union of British Columbia Municipalities (UBCM) 2018 Convention**

4.4.1 E-mail dated May 24, 2018 from Steven Higginbottom, Community Relations Coordinator, Lower Mainland, BC Hydro, outlining the process for scheduling meetings with BC Hydro's senior managers at the 2018 UBCM Convention

4.4.2 Letter dated June 11, 2018 from Premier John Horgan outlining the process for scheduling meetings with himself or Cabinet Ministers at the 2018 UBCM Convention

4.4.3 Letter dated June 11, 2018 from Minister Selina Robinson, Ministry of Municipal Affairs and Housing outlining the process for scheduling meetings with her Ministry at the 2018 UBCM Convention

#### **4.5 2018 Home Show Report**

Staff report dated July 3, 2018 providing a synopsis of the May 2018 Home Show event.

### **5. *CORRESPONDENCE***

Note: Item 5.1 was deferred from the June 5, 2018 Council Workshop Meeting

#### **5.1 City of Langley – Provincial Employer Health Tax**

Letter dated May 17, 2018 from Kelly Kenney, Corporate Officer, City of Langley, urging municipalities to write to the provincial government requesting the elimination or reduction of the newly implemented Employer Health Tax.

#### **5.2 Village of Anmore – Proposed Regional Development Cost Charges for Transportation (TransLink)**

Letter dated June 11, 2018 sharing concerns about the proposed implementation of the regional Development Cost Charges by TransLink.

### 5.3 Upcoming Events

July 7, 2018 11:00 a.m. to 1:00 p.m.	EID Celebrations, Maple Ridge Public Library Organizer: Maple Ridge Public Library
July 8, 2018 1:00 p.m. to 8:00 p.m.	Adstock, Memorial Peace Park, Maple Ridge, BC Organizer: Adstock Maple Ridge Festival
July 12, 2018 1:00 p.m. to 3:00 p.m.	Mayor's Business Walk, Air Rec Centre Indoor Bike Park, Kanaka Business Park, 13065 Katonien Street, Maple Ridge, BC Organizer: Economic Development & Civic Property Department
July 13, 2018 4:30 p.m.	Ridge Meadows Softball U16C Provincial Championship Opening Ceremonies, Albion Sport Complex, 23778 104 Avenue, Maple Ridge, BC Organizer: Ridge Meadows Minor Softball Association
July 14, 2018 11:00 a.m. to 12:00 p.m.	Arthur Peake/Golden Ears Elementary Synthetic Field Groundbreaking Photo & Site Tour, 23125 116 Avenue, Maple Ridge, BC Organizer: Parks, Recreation & Culture Department
July 14, 2018 12:30 p.m. to 1:30 p.m.	Telosky Stadium Groundbreaking Event, 11600 Lougheed Highway, Maple Ridge, BC Organizer: Parks, Recreation & Culture Department
July 15, 2018	Re-opening of Haney House Museum, Dedication Event, 11612 224 Street, Maple Ridge, BC Organizer: Parks, Recreation & Culture Department
July 16, 2018 7:30 p.m. to 9:00 p.m.	Music on the Wharf, Port Haney Wharf, Maple Ridge, BC Organizer: Ridge Meadows Historical Society

### 6. *MAYOR AND COUNCILLORS' REPORTS*

### 7. *BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL*

### 8. *MATTERS DEEMED EXPEDIENT*

### 9. *ADJOURNMENT*

Checked by: \_\_\_\_\_  
Date: \_\_\_\_\_

2.0 Minutes

**2.0**

City of Maple Ridge

***COUNCIL WORKSHOP MINUTES***

June 19, 2018

The Minutes of the City Council Workshop held on June 19, 2018 at 5:32 p.m. in the Blaney Room of City Hall, 11995 Haney Place, Maple Ridge, British Columbia for the purpose of transacting regular City business.

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***PRESENT***

***Elected Officials***

Mayor N. Read  
Councillor C. Bell  
Councillor K. Duncan  
Councillor G Robson  
Councillor T. Shymkiw  
Councillor C. Speirs

***Appointed Staff***

P. Gill, Chief Administrative Officer  
K. Swift, General Manager of Parks, Recreation & Culture  
F. Quinn, General Manager Public Works and Development Services  
L. Benson, Director of Corporate Administration  
T. Thompson, Chief Financial Officer

***ABSENT***

Councillor B. Masse

***Other Staff as Required***

D. Pollock, Municipal Engineer  
B. Elliott, Manager of Community Planning  
L. Zosiak, Planner 2

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Note: These Minutes are posted on the City Web Site at [www.mapleridge.ca](http://www.mapleridge.ca)

Note: Councillor Robson was not in attendance at the start of the meeting.

1. ***ADOPTION OF THE AGENDA***

R/2018-352

It was moved and seconded

**That the agenda of the June 19, 2018 Council Workshop Meeting be amended to include the Council Workshop addendum distributed on June 15, 2018 and that the agenda as amended be adopted.**

CARRIED

2. ***MINUTES***

2.1 **Minutes of the June 5, 2018 Council Workshop Meeting**

R/2018-353

It was moved and seconded

**That the minutes of the Council Workshop Meeting of June 5, 2018 be adopted as circulated.**

CARRIED

Note: Councillor Robson joined the meeting at 5:34 p.m.

3. ***PRESENTATIONS AT THE REQUEST OF COUNCIL*** – Nil

Note: The Manager of Bylaw and Licensing Services introduced Michelle Orsetti, the new Assistant Manager of Bylaw & Licensing Services

4. ***UNFINISHED AND NEW BUSINESS***

4.1 **Community Opinion Poll - Solid Waste Pickup**

Staff report dated June 19, 2018 recommending that a non-binding community opinion poll be administered during General Election Day on October 20, 2018.

The Municipal Engineer gave a PowerPoint presentation providing a background on past Council deliberations on solid waste curbside collection, motions passed and the criteria established for the level of service required. He outlined next steps and the timeline involved in a request for proposal for solid waste pickup and bringing a question forward for voter consideration.

MAIN MOTION

R/2018-354

It was moved and seconded

**That staff administer a non-binding community opinion poll as outlined in Appendix B of the June 19, 2018 Council report titled “Community Opinion Poll – Solid Waste Curbside Collection” during General Election Day on October 20, 2018.**

**AMENDMENT**

**R/2018-355**

It was moved and seconded

**That the text “; and further, That an option for the supply and collection of Bear Safe totes for the whole service area be included in the Request for Proposal” be added following the text “October 20, 2018.”**

**AMENDMENT CARRIED**

**MAIN MOTION AS AMENDED**

**R/2018-356**

It was moved and seconded

**That staff administer a non-binding community opinion poll as outlined in Appendix B of the June 19, 2018 Council report titled “Community Opinion Poll – Solid Waste Curbside Collection” during General Election Day on October 20, 2018; and further,**

**That an option for the supply and collection of Bear Safe totes for the whole service area be included in the Request for Proposal.**

**CARRIED**

**MOTION AS AMENDED CARRIED**

**4.2 Detached Garden Suites Pilot Project Look-Book Concepts**

Staff report dated June 19, 2018 recommending that staff be directed to prepare zone amending bylaws for test cases in the Detached Garden Suites Pilot Project Look-Book and that staff be directed to proceed with Phase II of the Detached Garden Suites Pilot Project.

The Planner gave a PowerPoint presentation providing the following information:

- Background on the Detached Garden Suites Pilot Project
- Criteria used for selecting participant properties
- Details on properties initially selected
- Look-Book content
- Highlights of the test cases
- Update on Phase I of the Look-Book
- Next Steps

R/2018-357

It was moved and seconded

1. That pursuant with the previously endorsed DGS Pilot Project process, that staff be directed to prepare zone amending bylaws for the test cases identified in the DGS Pilot Project Look-Book dated June 2018; and further
2. That staff be directed to proceed with Phase II of the DGS Pilot Project, as outlined in the report titled Detached Garden Suite Pilot Project – Look-Book Concepts, dated June 19, 2018.

CARRIED

Note: Item 4.3 was deferred from the February 6, 2018 Council Workshop Meeting and from the June 5, 2018 Council Workshop Meeting

#### 4.3 Rental Housing Program: Rental Options for New Development

Staff report dated February 6, 2018 recommending that staff bring forward reports outlining a Density Bonus approach and a Community Amenity Contribution approach as a component of developing a Rental Housing Program.

*Additional staff report dated March 6, 2018 titled Community Amenity Contribution Allocations to Affordable Housing (deferred from the March 6, 2018 Council Workshop Meeting)*

The Manager of Community Planning gave a PowerPoint presentation providing the following information:

- Background on discussions held by Council on Community Amenity Contribution allocations and direction provided to staff
- Summary of presentation and key messages provided by UDI and GVHBA Development Liaison Committee
- Community Amenity Contribution recommendation options

##### 4.3.1

R/2018-358

It was moved and seconded

**That staff be directed to report back on increasing existing Community Amenity Contribution rates in order to create a new Affordable, Rental and Special Needs Housing Community Amenity Contribution.**

DEFEATED

Mayor Read, Councillor Bell, Councillor Shymkiw - OPPOSED

4.3.2  
R/2018-359

It was moved and seconded

**That Council Policy No. 6.31 entitled “Community Amenity Contribution (CAC) Program”, be amended to allocate all CAC funds collected from the previously exempted Town Centre area to affordable housing until funding reaches a maximum of 20% of total CAC’s collected City-wide.**

DEFEATED

Mayor Read, Councillor Duncan, Councillor Robson, Councillor Shymkiw,  
Councillor Speirs - OPPOSED

Note: Item 4.4 was deferred from the June 5, 2018 Council Workshop Meeting

4.4 **Regional Context Statement Update**

Staff report dated June 5, 2018 recommending that the Regional Context Statement as reviewed be submitted for re-acceptance by the Metro Vancouver Regional District Board.

The Director of Planning reviewed the staff report and provided clarification on the Regional Context Statement.

R/2018-360

It was moved and seconded

**That the Regional Context Statement be submitted for re-acceptance by the Metro Vancouver Regional District Board.**

CARRIED

Councillor Robson, Councillor Speirs - Opposed

5. ***CORRESPONDENCE***

5.1 **Ministry of Municipal Affairs and Housing – BC Housing and Salvation Army Proposal**

Letter dated June 14, 2018 from Selina Robinson, Minister, Ministry of Municipal Affairs and Housing pertaining to a Maple Ridge Council decision on the BC Housing and Salvation Army proposal for a supportive housing development and shelter on Burnett Street.

Discussion was held on the letter received from the Minister and on responses from Council.

5.1.1

R/2018-361

It was moved and seconded

**That a response to the letter from the Ministry of Municipal Affairs and Housing dated June 14, 2018 pertaining to the BC Housing and Salvation Army Burnett Street Supportive Housing and Shelter proposal be drafted by Mayor Read for approval by Council at a future Council meeting.**

CARRIED

5.1.2

R/2018-362

It was moved and seconded

**That staff be directed to speak with the Ministry of Municipal Affairs and Housing and BC Housing and research properties for sale in the community for a supportive housing development and shelter.**

R/2018-363

It was moved and seconded

**That the motion be deferred until a response to the Mayor's letter from the Minister is received.**

DEFEATED

Councillor Duncan, Councillor Robson, Councillor Speirs - OPPOSED

The Mayor called the question on the main motion.

MAIN MOTION DEFEATED

Mayor Read, Councillor Bell, Councillor Robson,  
Councillor Shymkiw - OPPOSED

5.2 **Upcoming Events**

June 20, 2018 8:30 a.m. to 10:30 a.m.	Indigenous People's Day, Meadowridge School, 12224 240 Street, Maple Ridge, BC Organizer: Meadowridge School Students
June 20, 2018 4:00 p.m.	Samuel Robertson Technical School Graduation, Gateway Church, 2884 Gladys Avenue, Abbotsford, BC Organizer: Samuel Robertson Technical School

June 21, 2018 6:00 p.m.	Garibaldi Secondary School Graduation, Gateway Church, 2884 Gladys Avenue, Abbotsford BC Organizer: Garibaldi Secondary School
June 23, 2018 10:00 a.m. to 2:00 p.m.	Aboriginal Day Celebration, Memorial Peace Park, Maple Ridge, BC Organizer: FRANAS (Fraser River All Nations Aboriginal Society)
June 23 and 24, 2018 10:00 a.m.	Amateur Radio Field Day, Albion Fairgrounds, Maple Ridge, BC Organizer: Martin Hill, Club President
June 27, 2018 4:00 p.m. to 6:00 p.m.	Multicultural Day, Memorial Peace Park, Maple Ridge, BC Organizer: Family Education
July 1, 2018 12:00 p.m. to 8:00 p.m.	Canada Day, Memorial Peace Park, Maple Ridge, BC Organizer: City of Maple Ridge
July 7, 2018 11:00 a.m.	EID Celebrations, Maple Ridge Public Library, Maple Ridge, BC Organizer: Maple Ridge Public Library

6. ***BRIEFING ON OTHER ITEMS OF INTEREST/QUESTIONS FROM COUNCIL*** – Nil

7. ***MATTERS DEEMED EXPEDIENT*** – Nil

8. ***MAYOR'S AND COUNCILLORS' REPORTS*** – Nil

9. ***ADJOURNMENT*** - 7:01 p.m.

**Note:** Councillor Duncan was opposed to adjournment.

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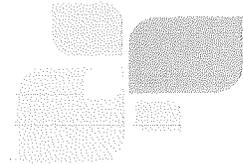
N. Read, Mayor

Certified Correct

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L. Benson, Corporate Officer

June 20, 2018



City of Maple Ridge

Attention: Corporate Clerk  
11995 Haney Place  
Maple Ridge, BC Canada V2X 6A9

maple  
ridge  
community  
church

To whom it may concern,

Re: Tree Cutting Permit Denial (see attached letter dated June 18, 2018)

Under Section 6.3 of the Bylaw we are requesting Council to reconsider the decision and grant our application for a permit to remove a tree from our property.

301-20450  
Dewdney Trunk Road,  
Maple Ridge, BC V2X 3E3  
Tel: 604.465.4211  
Fax: 604.465.1483

e: office@mrcchurch.com  
www.mrcchurch.com

The reason we need this tree removed is we require additional parking spaces on our property. We want to pave the area putting these spaces along the front of our property and the tree is right in the middle of the area so it has to be removed to allow us to add these spaces.

We have found over the past few years that our family demographics have changed. As younger children have grown and become drivers, many families who came to church in one car are now coming in two or three cars. This has made our parking lots on Sunday morning full. As we always want to have room for visitors when they come to church; if they drive into the parking areas and find that they are full, they tend to just drive away. By adding these additional parking spaces we can ensure that there is adequate parking for these new comers.

Another reason we require additional parking spaces is we are planning to do renovations to increase the capacity of our main meeting area (sanctuary). To do this, we will have to have more parking spaces. So we are being proactive by planning ahead to have these spaces installed so when we go to do the renovation we have the required number of stalls to meet the capacity of the church.

If required, we are willing to plant one or two new trees to replace the tree being removed.

We thank you for your consideration for our application for a permit to remove this tree.

We look forward to continue to serve the community of Maple Ridge for many years to come.

Sincerely,

A handwritten signature in black ink, appearing to read 'Duane Goerzen', written over a white background.

Duane Goerzen

Lead Pastor

Maple Ridge Community Church

**4.2**

June 18, 2018

BC CONFERENCE OF MENNONITE BROTHERS CHURCHES  
302-32025 GEORGE FERGUSON WAY  
ABBOTSFORD BC V2T 2K7

**RE: Tree Cutting Permit Denial**

City arborist staff visited the property of 20450 DEWDNEY TRUNK RD on June 16, 2018 in response to a request to remove one Tulip Tree.

The City Arborist performs an initial visual inspection to determine the size of the trees and whether there are obvious signs of imminent hazard. This tree was found to be in good health and of a significant size (>50 cm). For these reasons, a permit will not be granted for the trees to be removed without further investigation from a Qualified Tree Risk Assessor.

Under the current conditions on the property, a permit will not be granted due to the following:

1. The property is in the urban area and the tree proposed for removal is a Significant Tree (defined as a tree in good health and more than 50 cm diameter).
2. The tree proposed for removal does not fit any of the criteria of Section 6.6 in the Maple Ridge Tree Protection and Management Bylaw No. 7133-2015.

As the property Manager, your options are:

- a) You may have a higher level of Risk Assessment performed on this tree to see if it warrants removal from a safety perspective. The Assessment must be completed by a Qualified Tree Risk Assessor who will use more extensive methods to assess the overall condition of the tree. The Tree Risk Assessor cannot be from the same company who would be hired to do the removal. If the tree is assessed not to be a high risk for failure, then a permit will not be granted for the removal. The assessment must be submitted to the City Arborist for review. A list of local Qualified Tree Risk Assessors can be provided or you may choose one on your own as long as they can prove current Tree Risk Assessment Qualification and have a current business license to work in Maple Ridge.
- b) You have the right, under Section 6.3 of the Bylaw, to request Council to reconsider this decision. The request must be made in writing within 30 days of the date of this letter, and addressed to the Corporate Clerk at the City of Maple Ridge, 11995 Haney Place, Maple Ridge, BC, V2X 6A9. Include a copy of this letter and reasons for appealing this ruling. A higher level of Tree Risk Assessment on the tree may be requested by Council as proof of tree condition.
- c) You retain the tree and protect it as per attached specifications if there is any construction within 5 meters of the critical root zone.

Sincerely,

Michelle Collette, City Arborist  
Environmental Technician/Bylaw Enforcement



City of Maple Ridge

**TO:** Her Worship Mayor Nicole Read  
and Members of Council  
**FROM:** Chief Administrative Officer  
**SUBJECT:** Maple Ridge Sport Network

**MEETING DATE:** May 22, 2018  
**DOC NO:** 1929994  
**MEETING:** Regular Council

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**EXECUTIVE SUMMARY:**

Parks, Recreation & Culture (PRC) staff have been meeting with key individuals, sport groups, and agency partners to share the Maple Ridge Sport and Physical Activity Strategy ('the Strategy') (Attachment 1) adopted by Council on June 26, 2016, and to facilitate the formation of the Maple Ridge Sport Network. Proposed Terms of Reference (Attachment 2) have been developed through consultation with the newly formed Sport Network. With Council's endorsement of the Terms of Reference, the Sport Network will proceed with the development of an implementation plan for the Strategy, including potential budget considerations, for Council's review.

**RECOMMENDATION:**

**That the Sport Network Terms of Reference be endorsed and that staff report back with the Sport Network's proposed Sport and Physical Activity Strategy implementation plan.**

**DISCUSSION:**

**a) Background Context:**

The Maple Ridge Sport and Physical Activity Strategy was endorsed by Council in 2016 and is intended to guide collaborative discussions on the growth and sustainability of sport leadership and skill development in the community. A number of Sport Strategy action items have been accomplished since endorsement. Recent accomplishments include:

- Incorporated physical literacy concepts into children's recreation programs offered by the City of Maple Ridge;
- Provided extensive consultations with user groups on recreation infrastructure projects;
- Held community sport workshops and education opportunities on a number of topics, including National Coaching Certifications, concussion management sessions and non-profit board management;
- In partnership with School District 42, facilitated Active Noon Hour programs at 5 elementary schools to increase physical literacy and active participation.

A priority goal of the Sport Strategy is the development of a Sport and Physical Activity Network, consisting of representative of various agencies and community sport stakeholders that would have a key role in providing leadership and input toward the implementation of Strategy actions. The newly formed Network is growing into a broad and diverse group, currently with representatives from 15 different sports, Pacific Sport Fraser Valley, Fraser Health Authority and School District 42. The Sport Network will serve as an advisory function for Council and will drive initiatives endorsed through the business planning process. The Sport Network will provide Council with progress updates on these initiatives and the outcomes of the Sport and Physical Activity Strategy goals twice annually. The attached Terms of Reference outline the vision, mandate, governance structure of the Sport Network, and includes the process to apply for membership. With Council's endorsement of the Terms of Reference, the Sport Network's first major project will be to develop the implementation plan for the Strategy's priority goals and actions.

**b) Desired Outcome:**

The desired outcome is the successful implementation of the priority goals outlined in the Maple Ridge Sport and Physical Activity Strategy as guided by the Sport Network.

**c) Strategic Alignment:**

The establishment of the Sport Network aligns with the endorsed Sport and Physical Activity Strategy and the Parks, Recreation & Culture Master Plan.

**d) Citizen/Customer Implications:**

The membership of the Sport Network encompasses a diverse group of individuals. In addition to City staff, School District 42 and Fraser Health Authority representatives, current members from the sport community include Albion Football Club, WestCoast Autogroup Football Club, Golden Ears Athletics, Golden Ears Winter Club, Maple Ridge Figure Skating Club, Maple Ridge Tennis Club, Ridge Meadows Burrards, Ridge Meadows Minor Baseball, Ridge Meadows Minor Hockey, Ridge Meadows Canoe and Kayak Club, Bateson Martial Arts, Maple Ridge Squash Club, Haney Neptunes Swim Club, Haney Seahorses Swim Club and Jeong's Taekwondo.

**e) Interdepartmental Implications:**

Support from staff is required to ensure City representation as a key stakeholder in sport, health and wellness in the community, and to facilitate progress on the Strategy actions and goals. Staff will help ensure the members at the table are adequately meeting the membership application criteria, established Terms of Reference and will play a key role in providing support should concerns or issues arise. The Network membership is expected to grow and develop in the first year, and staffs role is an advisory or liaison role that provides support to the Sport Network, much like the existing Maple Ridge Pitt Meadows Katzie Community Network or Seniors Network.

**f) Business Plan/Financial Implications:**

PRC was successful in receiving a \$30,000 start-up grant in July 2017 through Fraser Health/BC Alliance for Healthy Living. The funding has been used to support the Network through additional staff time and key initiatives; however, a long term solution for ongoing support to the Sport Network will be required. This and any other financial implications related to the Maple Ridge Sport and Physical Activity Strategy implementation plan will be brought forward for Council's consideration as part of the 2019-2023 Business Plan process.

**CONCLUSIONS:**

The Maple Ridge Sport Network is composed of passionate community members working alongside City staff, SD42 and FHA to advance sport and recreation in this community. The Sport Network will work to foster greater collaboration amongst groups, contribute to the future training of athletes, coaches and volunteers, support programs that provide fundamental movement skills, and promote inclusivity and diversity across the Maple Ridge sport community.

"Original signed by Dave Speers"

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*Prepared by:* Dave Speers, Recreation Coordinator

"Original signed by Christa Balatti"

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*Reviewed by:* Christa Balatti, Manager Health & Wellness

"Original signed by Danielle Pope"

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*Reviewed by:* Danielle Pope, Director Recreation & Community Services

"Original signed by Kelly Swift"

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*Approved by:* Kelly Swift, MBA, BGS  
General Manager Parks, Recreation & Culture

"Original signed by Paul Gill"

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*Concurrence:* **Paul Gill, CPA, CGA**  
**Chief Administrative Officer**

**Attachments:**

- (1) Maple Ridge Sport and Physical Activity Strategy
- (2) Maple Ridge Sport Network Terms of Reference



Maple Ridge

# SPORT & PHYSICAL ACTIVITY STRATEGY

2016 - 2021







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# Acknowledgments

The City of Maple Ridge would like to acknowledge and appreciate the numerous individuals who contributed to the development of this document.

- School District 42
- Fraser Health
- Pacific Sport Fraser Valley
- Ridge Meadows Minor Baseball
- Ridge Meadows Minor Hockey
- Bateson Martial Arts
- Ridge Meadows Minor Lacrosse
- Albion Football Club
- Haney Neptunes Swim Club
- Maple Ridge/Pitt Meadows HUB (bicycling)
- Ridge Meadows Bruins Rugby Club
- Speedminton Club
- West Coast Football Club
- Revolution Basketball
- Pitt Meadows Paddling Club
- Pickleball Representatives
- Haney Seahorses Swim Club
- Maple Ridge Squash Club
- Golden Ears Physiotherapy
- Pitt Meadows Arena
- Meadow Ridge Knights Football

Among others that participated in on-line research survey's, community conversations and shared their passion for sport.

The Community Development, Parks and Recreation Department's, Health and Wellness Staff facilitated the research and development of the City of Maple Ridge's Sport and Physical Activity Policy and contributed tremendously to this Strategy.



## Executive Summary

The City of Maple Ridge is deeply rooted in sport participation and excellence. Situated between majestic mountains, rivers and lakes, and having plenty of parks, trails, sports fields and indoor facilities, there are numerous opportunities to participate in activity.

With over 80 organized Sport Clubs (profit and non-profit) in the community, emerging and well established sport organizations abound as is evident when one enters the bustling arenas, gymnasiums, fields, sport boxes, courts and pools throughout the year. These locations become much more than just a playing surface; it is where children often score their first goal, where parents and caregivers can socially connect and share stories, and where coaches guide and mentor youth, instilling confidence, teamwork and commitment to our youngest residents. Sport helps build strong, connected communities where participation and fun are the ultimate outcome.

The Maple Ridge Physical Activity Strategy (“the strategy”) was developed to create a roadmap for discussion, action and change; taking sport to that ‘next level’ and to continue the dialogue of prioritizing health and activity as paramount in community well being. The development included community sport leaders in a collaborative, engaging consultation process that was rooted in community development principles. Recognizing community sport is largely delivered by way of local sport organizations (both formal and informal), schools, non-profit groups, private business, engaged and passionate citizens, and educators and through the municipal recreation department, drawing on these sectors formed the foundation of the team that contributed to the strategy. As was evident in this process, sport plays a vital role in building social capital, connected community networks and life-long relationships.

These sport, health and education sectors together align to create a participation



continuum where residents of all ages may participate in sport or be physically active throughout their lifespan and becoming ACTIVE FOR LIFE. According to the Participation Report Card on Physical Activity for Children and Youth, 77% of kids ages 5-19 participate in organized physical activity or sport.\* However this same report notes participation in organized physical activities and sport is notably lower among girls, children and youth with a developmental disability. An outcome of this strategy is to identify and address barriers and continue to provide opportunities for every resident to be physically active and further increase sport participation. Physical literacy was added as a new indicator and measured in the report card, and a base line developed by which to measure for future years. Nonetheless, education and information describing and informing parents on physical literacy is a top priority recommended by both the report card and as well within this strategy.

The implementation of the strategy will rely on the foundation of which it was built. It acknowledges that community leaders, School District 42, local health agencies, physical

activity advocate agencies and the Parks and Recreation Department will drive the actions forward and this living document will be updated as new commitments, initiatives and partnerships are developed.

Existing relationships both new and long standing formed the foundation of the development of a steering committee that initiated the process with the development of the strategy vision:

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## VISION Statement:

*For present and future sport and physical activity: Maple Ridge will strengthen our community by providing lifelong sport and physical activity opportunities so that all residents may experience the joy of participating in sport, and achieve their full potential in the areas of sport skill development, excellence and sport leadership.*

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Footnote: 2016 Active Healthy Kids Canada – Report Card of Physical Activity for Children and Youth <http://www.participaction.com>





# 7 Goals

## Goal # 1

Strengthen interaction between sport delivery agencies

## Goal # 2

Enhance Physical Literacy (Fundamental Movement Skills)

## Goal # 3

Quality Facilities for Participation and Performance

## Goal # 4

Leadership and Community Involvement

## Goal # 5

Accountability

## Goal # 6

Inclusion and Diversity

## Goal # 7

Communication

The commitment to open communication, collaboration and the desire to be involved in the creation of a collective plan to support sport and physical activity resulted in numerous sport champions having involvement in various stages of the creation of this document. It is with these groups and the commitment to continue with the passion and momentum that the strategy goals and actions will come to life.

The Maple Ridge Sport and Physical Activity Strategy consist of seven priority goal statements that guide the overall direction of the strategy. The 7 goals are:

Under each goal statement a number of specific actions are included and sport sector and agency leads identified. The leads will require support and involvement from local sport organizations, school representatives and other interested community residents to address the action that supports the goal statement.

The Strategy was developed to create a coordinated vision for sport and physical activity to support life long participation for increasing the health and wellness of community. In doing this, the strategy will enhance capacity and foster alignment and collaboration between sport and recreation and empower the sport sector to advance local sport in our communities.



## Setting the Stage - Introduction

Citizens residing in Maple Ridge and Pitt Meadows are active and participate in sport and physical activity with 97% of residents using at least one recreation service or facility at least once per year and where the majority of residents participating in physical activity to stay healthy and fit.\*

The Sport and Physical Activity Strategy's Vision and Priority Goals provides a framework to support opportunities for residents to be engaged, active and provide life skills that is crucial to healthy development and wellness throughout ones life.

Physical activity is a key determinant of health status and is essential to personal health and quality of life. Municipal recreation by way of various facilities, parks, trails, programs and services provides affordable and accessible opportunities that can positively impact the health and well-being of residents, especially vulnerable sectors that may not otherwise have an opportunity to

participate. The same principles apply to organized and informal sport where sport participation can provide the glue for social connectedness and foster a sense of 'we' and belonging. These factors along with physical activity provided by education institutions, were key in the development of the strategy. Regardless of culture, economic status and physical ability, as identified in focus groups sessions, the shared goals for these sectors is to increase participation for residents to become and stay active and healthy throughout their lives.

The Governor General of Canada proclaimed "2015 – The Year of Sport in Canada." The theme; Canada: A Leading Sport Nation. This proclamation and the value placed on the power of sport and participation is truly the essence of the Sport and Physical Activity Strategy.

The strategy was developed using a multi-sectoral approach and those involved were instru-



mental in forming the process that values the underlying importance and positive impact of being physically literate and actively engaged building strong families and healthy communities.

Municipal recreation has always played a significant role in the continuum of sport and active participation. Parks and Recreation Departments will often be the first provider of initial experiences with sport through early skill development. It is at these “Learn To” or introductory level programs that the child plays, has fun, gains confidence, and becomes familiar with how their bodies can move as they participate in physical activity.

From here children may enter into community based sport associations, or continue their journey being active and physically literate by running, jumping and throwing on their own through active play and later as they enter the education system. The link therefore between municipal recreation, sport associations and schools is already connected. Recreation has a role to support sport in both the community level and within the schools as kids transition to community or

school sport programs. It is however at this junction that the three, with similar goals and outcomes can strengthen the link and be better connected. The strategy is intended to foster collaboration between these sectors and continue the partnerships on the delivery of sport and physical activity to children and youth as they intertwine between school sports participation, community sport participation and eventually remain active into adulthood.

Recreation also support sport through providing facilities (pools, gymnasiums, arenas, fields, multi purpose spaces), parks and trails, coaching and volunteer training, assistance with special event hosting, expertise sharing, grant applications and allocations and facility booking/joint use agreements.

 *Footnote: \*2014 Sentis Market Research Inc. Parks and Leisure Services Survey.*



## How We Got Here

Over the past few years, numerous community leaders championed initiatives that have benefited and continue to support sport in Maple Ridge. With the announcement of Vancouver – Whistler’s bid to host the 2010 Winter Olympics Games, the spark was ignited locally to celebrate the power of sport in our own backyard. Maple Ridge hosted their own celebratory events at Game time, renewing a sense of energy and pride for sport and volunteerism within the community.

This vibrancy continued well into 2011 with a cohort of sport advocates aligned with the British Columbia KidSport Association to create a local KidSport Chapter in our area. Backed by a staggering statistic that 1 in 3 Canadian children cannot afford to ‘get in the game,’ KidSport continues to provide monetary support to children and youth where financial limitations are a barrier to participation. Because of compassionate volunteers that strongly believed that all children should be afforded the opportunity to play, KidSport

Maple Ridge / Pitt Meadows quickly became and remains a successful funding body within the community.

Maple Ridge is fortunate to have a Canadian Tire Jumpstart Chapter that provides financial support to children and youth who cannot afford the costs associated with sport, recreation and active programs. Thanks to the generosity of the local Canadian Tire, and affiliated businesses, on average, 500 children and youth per year received financial assistance so as to remain involved and connected to sport in their communities.

These examples are indicative of how the community values the importance of sport in a child’s life and the firm belief that participation is more than just ‘being on a team.’ That being connected to a sport team or association fosters not only physical literacy and healthy habits in young people that will carry them through to adulthood, but as well, provides an environment where leadership



skills, social connections for both player and parents are built, and confidence and self-esteem develops.

With the success of KidSport, volunteer energies shifted to creating an event to provide information to parents and families of the numerous sports available to play in Maple Ridge. With this idea, the Maple Ridge Pitt Meadows Sports and Recreation Expo came to life. The interactive event showcased sport, recreation, and sport funding organizations in the area and provided a range of activities for all ages to experience. This grassroots event became a platform for discussions with participating sport groups to share their strengths, challenges and opportunities and with the conversations emerged the realization and desire for greater community sport collaboration.

The Expo embraced new themes each year and in 2012, the theme was Physical Literacy, a relatively unknown term in local sport language. The event drew a dynamic speaker from then, Vancouver 2010 Legacies Now, who spoke on the underlying principles of Physical Literacy and Active for Life, both components of the Canadian Sport for Life Principles.

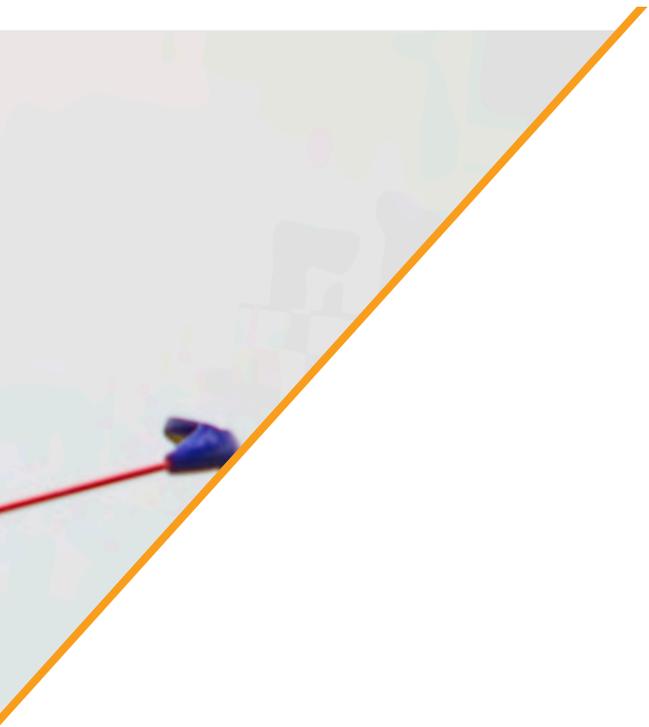
Physical literacy is the motivation, confidence, physical competence, knowledge and understanding to take responsibility for engagement in physical activities for life.\*

In 2013, another well-respected key note speaker from Legacies Now, delivered a message, speaking to those in attendance about “getting people working together.” His message centred on the importance of collaboration and the strength in numbers when pursuing improvements or change movements in sport. The Sport and Recreation Expo proved to be a vehicle to build relationships and gain a better understanding of sport stakeholders all of which are local sport groups, the volunteers within those groups and the participants of sport and physical activity in our community.

Consistent with the practice of collaboration, information was collected from champions within a variety of sports and preliminary research focused on building capacity and developing a process to work together towards common goals at the grassroots level. It was at this time the benefits of working together for a shared plan become clearly evident.

*Footnote: \*International Physical Literacy Association, May, 2014*





# Why Develop a Sport & Physical Activity Strategy?

The Sport and Physical Activity Strategy is a means to guide and provide a reference tool for the recreation department, sport and community groups and School District, and work together towards common goals to the benefit of a healthy and active community. The strategy will provide the basis of building a healthy community where citizens are encouraged to maintain a healthy and active lifestyle through life-long participation in sport and recreational activities.

The strategy is intended to identify short

term and long term goals which was developed with the community but will be facilitated and led by staff in the Parks and Leisure Department. The Priority Goal Statement and subsequent Action Plan will require a network of community residents representing sport and physical activity groups, clubs or agencies who will collaborate and engage their own groups in the completion of the actions. This will require a commitment to the shared vision and direction set forth in the strategy, but most of all for continued advocacy for sport and active living.



# Anticipated Outcomes

In 2010, Maple Ridge Pitt Meadows Parks and Leisure Services Commission endorsed the Parks, Recreation and Culture Master Plan. This strategic planning document involved extensive research and analysis and continues to serve as an important guide to identifying priorities in the community. The development of the strategy is a recommendation related to service delivery and programming within the PRC Master Plan. The importance and value to strengthening community capacity building, group development and delivering sport and physical activity through a network approach aligns with the Parks and Leisure long range plans for continuous improvement and growth.

The strategy and the actions embedded within each priority goal statement are anticipated to produce tangible outcomes that will further the physical activity movement and deepen sport development. Some of these outcomes include:

- Enhanced working relationships between recreation, education, sport and health. Development of short term and long term community goals based on shared collective actions.
- Increase in sport and physical activity participation and program and services inclusivity and accessibility.

- Understanding groups capacities and abilities for involvement in a collaborative network now or in the future.

- Commitment to coordinated and sustainable approaches in utilizing shared resources; find links and common themes between the groups. Adoption and endorsement of Canadian Sport for Life and the Long Term Athlete Development Framework within local sport governance.

- Development of a Sport Network; local sport organizations that advocate, share best practices and advise on the advancement of sport and physical activity. Supporting engagement in enhanced planning of new facilities, programs, services and partnerships.

- Providing a vehicle for supporting new, expanding and emerging sport organizations and understanding and addressing sport needs, gaps and successes

- Fostering community leadership and capacity. Greater shared understanding of Active for Life Principles through the process of network development and enhanced collaboration.

- Greater global understanding of physical literacy by the community.

- Supporting and providing the ability for residents to be active and healthy through improved health and wellbeing.



## Background

Throughout the development of the Strategy, reference was made to key best practice research and guiding complimentary frameworks on sport, community health and physical activity. The Canadian Sport Policy sets the national expectations on promotion and celebration of sport participation and excellence that includes values such as fun, commitment, personal development, accessibility, respect and fair play. As is relevant at all levels of government, the policy notes efforts must be made to increase collaboration amongst federal and provincial government towards the Canadian Sport Policy goals:

1. Introduction to sport
2. Recreational Sport
3. Competitive Sport
4. High Performance sport
5. Sport for Development

The policy goals and outcomes are a framework for the development of action plans at various levels, and was influential at a local level in the Sport and Physical Activity Strategy whereas improved health and wellness and participation is a combined desired outcome both nationally and locally.

The Canadian Sport for Life model aims to improve the quality of sport and physical activity in Canada.\* Within the model are pillars to accomplish the goal, which include physical literacy, long term athlete development and active for life.

Physical Literacy a key component of the strategy as competence in movement provides the individual with the ability to confidently navigate ones world. Physical literacy is learned and strengthened through sport and through non-sport activities such as recreational play both structured and unstructured, hence its value and tie with other service partners such as schools childcare centres and other



community based recreation groups. Physical skills learned can be transferred to multiple environments throughout ones lifetime and provides the basis for an individual to be active for life through lifelong participation in sport and physical activity.

The idea of leading an active lifestyle outside of sport is identified within this document as Physical Activity. Sport alone does not define how every resident in Maple Ridge choses to be active. For some, the word 'sport' may be a barrier in itself for engagement. Therefore it's not important that every person participates in sport, but rather every person participates in some sort of physical or wellness activity.

The strategy aims to support long term athlete development, although does not specifically include defined goals to enhance athletic excellence. Rather, fundamental movement skills which are building blocks to any mastery of a physical movement, will support the

broader strategy and goals of improved physical literacy and participation.

The Maple Ridge Sport and Physical Activity Policy provides clear direction on the philosophy of working together for the advancement of sport and activity in our communities.

## Sport & Physical Activity Policy Vision:

Maple Ridge values and celebrates sport and physical activity as an integral component in a healthy and active community, essential to quality of life.

Participation in sport is increased by strengthening sport and community partnerships, and committing to coordinated and cooperative approaches in identifying common interests, goals and challenges in the provision of quality sport and physical activity opportunities.

 Footnote: \*canadiansportforlife.ca



## Sport & Physical Activity Policy Guiding Principles

The following principles support Maple Ridge's vision and provides a framework for Parks and Leisure Services to work collaboratively with new, forming and established Community Groups in the growth of physical activity and sport.

### We believe:

1. All children and youth should have the opportunity to access affordable sport and recreation in their community.
2. In providing inclusive, accessible and life long opportunities for sport participation in the health and well being of residents.
3. All residents should be provided a variety of physical literacy competency opportunities towards being active for life.
4. In enhancing working relationships and partnerships between recreation, education, sport, health, transportation and tourism.

5. Collaboration and sharing knowledge and expertise benefits the development of quality sport in the community.
6. In recognizing the relationship and mutual benefit between sport, community and business stakeholders.

As the policy informed the strategy, together the documents identified issues, pressures and opportunities within the community sport delivery model recognizing the role municipal recreation plays in supporting and improving community health and physical activity. These components were identified through sport group consultations.

The strategy is intended to be a five year working document, that will provide a longer term vision of sport and physical activity, yet recognizes the need to be flexible to allow for refocusing as needed, in response to community trends, best practices and industry standards.



## Sport Group Findings

### Key themes emerged:

#### Strengths and Opportunities

- Volunteer and coaches recruitment is stable for some, but succession planning continues to be top of mind for organizations with long-term volunteers
- Desire for increased collaboration and communication with other groups, with the City and School District
- Desire to build on groups promotional tools to increase awareness and further grow the sport
- Strengthen promotions, branding, and awareness campaigns on volunteer commitments and administration responsibilities
- Groups looking for accessible and affordable community based coaches training
- Desire to establish code of conduct and best practices for coaches
- Realization for the need for mentorship opportunities such as player to coach continuum
- Opportunities to learn from each other, use expertise, learn from experience, share resources
- KidSport and Jumpstart funding avenues are valued and recognized as key
- An existence of organized networks: Field Allocation Users, Field Sports Association, Ice Allocation, Sport and Recreation Expo Committee, desire to utilize
- There is tremendous expertise and willingness to transfer knowledge within the community and individual sport associations
- Some sport groups have a long history within the community and volunteers have deepened pride within the organization.
- Continue to have a committed and engaged volunteer base. Strong leadership exists within many groups
- Many groups believe sport involvement for all involved is all about fun, health, friendship and social connections
- Sport associations value the confidence building, skill development, spirit, sportsmanship, competition, teamwork that comes with involvement in sport
- Belief that sport is building self-esteem, confidence, integrity, honesty, respect in children and youth
- Membership continues to grow sometimes beyond volunteer capacity in some groups
- Technical skills and passion evident in coaches
- Understanding that sport builds a strong sense of community
- All groups focus on player development and recognize the contribution to high level athletics





# Challenges & Growth Areas

- Physical literacy education and awareness. Canadian Sport for Life principles still fairly unknown
- Need to address burn out of highly committed and engaged volunteers
- Feeling of a lack of volunteer engagement
- Perceived lack of facilities for individual sport needs and desires
- Feeling of a threat to loss of existing facilities due to growth of other sports
- Sport specialization at a young age
- Lack of physical activity. Kids not developing fundamental movement skills and children entering programs can lack basic movement skills
- Feeling of a lack of qualified volunteer coaches; passionate parents taking roles above skills level to support registration numbers in the sport
- Groups seeking support in developing programs. Looking to others for expertise
- Player retention; youth may drop out due to bad experiences, not fun, too much pressure to succeed
- Assistance required for promotion and increased awareness of some sports
- Lack of large enough facilities to host flagship tournaments in one place
- Facility (fields) availability continues to be a challenge due to growth of field sports
- Programming in areas to support the sport i.e youth introduction to specific sport ie. learn to skate for older age groups
- Continue to improve collaboration between sport groups – work together; meetings on best usage; meetings for input on upgrades to facilities; improved communication and relationships
- Understanding groups capacities and abilities for involvement in a collaborative network now or in the future. Build relationships and lay the foundation for collaboration





# Priority Goal Statements

The Maple Ridge Sport and Physical Activity Strategy consists of seven priority goal statements that guide the overall direction of the strategy.

## Priority Goal # 1

Strengthen interaction between sport delivery agencies

- Maple Ridge is a model of cooperation and collaboration amongst government and non-governmental organizations in the delivery of sport in the community.

## Priority Goal # 2

Enhance Physical Literacy (Fundamental Movement Skills)

- Every individual in Maple Ridge regardless of age, will be physically literate and have the fundamental movement & sport performance skills to enjoy sport & physical activity, to the best of their ability.

## Priority Goal # 3

Quality Facilities for Participation and Performance

- There will be an adequate number and quality of sport facilities to support expanding participation and ability to host sport events.

## Priority Goal # 4

Leadership and Community Involvement

- Maple Ridge will have sufficient number and quality of volunteers and staff who are skilled in coaching, officiating and administering the sport system.

## Priority Goal # 5

Accountability

- Maple Ridge staff will monitor and report back to Maple Ridge Council and other key stakeholders on the Strategy goals and actions.

## Priority Goal # 6

Inclusion and Diversity

- Maple Ridge provides opportunities for all residents to access affordable sport and recreation activities, and is recognized for its inclusivity of people with disabilities, visible minorities and financial challenges

## Priority Goal # 7

Communication

- Citizens of Maple Ridge are aware of and understand the key benefits of participation in sport and physical activity.





# The Game Plan

*“Maple Ridge will strengthen our community by providing lifelong sport and physical activity opportunities so that all residents may experience the joy of participating in sport, and achieve their full potential in the areas of sport skill development, excellence and sport leadership.”*

The following Strategy Implementation Plan encompasses the prioritized strategic goals and actions and identifies the community sport stakeholders, physical activity and health agencies among other champions that will be responsible for delivering the actions within the recommended timelines. The actions identified in the plan can be achieved through participation of local sport associations and their board members, volunteers and parents and participants, key representatives from School District 42, PacificSport Fraser Valley, Parks and Leisure staff.

Items requiring funding will be identified and determined how best to support with a potential to utilize City capital reserves, Parks,

Recreation and Culture Master Plan growth funding, grants and sponsorship funding. The implementation solidifies the community’s investment in sport and physical activity.

## Glossary:

Sport Network - Proposed organization comprised of community groups and agencies who provide sport, physical activity or health programs or services in Maple Ridge/Pitt Meadows

Local Sport Organizations – Non-profit Sports Clubs & Associations

Regional Sport Advocate Agencies – PacificSport Fraser Valley, Canadian Sport 4 Life, viaSport



## Priority Goal #1 - Strengthen interaction between sport delivery agencies.

Maple Ridge is a model of cooperation and collaboration amongst government and non-governmental organizations in the delivery of sport in the community.

	ACTIONS	STAKEHOLDERS	TIMELINE
1.1	Develop and facilitate lectures and workshops for community sport groups and educators that focus on the development of physical literacy, coaching certification programs and other sport related training. Other sport leadership development workshops may include volunteer management, non-profit board development, sponsorship and fundraising	Sport Network Parks and Leisure Local Sport Organizations School District 42 Regional Sport Advocate Agencies	November 2017
1.2	Create mechanisms and opportunities for community sport groups to mobilize and share information and best practices, techniques and resources in areas such as multi-sport technical leadership, biomechanics, sport physiology, training methods etc.	Sport Network Parks and Leisure Local Sport Organizations Regional Sport Advocate Agencies	November 2017
1.3	Develop an integrated approach for community sport groups to focus effort and resources on physical literacy, fundamental movement skills and technical sport skill development for children and youth.	Sport Network Parks and Leisure Local Sport Organizations	September 2017



# Priority Goals

Priority Goal #2 - Enhance Physical Literacy			
Every individual in Maple Ridge regardless of age, will be physically literate and have the fundamental movement and sport performance skills to enjoy sport & physical activity to the best of their ability.			
	ACTIONS	STAKEHOLDERS	TIMELINE
2.1	Raise awareness and promote the importance of physical literacy skill development through a multi-sport framework for sport leaders, educators and parents through educational opportunities, workshops, and distribution of physical literacy resources and promotions.	Sport Network Parks and Leisure Local Sport Organizations Regional Sport Advocate Agencies School District	November 2016
2.2	Provide opportunities for sport administrators, recreation program leaders, community sport coaches, educators and fitness professionals to learn methods of teaching physical literacy skills to children, youth, adults and seniors.	Sport Network Parks and Leisure Local Sport Organizations Regional Sport Advocate Agencies School District	Summer 2017

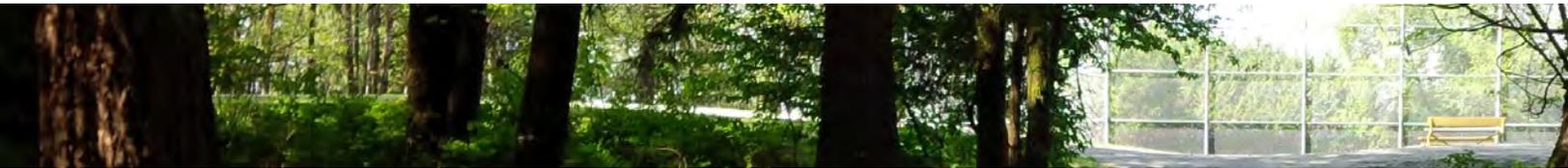


	ACTIONS	STAKEHOLDERS	TIMELINE
2.3	Work with partners to provide Canadian Sport For Life sanctioned physical literacy skill development programs for children and youth in Maple Ridge and Pitt Meadows schools. Inclusive of Long Term Athlete Development and high performance programs.	Sport Network Parks and Leisure School District Local Sport Organizations Regional Sport Advocate Agencies	September 2018
2.4	Identify and seek to address challenges that are preventing various high-barrier groups from developing physical literacy skills and getting adequate levels of physical activity.	Sport Network Parks and Leisure Local Sport Organizations Regional Sport Advocate Agencies School District	January 2018
2.5	Provide physical literacy resources to school administrators, educators, recreation administrators, recreation program leaders, local sport administrators, community coaches and early childhood educators and childcare operators and parents.	Parks and Leisure Local Sport Organizations Regional Sport Advocate Agencies School District	September 2017
2.6	Collaborate with School District 42 to integrate Strategy goals with the new BC School Curriculum.	Parks and Leisure School District	April 2017



# Priority Goals

<b>Priority Goal #3</b> - Exceptional Facilities for Participation and Performance There will be an adequate number of sport infrastructures to support expanding participation and capacity to host sport events.			
	<b>ACTIONS</b>	<b>STAKEHOLDERS</b>	<b>TIMELINE</b>
3.1	Conduct a sport facility analysis identifying the current inventory and existing capacity.	Parks and Leisure	April 2017
3.2	Explore and identify facility types that will support the future growth of sport and physical activity.	Sport Network Parks and Leisure Local Sport Organizations City Departments	August 2016
3.3	Continue to support the facility use agreements between the City of Maple Ridge, City of Pitt Meadows and School District 42 with emphasis on sport access.	Sport Network Parks and Leisure School District	September 2017
3.4	Research the application process and deadlines for Provincial Gaming grants and Federal/Provincial Infrastructure grants that fund capital development facility projects.	Parks and Leisure	ongoing



## Priority Goal #4 - Leadership and Community Involvement

Maple Ridge and Pitt Meadows will have sufficient numbers and quality of volunteers and staff who are skilled in coaching, officiating and administering the sport system.

	ACTIONS	STAKEHOLDERS	TIMELINE
4.1	Form a Sport and Physical Activity Network comprised of representatives of Maple Ridge and Pitt Meadows community sport organizations, School District 42 and Fraser Health to determine who will represent on the network. This group will provide leadership, provide an advisory function and will support to foster an inclusive sport and physical activity community network.	Parks and Leisure School District Fraser Health Local sport organizations	January 2017
4.2	Plan and facilitate fun and affordable multi-sport skill development activities for children in local schools. Provide introduction to mainstream and emerging sports to children 6-12 years of age.	Parks and Leisure School District	January 2017
4.3	Liaise with local sport alumni and use expertise and share experiences and knowledge in sport development (coaching, mentoring, administration, officiating, tournament organization etc.) Support athletes as leaders and role models within their chosen sport and in the community.	Sport Network Local sport organizations Athletes	April 2018
4.4	Host Coaching Development and Certification Programs and other relevant workshops for local sport organization coaches, board members and volunteers.	Sport Network Local Sport Organizations Regional Sport Advocate Agencies Parks and Leisure	September 2016
4.5	Partner with Fraser Health in delivering physical activity promotions and programs.	Sport Network Fraser Health Local Sport Organizations Parks and Leisure	January 2018



# Priority Goals

## Priority Goal #5 - Accountability

Maple Ridge Parks and Leisure Services staff and the Sport and Physical Activity Network will monitor and report back to the City Councils, Maple Ridge Pitt Meadows Sport Network members and other key stakeholders on the strategy goals and actions.

	ACTIONS	STAKEHOLDERS	TIMELINE
5.1	The proposed Sport and Physical Activity Network will oversee the delivery of the goals and actions outlined in the Maple Ridge Sport and Physical Activity Strategy.	Sport Network Parks and Leisure	Ongoing
5.2	Develop benchmarks and success indicators to measure and evaluate the achievements of the Maple Ridge Sport and Physical Activity Strategy.	Sport Network Parks and Leisure Local Sport Organizations	April 2017
5.3	Report twice annually to Council on the status of achieving the goals and actions identified in the strategy. Identify and respond to emerging issues, trends opportunities as they align with the strategy.	Sport Network Parks and Leisure	Twice Annually; Ongoing



# Priority Goals

## Priority Goal #6 - Inclusion and Diversity

Maple Ridge provides opportunities for all residents to access affordable sport and recreation activities, and is recognized for its inclusivity of people with disabilities, visible minorities and financial challenges.

	ACTIONS	STAKEHOLDERS	TIMELINE
6.1	Conduct research to determine financial barriers that prevent residents from participating in local sport activities, and take action to provide programs that reduce these barriers.	Parks and Leisure Sport Network	January 2018
6.2	Conduct research to determine barriers to participation in sport by our diverse multi-cultural community, and build capacity to address their sport program and facility needs.	Sport Network Parks and Leisure Local Sport Organizations	September 2018
6.3	Explore ways to retain existing sport and physical activity participants so they continue to participate in sport and physical activity for their lifetime (i.e. affordable programs, accessible facilities, health promotions and program/facility use subsidies).	Sport Network Parks and Leisure	April 2018



# Priority Goals

## Priority Goal #7 Communication

Citizens of Maple Ridge will be aware of and understand the key benefits of participation in sport and physical activity.

	ACTIONS	STAKEHOLDERS	TIMELINE
7.1	The proposed Sport and Physical Activity Network will develop a communications plan to share information between members and to communicate information to residents regarding community sport opportunities, the benefits of participation in sport and physical activity, fundamental movement skills, coaching education programs, tournaments and events etc.	Sport Network Parks and Leisure	December 2017
7.2	Raise awareness and promote the many sport and physical activity opportunities that are available in the communities of Maple Ridge and Pitt Meadows (i.e. listing of sport agencies in Leisure Guides, on-line information on Sport Network and City websites etc.)	Sport Network Parks and Leisure Local Sport Organizations	April 2018

# Maple Ridge Sport Network

## Terms of Reference

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### Vision

Maple Ridge Sport Network will strengthen our community through lifelong sport and physical activity opportunities so that all residents may experience the joy of participating in sport, and achieve their full potential in the areas of sport and physical activity.

### Mission

The Sport Network promotes and supports a coordinated and cooperative approach in identifying common interests, goals and challenges in the provision of quality sport and physical activity opportunities.

### Values

1. All children and youth should have the opportunity to access affordable sport and recreation in their community.
2. All residents should have access to inclusive, accessible and lifelong opportunities for sport participation.
3. All residents should be provided a variety of physical literacy competency opportunities towards being active for life.
4. The Sport Network aims to enhance working relationships and partnerships between recreation, education, sport, health, transportation and tourism.
5. The Sport Network values collaborative approaches, and sharing knowledge and expertise to benefit the development of quality sport in the community.
6. The Sport Network recognizes the relationship and mutual benefit between sport, community and business stakeholders.

### Functions

- Membership will represent the sports community and act in both an advocacy and advisory role for Council driven initiatives or as directed.
- Report progress updates to Council annually.
- Develop an implementation plan for the Sport & Physical Activity Strategy.
- Align the initiatives of the Sport Network with City Council's strategic direction through the business planning process.

## Network Composition

The Sport Network shall be comprised of the following members:

- School District No. 42 Staff, Assistant Superintendent or designate.
- Fraser Health Authority, Community Health Specialist or designate.
- Pacific Sport Fraser Valley Staff, Executive Director or designate.
- City of Maple Ridge Parks, Recreation & Culture Staff (non-voting), Health & Wellness Coordinator.
- Community Based Sport Organization Representatives, Executive Members or designates
- Local Athletes.
- Local Businesses with a common goal of advancing sport and physical activity in Maple Ridge.
- Community at Large with a common goal of advancing sport and physical activity in Maple Ridge.

## Membership Process

1. All applicants should bring sound knowledge and/or experience relevant to the Maple Ridge Sport Network, and support the Sport Network purpose statement.
2. The membership application process includes criteria that emphasize the selection of members with complementary and varied skill sets from a variety of sport and/or physical activity backgrounds so as not to over-represent from a single sport or activity. The onus to insure cross-sectional representation will fall to the Membership Selection Committee.
3. The Sport Network will appoint a Chairperson on an annual basis.
4. The Membership Selection Committee is comprised of the Chairperson, SD42, FHA, Pacific Sport, and City staff liaison(s), and two additional Sport Network members endorsed by the Network. The Selection Committee is responsible to review applications, interview selected applicants and approve membership. The City of Maple Ridge staff liaison is responsible for scheduling and coordinating the interview selection process.
5. The two Membership Selection Committee positions reserved for Sport Network members will be nominated by the Network and endorsed on an annual basis.
6. The Membership Selection Committee may appoint additional community members at large who possess sport knowledge and expertise that could be an asset to the Network in achieving the Sport Strategy goals.
7. Members shall reconfirm their affiliation to the Sport Network on a yearly basis, in writing, by January 31 of each calendar year.
8. A dispute resolution process will be established by the Sport Network and reviewed and updated as needed bi-annually.

9. The Membership Selection Committee may remove a member, should the member's actions be in direct conflict with the Vision and Values of the Sport Network.

### **Meetings**

- The Sport Network will meet a minimum of four times per year, or at the call of the Chair to a maximum nine meetings per year.
- City Staff will take minutes and distribute to members in a timely fashion.
- Due to the length of time that may occur between meetings, members are encouraged to bring forward any inaccuracies found in minutes at the earliest opportunity via electronic mail rather than waiting for the next meeting to do so.
- Members are encouraged to be active participants in meetings and other Sport Network endeavors.
- Roberts Rules of Order will apply to all meetings.

### **Agenda Development**

- Committee members are responsible to forward any agenda items to the Chairperson at least two weeks in advance of all meetings.
- The Chairperson shall develop the agenda with support from the City of Maple Ridge staff liaison and distribute the agenda to all members one week prior to the next scheduled meeting.

### **Subcommittees**

- Subcommittees shall be established from the Sport Network membership as needed.
- The process in forming Sport Network sub-committees will be determined by the Sport Network.
- Subcommittees may include community volunteers who are aligned with a member organization. (i.e. secondary school students, non-profit sport group volunteers)
- Subcommittees shall provide updates to the Sport Network at their regularly scheduled meetings.

**From:** Higginbottom, Steve [<mailto:Steve.Higginbottom@bchydro.com>]  
**Sent:** Thursday, May 24, 2018 11:39 AM  
**To:** Nicole Read  
**Subject:** BC Hydro - 2018 UBCM Convention



May 24, 2018

Dear Mayor Read and Council:

BC Hydro is pleased to be attending the upcoming 2018 UBCM Convention in Whistler during the week of September 10-14, 2018.

If you would like to arrange a meeting on a local issue with one of our senior managers while you are at the convention, please fill out the attached form and return it with your email request to Lisa Waddell ([lisa.waddell@bchydro.com](mailto:lisa.waddell@bchydro.com)) by **Friday, July 13<sup>th</sup>**.

Meetings will be scheduled for September 11, 12 or 13. We will provide full details when we confirm your meeting date and time.

If you have any questions, please don't hesitate to contact me at 604 854 8422.

I look forward to seeing you at the convention.

Sincerely,

A handwritten signature in cursive script that reads "Steve Higginbottom".

Steve Higginbottom  
Community Relations Coordinator  
Lower Mainland



June 11, 2018

Dear Mayors and Regional District Chairs:

My caucus colleagues and I are looking forward to seeing you all again at this year's Union of British Columbia Municipalities (UBCM) Convention in Whistler from September 10-14.

*Communication, Collaboration, Cooperation*, the theme for the 2018 Convention, is indeed an appropriate focus as we engage in dialogue around local, provincial, federal, and First Nations governments working together to build strong and vibrant communities throughout our province. We all have a part to play in finding solutions and developing ideas that will ensure our communities thrive, and UBCM provides us with a wonderful opportunity to listen to one another, share ideas, and work together to build a better BC.

If you would like to request a meeting with a Cabinet Minister or with me during this year's convention, please register online at <https://UBCMreg.gov.bc.ca> (live, as of today). Please note that this year's invitation code is **MeetingRequest2018** and it is case sensitive. If you have any questions, please contact [UBCM.Meetings@gov.bc.ca](mailto:UBCM.Meetings@gov.bc.ca) or phone 250-213-3856.

I look forward to being part of your convention, meeting with many of you, and exploring ways that we can partner together to address common issues.

Sincerely,

John Horgan  
Premier



June 11, 2018

Dear Mayors and Regional District Chairs:

I am pleased to provide you with the following information regarding the process for requesting a meeting with me, or with provincial government, agency, commission and corporation staff, during the upcoming annual UBCM Convention taking place in Whistler, September 10 to 14, 2018.

You will also receive a letter from the Honourable John Horgan, Premier, containing information about the online process for requesting a meeting with Premier Horgan and other Cabinet Ministers.

If you would like to meet with me at the Convention, please complete the online request form at: [MAH Minister's Meeting](#) and submit it to the Ministry of Municipal Affairs and Housing before **July 13, 2018**. Meeting arrangements will be confirmed by mid -August. I will do my best to accommodate as many meeting requests as possible.

To get the most out of your delegation's meeting with me, it would be helpful if you would fill out the online form with detailed topic information. By providing this information in advance of the meeting, I will have a better understanding of your delegation's interests and it will allow for discussions that are more productive.

Ministry staff will email the Provincial Appointment Book (PAB). This PAB lists all government, agency, commission and corporation staff expected to be available to meet with delegates at the Convention, as well as details on how to request a meeting with staff online.

As I approach my second Convention as Minister responsible for local government, I look forward to hearing more about your communities, to identifying opportunities to work together with you in partnership, and to growing our relationships in the spirit of collaboration.

Sincerely,

A handwritten signature in black ink, appearing to read "Selina Robinson".

Selina Robinson  
Minister

pc: Honourable John Horgan, Premier  
Wendy Booth, President, Union of British Columbia Municipalities



## City of Maple Ridge

**TO:** Her Worship Mayor Nicole Read  
and Members of Council  
**FROM:** Chief Administrative Officer  
**SUBJECT:** 2018 Home Show Report

**MEETING DATE:** July 3, 2018  
**FILE NO:**  
**MEETING:** Council Workshop

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### **EXECUTIVE SUMMARY:**

The Ridge Meadows Home Show completed another successful event this year with approximately 25,000 people attending the three-day event May 4-6. There were more than 375 exhibitors with many of them being local Maple Ridge and Pitt Meadows organizations. For some businesses, the Home Show represents a very significant and unique marketing and sales opportunity.

Traditionally, the City of Maple Ridge has rented a booth to display promotional materials and to allow members of the public to engage Council members and City staff with any questions or concerns they have. Any questions that couldn't be answered by the booth volunteer were recorded and then directed to the appropriate department for staff to follow-up. This year, there were a total of 18 recorded questions and concerns which are summarized in Appendix A.

### **RECOMMENDATION(S): Receive for information**

#### **DISCUSSION:**

##### **a) Background Context:**

The City has been an active participant in the Ridge Meadows Home Show for over twenty years. This event has proven to be an excellent venue for facilitating community engagement providing a more relaxed and informal setting for residents to discuss their concerns and ask questions of Council and staff. Questions and concerns that are not answered at the show are recorded and followed-up by staff of the appropriate department after the show. This year, there were a total of 18 recorded questions and concerns which are summarized in Appendix A.

In the background of the main City booth, a rotating slideshow featured scenic pictures of our city, shots from local events and attractions and also concept plans for the potential new facilities in Maple Ridge. Available at the booth were the 2017 Citizens Report, the 2018 Tourism Guide, the Summer Recreation Guide including day camp information, the new trail map and a binder of information and concept plans for the new infrastructure projects planned for Maple Ridge. Adjacent to the main City booth was the booth for Emergency Services who shared the space with Maple Ridge Fire and Rescue for part of the event. This booth gave citizens an opportunity to connect with our Emergency Services Department in person and retrieve information on how to be prepared in the event of an emergency. Fire and Rescue attended the booth on Saturday to provide information on wildfire preparedness and to answer any other questions posed by the public.

**b) Desired Outcome(s):**

The Ridge Meadows Home Show provides a unique opportunity for Council and staff to engage a wide spectrum of residents on their concerns, and is an excellent public education opportunity for our Maple Ridge Fire and Rescue and for our Emergency Program.

**c) Strategic Alignment:**

The primary goal of participating in the Home Show is to provide another venue for engagement with the community that is consistent with the goals and intentions of the Open Government Task Force and Council's desire for increased transparency.

**d) Citizen/Customer Implications:**

The Ridge Meadows Home Show is one of the most popular events in Maple Ridge and provides an excellent opportunity for community outreach for the City. The event provides a great venue for residents to voice their concerns, ask questions and discuss issues with Council members and City staff. It also provides an excellent venue for Fire and Rescue and the Emergency Program to provide education and information to the community.

**e) Interdepartmental Implications:**

There is a broad level of participation in the Home Show including representation from Council, Administration, Economic Development, Communications, Parks, Recreation & Culture, Fire & Rescue and Emergency Services at the 2018 event.

**f) Business Plan/Financial Implications:**

Funding for participation in the Ridge Meadows Home Show is identified in the Economic Development Department's annual Business Plan.

**g) Policy Implications:**

None

**h) Alternatives:**

Most of the City's information is readily available online. Increasingly, with new on-line applications such as the Open Government Portal and easy access to economic development and tourism information as well as the Parks, Recreation & Culture Guide through our web site, most citizens are able to access the information they want without seeking it out at the booth. The online information is richer than the handouts provided at the Home Show. With the development of more mobile apps, the City's information is available any time anywhere. Therefore, the City's basic purpose at the Home Show has changed from providing information, to offering an opportunity for informal face-to-face interaction between City officials and citizens. The current funding identified in the Economic Development Department's Business Plan could be redirected to support other community events or outreach programs as determined by Council.

**CONCLUSIONS:**

The Ridge Meadows Home Show is one of the most popular community events in Maple Ridge. The City has a long history of participating in this event, and many residents have come to expect the opportunity to meet Council and staff at this event. The Home Show provides an inviting, informal setting for residents to learn more about the services the City offers, and for Council and staff to learn about resident questions and concerns. This type of community engagement is consistent with Council's open government and transparency initiatives.

"Original signed by Karen Hansen"

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*Prepared by:* Karen Hansen  
Administrative Assistant, Economic Development and Civic Property

"Original signed by Lino Siracusa"

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*Approved by:* Lino Siracusa  
Director, Economic Development and Civic Property

"Original signed by Paul Gill"

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*Concurrence:* Paul Gill  
Chief Administrative Officer

Att: Appendix A

## 2018 Homeshow Follow-up Requests from Citizens

Department:	Assigned to:	Topic:	Customer Name	Resident Contacted
PRC	Valoree Richmond	Are Drones allowed in Parks?	Mark Eburne	Yes
PRC	Valoree Richmond	Is Selvey Park being designated a Sky Park?	Mark Eburne	Yes
PRC	Dave Speers	Can the city be involved with MRSS golf tournament at Golden Eagle?	Lance Krause	Yes
Engineering	David Pollock	128th and Laity needs a turn lane and a vehicular light. Trees need to be pruned for left and right turns when heading north.	Don Laity	Yes
Engineering	David Pollock	She would like to see the Haney Bypass design	Laura Lynn Mealing	Yes
Engineering	David Pollock	Concerns about 207 south	Cris and Anita	Yes
PRC	Valoree Richmond	Bags for dog excrement. App for Shaming		n/a
Operations	James Storey	Water in ditch not draining into next ditch	Reg Patton	Yes
Operations	James Storey	I would like to ditch in front of my home filled in so it is not open drainage. It continually erodes and caves in and it is poorly repaired each time.	Diane Verhaeghe	Yes
Engineering	David Pollock	I would like to see Brunett Street upgraded from the Haney Bypass to Lougheed Highway. Road in poor condition with no pedestrian sidewalk.	Josh Gore	Yes
PRC	Yvonne Chiu	Volunteer Opportunities for 15 year old son in Mega kids	Dana Wardstrom	Yes
		Why does Maple Ridge not have a rain barrell program like Pitt Meadows?	Cody Parsons	
Engineering	David Pollock	207 Street School Playground speed zones	Shawn McManus	Yes
Engineering	David Pollock	23158 Abernathy - benches, cut grass, bad intersection	H. Klughammer	Yes
Operations	James Storey	20538 277 Street. Drain (new ditch) drained onto our property. Please talk to owners.	Fran Norman	Yes
Planning	Chuck Goddard	124/214 by Laity . 5 fir trees topped north side. Is it legal?	Bob	
Engineering	David Pollock	124 and 224 should be a 4 way stop	Dr. Zubek	Yes
Engineering	David Pollock	Doctor office beside Salvation Army. Access as a result of bypass improvements.	Dr. Liz Zubek	Yes

COMMENTS:	Traffic Calming Thorne Avenue
	Many requests for map of Maple Ridge - should we look into producing this?
	Why was an anti-shelter booth allowed at the Home Show? Where is the booth for those in favour?
	Please restore the direct service from Maple Meadows Station to the LTC???? Please work with Translink to restore.
	Evelyn Cruz

May 17, 2018

BC Municipalities

VIA Email

Dear Mayor and Council:

**Re: Provincial Employer Health Tax**

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At its May 14, 2018 Regular Council meeting, the Council for the City of Langley considered a report from the City's Director of Corporate Services regarding the Province's announcement that it will be implementing, commencing January 1, 2019, an employer health tax to replace the Medical Services Plan premiums that individuals currently pay. The report is enclosed for reference.

Council subsequently passed the following resolution:

**WHEREAS** the Province of BC has introduced an Employer Health Tax (EHT) in the form of a new 1.95% payroll tax starting January 1, 2019 in order to replace the Medical Service Plan (MSP) premiums which will not be fully phased out until January 1, 2020;

**WHEREAS** in 2019, the City of Langley will be required to pay approximately \$236,000 for the EHT in addition to the \$55,000 for the MSP which will require a 1.0% property tax increase to fund the additional costs;

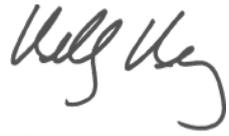
**WHEREAS** the EHT will transfer the tax burden from individuals to businesses causing unintended consequences on the local taxpayers as the primary source of revenue for local governments is through property taxation;

**THEREFORE BE IT RESOLVED THAT** the Province of BC exempt local governments, regional districts and school boards from the imposition of the EHT to lessen the financial burden on local taxpayers, especially those that are on fixed incomes.

Council further resolved:

**THAT** correspondence be sent to all BC municipalities urging each municipality to write to the provincial government requesting the elimination or reduction of the newly implemented Employer Health Tax.

Yours truly,  
CITY OF LANGLEY

A handwritten signature in black ink, appearing to read "Kelly Kenney".

Kelly Kenney  
Corporate Officer

Enclosure





# REPORT TO COUNCIL

To: **Mayor Schaffer and Councillors**

Subject **Provincial Employer Health Tax**

Report #: 18-29

File #: 1610.00

From: Darrin Leite, CPA, CA

Doc #: 156637

Date: May 7, 2018

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## RECOMMENDATION:

THAT Council endorse the following motion to be sent to the Provincial government to amend the implementation of the Employer Health Tax:

**WHEREAS** the Province of BC has introduced an Employer Health Tax (EHT) in the form of a new 1.95% payroll tax starting January 1, 2019 in order to replace the Medical Service Plan (MSP) premiums which will not be fully phased out until January 1, 2020;

**WHEREAS** in 2019, the City of Langley will be required to pay approximately \$236,000 for the EHT in addition to the \$55,000 for the MSP which will require a 1.0% property tax increase to fund the additional costs;

**WHEREAS** the EHT will transfer the tax burden from individuals to businesses causing unintended consequences on the local taxpayers as the primary source of revenue for local governments is through property taxation;

**THEREFORE BE IT RESOLVED THAT** the Province of BC exempt local governments, regional districts and school boards from the imposition of the EHT to lessen the financial burden on local taxpayers, especially those that are on fixed incomes.

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## PURPOSE:

The City of Langley is expressing concern on behalf of the local property taxpayers about the implementation of a new payroll tax being introduced by the Province of British Columbia.

**POLICY:**

None.

**COMMENTS/ANALYSIS:**

The Provincial government announced that they will be implementing, starting January 1, 2019, an employer health tax to replace the Medical Services Plan premiums that individual's currently pay. The UBCM surveyed local governments in British Columbia to determine what the impact of the new 1.95% payroll tax would have. The City of Langley is significantly impacted.

In 2017, the City paid \$110,000 for MSP premiums and the payment reduced in half to \$55,000 in 2018. However, in 2019, the EHT will cost the City approximately \$236,000 in addition to the \$55,000 MSP premiums that will not be fully eliminated until January 1, 2020. The City will have to pass on this new financial burden to the taxpayers in the City resulting in a 1% property tax increase in order to fund the additional cost.

The City of Langley believes it is unfair to be required to pay both the EHT and MSP premiums in 2019, the transition year, until the MSP premiums are fully eliminated in 2020. In addition, it is a concern when an increase in property taxes is being required to fund provincial healthcare services.

**BUDGET IMPLICATIONS:**

The City's expenses will increase to \$291,000 in 2019 from the \$55,000 spent in 2018 on MSP premiums. This \$236,000 will require a 1% property tax increase to balance the budget.

**ALTERNATIVES:**

Forgo the opportunity to write a letter to the Province to express the concern over the implementation of the new EHT.

Respectfully Submitted,



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Darrin Leite, CPA, CA  
Director of Corporate Services

Attachment(s): UBCM Employer Health Tax Impact on Local Government Survey  
Results and Analysis

**CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:**

I support the recommendation.



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Francis Cheung, P. Eng.  
Chief Administrative Officer

# Employer Health Tax Impact on Local Governments

## Survey Results and Analysis

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Union of BC Municipalities

May 2018

## ***Introduction***

The Province of British Columbia's 2018/19 – 2020/21 Budget and Fiscal Plan includes a commitment to eliminate Medical Services Plan (MSP) premiums and fund this change through the implementation of an employer health tax (EHT). Since local governments are subject to this proposed tax, the Union of BC Municipalities (UBCM), with support from the British Columbia Government Finance Officers Association, surveyed local government financial officers in April of 2018 to better understand the impact of the EHT on local government finance. The data from the survey provided the basis for this report.

## ***Local Government Finance***

Local governments have a limited revenue base that relies heavily on property taxation<sup>1</sup>. While the property tax provides revenue stability and predictability, it does not fairly distribute costs across income levels, placing an undue share on lower and middle income British Columbians. Local governments are also subject to significant external cost drivers due to decisions made by other orders of government. In recognition of both current and projected stresses, BC local governments have called for a joint review of the local government finance system.<sup>2</sup> One of the objectives of such a review is to prevent the property tax becoming unaffordable for a greater number of British Columbians.

## ***UBCM Employer Health Tax Survey***

77 respondents participated in the UBCM survey, representing just over 40% of local governments in British Columbia. Respondents varied in population from 107 (Village of Zeballos) to 631,406 (City of Vancouver). The survey solicited information on local government costs for employee MSP premiums and estimated EHT costs for the period 2017-2020. This data is provided in the Appendix to this report.

## ***Employer Health Tax and Local Government***

In 2017, all but one of the 77 survey respondents paid some portion of employee MSP premiums. For unionized employees, employer-paid MSP contributions are a negotiated benefit and vary from contract to contract. Local governments may

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<sup>1</sup> Union of BC Municipalities, *Strong Fiscal Futures: A Blueprint for Strengthening BC Local Governments' Finance System* (2013), 18.

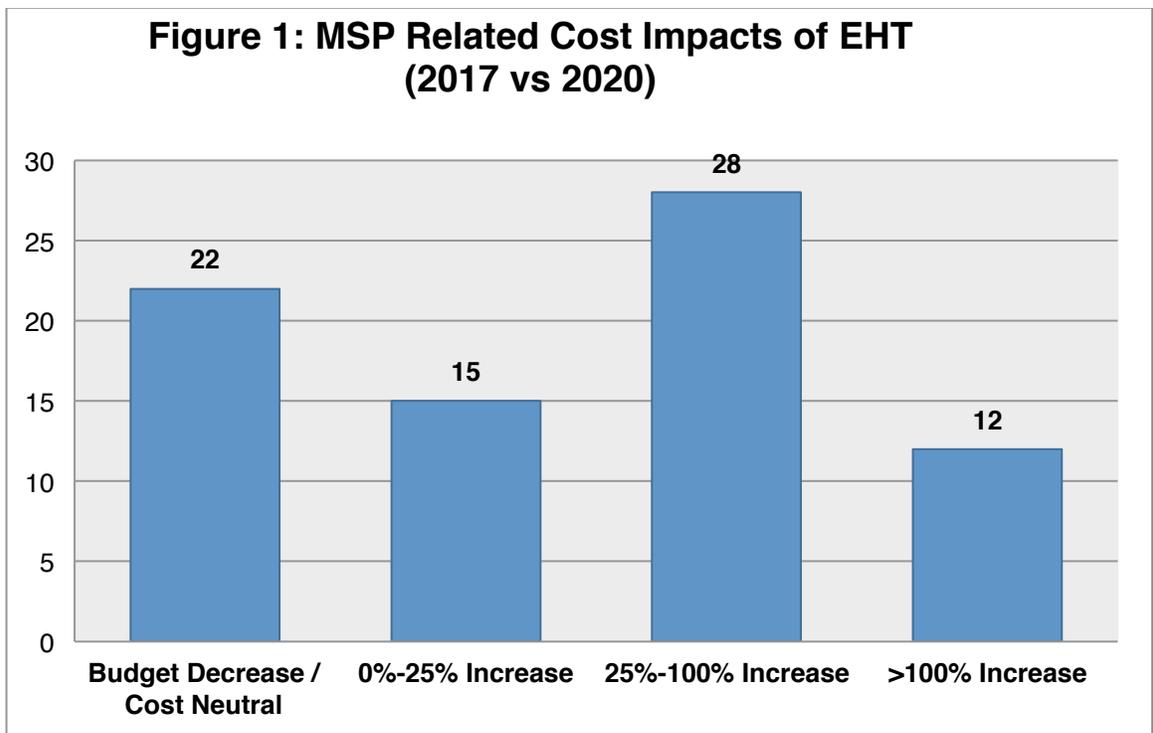
<sup>2</sup> Union of BC Municipalities, *Local Government Finance Policy Paper* (2013).

also pay a portion of MSP premiums for exempt staff, although this too is a matter of local determination.

The employer health tax will be imposed upon businesses and organizations in accordance with the size of their payroll. Businesses and organizations with payrolls less than \$500,000 will be exempt from the EHT. The tax rate will start at 0.98 percent for annual payrolls in excess of \$500,000 and will gradually increase to 1.95 percent for payrolls greater than \$1,500,000 per year.

Due to differences such as population served, the degree of contracting out, and levels of service, local government payrolls vary in size from hundreds of thousands to hundreds of millions. As a result, the impact of EHT implementation on local governments varies considerably (Figure 1).

Taking into account the elimination of MSP premiums effective January 1, 2020, 29% of respondents indicated cost reductions or cost neutrality as a result of EHT implementation relative to 2017 MSP premium costs. Correspondingly, 71% respondents indicated increased costs in relation to EHT implementation in comparison to 2017, with 36% of respondents indicating increases of 25-100% and 15% indicating increases greater than 100%.

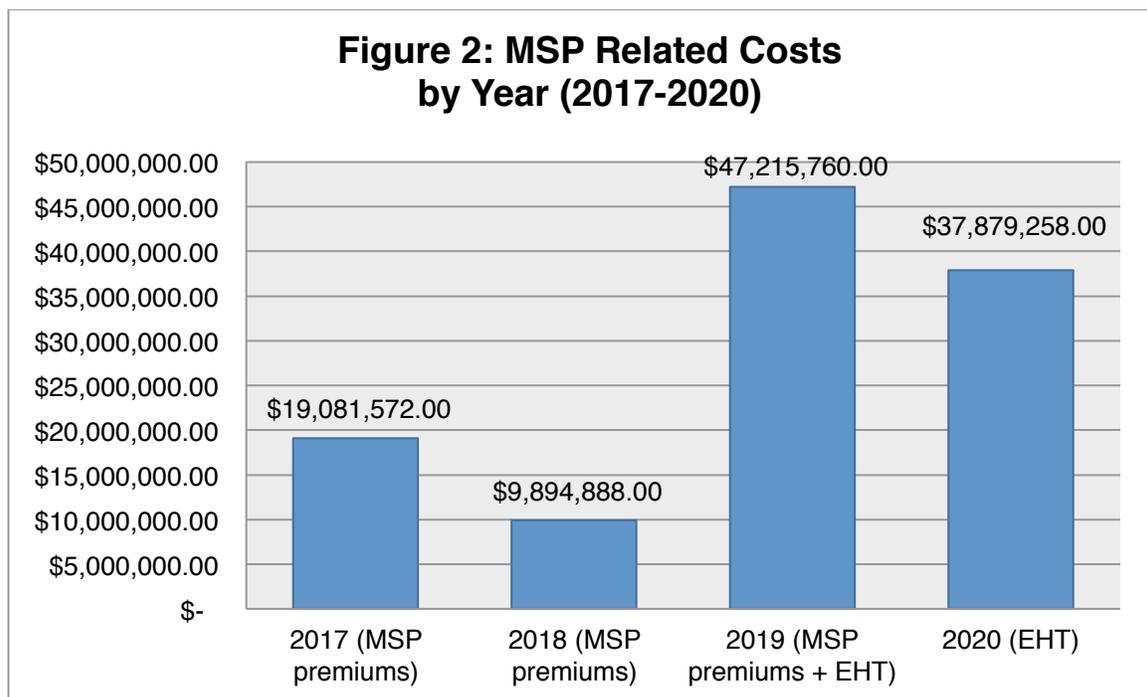


Source: UBCM survey (77 of 189 local governments)

Another way of analyzing the survey data is to consider the impact on local government as a sector. As a group, the 77 communities that contributed to the survey will see its MSP related costs double between 2017 and 2020 as a result of the EHT (Figure 2).

The survey responses also demonstrate that the provincial government decision to reduce MSP premiums by 50% effective 2018 provided significant cost savings for local governments that paid some portion of employee MSP premiums. This relief was effectively eliminated by the introduction of EHT. The transition year of 2019, in which MSP premiums are retained while the EHT is phased in, will also create an extraordinary single year increase in which MSP related costs will more than quadruple for the respondents.

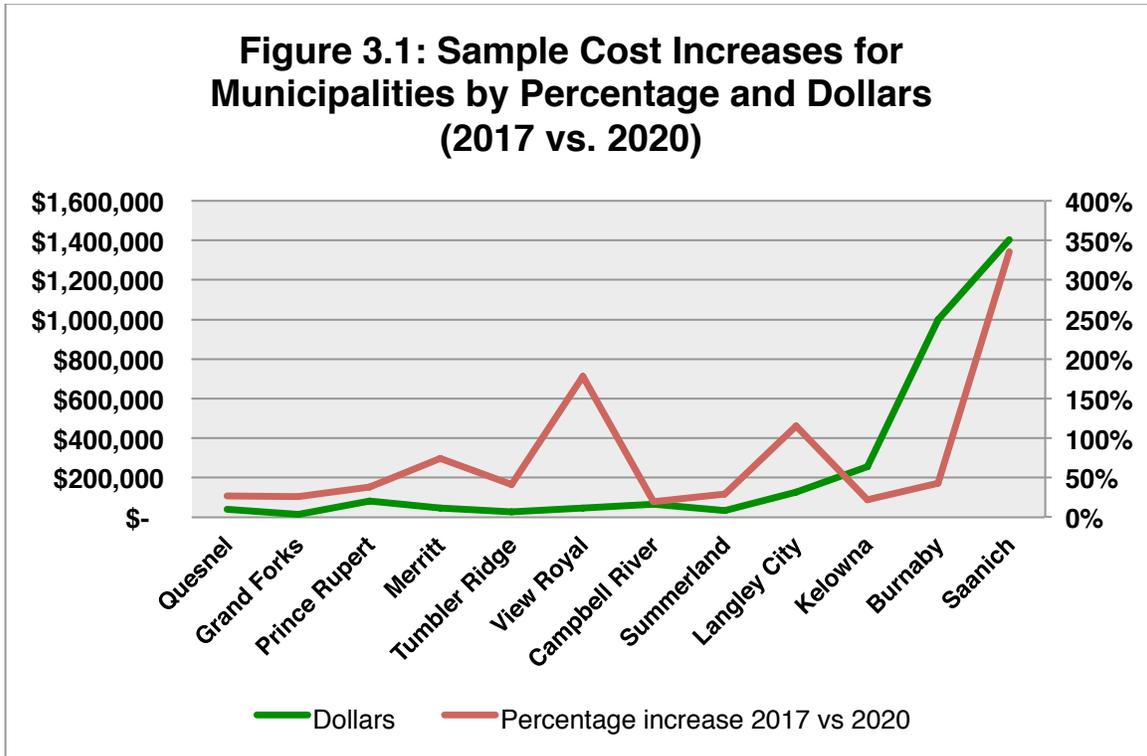
Given that UBCM’s survey data reflects information for 40% of BC local governments, the actual increase in for the entire local government sector in 2019 and beyond resulting from EHT implementation are greater than indicated by our survey.



*Source: UBCM survey (77 of 189 local governments)*

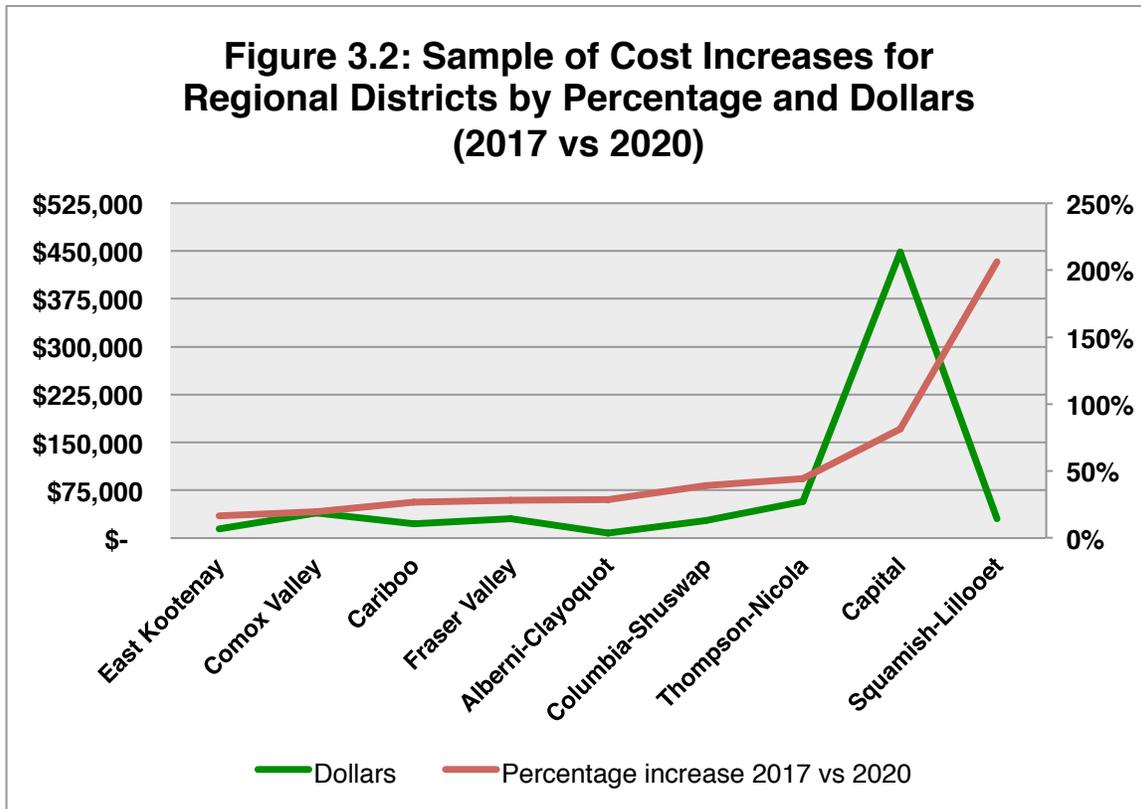
While 21 respondents will see a net cost savings by 2020 through the implementation of EHT, the savings will be modest for most of this group. Conversely, for communities facing cost increases due to EHT implementation, the increases are dramatic. Increased employee MSP related costs for

communities like Vancouver, Saanich, Victoria, and Burnaby will run into the millions. Excluding these four communities, the majority of local governments with populations greater than 50,000 will also see significant impacts, with an average MSP related cost increase of \$631,500, or a budget increase of 92% from 2017 to 2020. Figure 3.1 demonstrates the range of cost increases due to the EHT for a sample of municipalities based on a comparison of 2017 and 2020 MSP related costs.



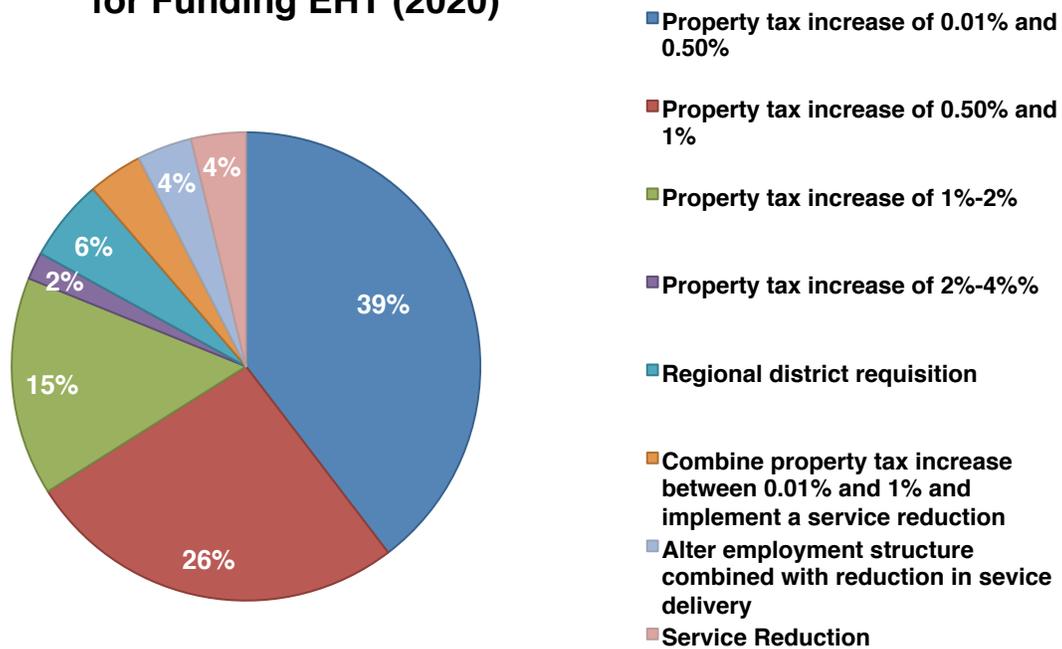
Local government costs will be further increased when the effect of regional districts is factored in (Figure 3.2). Regional districts cannot collect taxes directly from residents, and instead rely on a requisition that is submitted to the Ministry of Municipal Affairs and Housing and direct billing of municipalities. Regional districts that see a net increase in costs as a result of EHT implementation may choose to fund this increase through its requisition, thus further increasing the impact of the EHT on taxpayers in municipalities and electoral areas within the regional district.

**Figure 3.2: Sample of Cost Increases for Regional Districts by Percentage and Dollars (2017 vs 2020)**



Local governments that have a MSP related cost increase due to the EHT will need to consider how best to fund the change. As indicated in Figure 4, these Councils and Boards will face a choice of reducing services, increasing property taxation, or a mixture of both. The majority of respondents have indicated that these options involve some form of property tax increase, with 15% indicating that such increases are likely in the range of 1-2%.

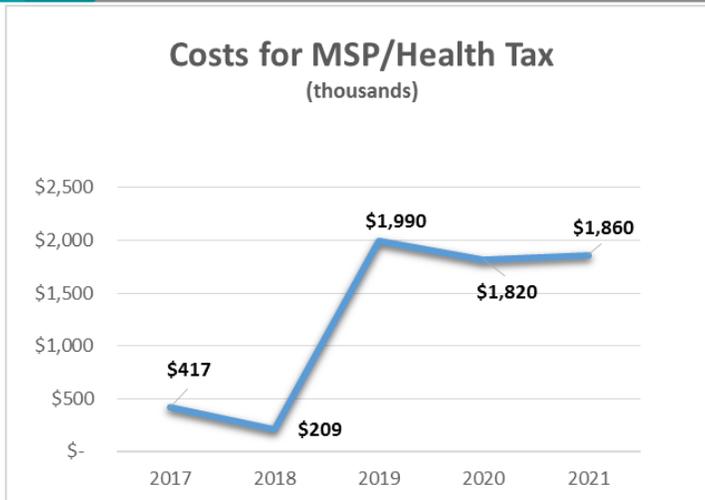
**Figure 4: Local Government Options for Funding EHT (2020)**



***Case Study: District of Saanich***

The proposed employer health tax will have significant budget implications for the District of Saanich. The estimated cost for Saanich in 2019 during the transitional year of EHT implementation is \$1.78 million for the new tax plus \$209,000 for employee MSP premiums. These costs will be distributed between the general fund (property taxation) and the sewer and water utilities (user fees). The general fund portion equates to a 1.3% property tax increase. In subsequent years, the tax will rise in step with collective agreement settlements that are currently 2% to 2.5%. Saanich Council will be faced with a choice of increasing taxes, reducing services, or a combination of the two. Budget reductions implemented after the 2008 economic downturn have left few options remaining.

If the assumption is that the increase should be managed through operating budget reductions, the impact translates into a reduction of at least 15 positions and therefore impactful reductions in service levels. Alternately, capital funding could be reduced moving backwards on a decade of Council commitment to achieve sustainable funding levels for infrastructure replacement.



“Saanich cannot manage a 1.3% property tax increase from this additional expense through simple ‘belt tightening’. We would have to amputate a limb.”  
Paul Thorkelsson, CAO

The impact on Saanich property owners could be compounded with increased levies for the Capital Regional District and Hospital District, BC Assessment, and BC Transit who would also be subject to the employer health tax and facing the same challenges to fund it.

The impact on Saanich’s medium to large business property owners is twofold as they face paying the EHT directly on top of any property taxation increases that may be implemented. An option is to put the burden solely on residential properties, but this is likely to meet strong resistance as 92% of Saanich’s assessment base is residential and due to low non-market revenue in recent years, annual tax increases are trending over 3%.

Employer-paid MSP premiums are a negotiated benefit. Implementation of this tax applied will remove the ability for Saanich to negotiate this benefit as part of collective bargaining. Where property tax currently funds only a small portion of the premiums for some staff, a shift to the health tax confers a considerable benefit without any bargaining and passes the cost on to Saanich property owners.

**Conclusion**

The introduction of the employer health tax will lead to increased Medical Services Plan related costs for a considerable portion of the local government sector. While a small portion of local governments will see reduced MSP related costs once the EHT is implemented, the savings for most of these communities are negligible. Conversely, the cost impacts for some larger communities are considerable. Based on the survey information provided to UBCM, Medical Services Plan related costs for respondents would double between 2017 and 2020. On a one-time basis, due to implementation of the EHT while MSP

premiums are still in place, MSP related costs for respondents would quadruple between 2018 and 2019.

Given that the communities most impacted tend to be larger population centres, it is safe to conclude that the implementation of the EHT will lead to property tax increases for the majority of British Columbia's population. This will have a particular impact on the private sector, since businesses that are already paying the EHT directly will likely face increased property taxes as well.

Due to the extent of these impacts, many local governments are questioning a tax policy that results in the funding of a provincial service (healthcare) through property taxation.

**Appendix A – Survey Results: Medical Services Plan (MSP) Related Costs by Year**

Local Government	2017 (MSP Premiums)	2018 (MSP Premiums)	2019 (MSP Premiums + Employer Health Tax)	2020 (Employer Health Tax)
Alberni-Clayoquot RD	\$26,625.00	\$19,000.00	\$52,600.00	\$34,300.00
Anmore	\$16,050.00	\$8,100.00	\$17,500.00	\$9,400.00
Ashcroft	\$19,912.00	\$10,000.00	\$20,000.00	\$10,000.00
Belcarra	\$10,502.00	\$5,252.00	\$11,421.00	\$6,169.00
Burnaby	\$2,302,000.00	\$1,086,000.00	\$4,400,000.00	\$3,300,000.00
Campbell River	\$336,211.00	\$340,000.00	\$562,300.00	\$400,800.00
Capital RD	\$552,000.00	\$271,000.00	\$1,271,000.00	\$1,000,000.00
Cariboo RD	\$83,000.00	\$41,500.00	\$141,500.00	\$105,000.00
Chase	\$14,550.00	\$8,550.00	\$24,462.00	\$15,912.00
Columbia-Shuswap RD	\$69,746.00	\$35,000.00	\$130,000.00	\$96,900.00
Colwood	\$78,225.00	\$39,113.00	\$170,000.00	\$130,000.00
Comox Valley RD	\$202,282.00	\$220,000.00	\$337,900.00	\$241,500.00
Courtenay	\$188,000.00	\$92,250.00	\$317,250.00	\$225,000.00
Creston	\$45,000.00	\$22,500.00	\$75,500.00	\$54,000.00
Dawson Creek	\$195,825.00	\$100,850.00	\$352,315.00	\$259,009.00
Duncan	\$45,600.00	\$22,500.00	\$75,577.00	\$54,000.00
East Kootenay RD	\$84,038.00	\$42,018.00	\$139,919.00	\$97,901.00
Elkford	\$40,472.00	\$20,250.00	\$79,868.00	\$60,810.00
Enderby	\$15,075.00	\$7,500.00	\$22,575.00	\$15,075.00
Fort St. John	\$265,266.00	\$127,800.00	\$524,366.00	\$406,480.00
Fraser Valley	\$106,500.00	\$53,000.00	\$189,500.00	\$136,500.00
Gold River	\$24,500.00	\$14,000.00	\$45,200.00	\$31,200.00
Grand Forks	\$52,000.00	\$26,000.00	\$64,000.00	\$65,500.00
Harrison Hot Springs	\$20,775.00	\$12,060.00	\$25,000.00	\$12,500.00
Invermere	\$34,875.00	\$17,100.00	\$53,560.00	\$36,460.00
Kaslo	\$12,150.00	\$6,300.00	\$12,500.00	\$6,301.00
Kelowna	\$1,151,000.00	\$575,520.00	\$1,955,520.00	\$1,407,600.00
Kent	\$33,750.00	\$16,875.00	\$88,407.00	\$71,532.00
Keremeos	\$14,400.00	\$7,200.00	\$18,600.00	\$11,600.00
Ladysmith	\$85,397.00	\$42,683.00	\$150,331.00	\$107,648.00
Lake Country	\$97,875.00	\$55,350.00	\$163,400.00	\$107,648.00
Langley District	\$630,500.00	\$386,000.00	\$1,666,000.00	\$1,300,000.00
Langley City	\$110,000.00	\$55,000.00	\$291,000.00	\$236,000.00
Lantzville	\$21,150.00	\$11,250.00	\$31,996.00	\$21,161.00
Logan Lake	\$24,300.00	\$12,150.00	\$42,650.00	\$31,000.00
Lytton	\$8,100.00	\$4,050.00	\$9,048.00	\$4,998.00

Maple Ridge	\$350,000.00	\$175,000.00	\$875,000.00	\$700,000.00
McBride	\$6,390.00	\$6,300.00	\$6,300.00	-
Merritt	\$62,452.00	\$31,225.00	\$138,027.00	\$108,938.00
Metchosin	\$13,320.00	\$6,660.00	\$21,012.00	\$14,636.00
Mission	\$268,000.00	\$134,000.00	\$499,650.00	\$365,650.00
Nakusp	\$25,200.00	\$12,600.00	\$27,600.00	\$15,225.00
New Denver	\$3,600.00	\$1,800.00	\$7,427.00	\$5,739.00
New Hazelton	\$9,000.00	\$4,500.00	\$10,311.00	\$6,012.00
New Westminster	\$706,200.00	\$363,150.00	\$1,817,450.00	\$1,483,400.00
North Cowichan	\$222,500.00	\$112,500.00	\$405,000.00	\$298,350.00
Oak Bay	\$167,099.00	\$83,550.00	\$451,004.00	\$367,454.00
Okanagan-Similkameen RD	\$125,000.00	\$65,000.00	\$180,000.00	\$120,000.00
Oliver	\$42,000.00	\$22,000.00	\$61,000.00	\$41,000.00
Peace River RD	\$52,885.00	\$30,000.00	\$74,709.00	\$48,165.00
Penticton	\$380,704.00	\$190,352.00	\$594,853.00	\$404,501.00
Port Alice	\$13,538.00	\$6,770.00	\$13,026.00	\$6,381.00
Port Coquitlam	\$340,000.00	\$170,000.00	\$785,000.00	\$630,000.00
Port McNeill	\$9,900.00	\$4,950.00	\$15,453.00	\$10,503.00
Port Moody	\$254,480.00	\$130,000.00	\$715,000.00	\$600,000.00
Prince George	\$667,358.00	\$333,679.00	\$1,678,291.00	\$1,371,504.00
Prince Rupert	\$213,000.00	\$107,000.00	\$394,000.00	\$293,000.00
Quesnel	\$152,000.00	\$76,000.00	\$268,660.00	\$192,660.00
Radium Hot Springs	\$12,600.00	\$6,300.00	\$13,300.00	\$7,000.00
Saanich	\$417,420.00	\$208,710.00	\$1,989,410.00	\$1,820,000.00
Sidney	\$90,990.00	\$47,970.00	\$142,970.00	\$97,000.00
Sooke	\$54,975.00	\$36,000.00	\$114,000.00	\$78,000.00
Squamish	\$237,033.00	\$121,000.00	\$440,828.00	\$326,548.00
Squamish-Lillooet RD	\$14,659.00	\$7,500.00	\$51,293.00	\$44,888.00
Summerland	\$111,450.00	\$55,700.00	\$197,200.00	\$144,300.00
Sunshine Coast RD	\$334,000.00	\$160,096.00	\$415,856.00	\$255,760.00
Thompson-Nicola RD	\$129,150.00	\$65,000.00	\$251,405.00	\$186,405.00
Trail	\$87,600.00	\$43,800.00	\$76,200.00	\$32,450.00
Tumbler Ridge	\$63,923.00	\$44,775.00	\$133,509.00	\$90,198.00
Ucluelet	\$38,301.00	\$21,600.00	\$57,395.00	\$36,511.00
Vancouver	\$5,000,000.00	\$2,500,000.00	\$17,500,000.00	\$15,000,000.00
Vernon	\$436,635.00	\$220,000.00	\$668,500.00	\$448,500.00
Victoria	\$800,000.00	\$400,000.00	\$2,300,000.00	\$1,900,000.00
View Royal	\$25,200.00	\$13,000.00	\$81,000.00	\$70,000.00
Warfield	\$6,900.00	\$3,450.00	\$8,950.00	\$5,500.00
Williams Lake	\$113,059.00	\$56,530.00	\$199,706.00	\$143,176.00
Zeballos	\$5,400.00	\$2,700.00	\$2,700.00	-



June 11, 2018

Mayor Nicole Read  
**City of Maple Ridge**  
[nread@mapleridge.ca](mailto:nread@mapleridge.ca)

Dears Sirs & Madam:

**Re: Proposed Regional Development Cost Charges for Transportation (TransLink)**

I am writing you on behalf of the Village of Anmore to share our concerns and raise awareness about the proposed implementation of the regional Development Cost Charges (DCCs) by TransLink.

The Village is concerned about the imposition of these new DCCs and the implication it might have for our community. The Village is supportive of TransLink and sees the benefits of public transit in the region. The challenge the Village sees is one of equity in terms of balancing the benefits of who pays for the public transit and receives benefits.

My understanding about the implementation of the DCCs is that collected funds will go towards covering the capital costs of large scale infrastructure and will not be used towards the purchase and provision of buses, community shuttles or trolleys. Therefore, if this is accurate, neither the Village of Anmore nor your community will see any direct benefit from paying these DCCs through improved service or infrastructure for the region.

The Village was initially supportive of the imposition of DCCs when the understanding was that there would be an exemption for developments that involved the creation of three units or less. The current proposal is that the DCC will apply to all new units. This is a challenge for Anmore as we move forward in our community to promote infill development and more affordable housing options.

The Village of Anmore encourages you to consider the potential impacts on your communities and to join us in advocating for changes to the implementation of TransLink's proposed regional DCCs for transportation to ensure that communities without significant transit infrastructure still benefit from the program.

Sincerely,

A handwritten signature in blue ink, appearing to be 'J. McEwen', with a long horizontal flourish extending to the right.

**Mayor John McEwen**

Village of Anmore

cc: Mayor Murray Skeels, Village of Bowen Island  
Mayor Karl Buhr, Village of Lions Bay  
Mayor John Becker, City of Pitt Meadows  
Mayor Nicole Read, City of Maple Ridge  
Mayor Wayne Baldwin, City of White Rock